

TOWN OF WALPOLE

Lifeguard

DEPARTMENT: Recreation

EMPLOYMENT STATUS: Part-time

JOB SUMMARY: As a lifeguard you are responsible for the general safety of the patrons in and around the pool area.

SUPERVISION RECEIVED: The lifeguard receives general supervision and policy direction from the Walpole Pool Manager.

May receive direction from others for specific tasks or projects.

EXPERIENCE:

- Being at least 15 years or older while holding a Lifesaving and CPR Certification with First Aid training.

REQUIRED SKILLS: You must be able to swim, lift a minimum of 50 pounds, and be kind and considerate with patrons.

TASKS:

1. Know and enforce the pool rules.
2. Every lifeguard is required to know where the first aid kit is located along with all other rescue equipment (AED, backboard, floating ring, face mask for CPR, phone, etc.).
3. Make sure you have your first aid kit on with you at all times.
4. Keep all certifications up to date and attend all training sessions at the pool.
5. Know how to fill out an accident report form.
6. Keep the pool area clean and safe. Report to the manager any broken or unsafe equipment and/or water conditions.
7. Know the whistle communication system (one short blast = get attention of swimmer(s), three short blast = emergency clear the pool).
8. Have at least two lifeguards on deck always and be in the correct chair and area.
9. Have constant surveillance of the pool and assist injured patrons.
10. Work at least two Saturdays and two Sundays during each month.
11. Be on time.
12. Take out and set up all umbrellas, chairs, lifeguard tubes, face masks, etc.
13. Check bathrooms for cleanliness and that there are enough toilet paper/paper towels in each stall.
14. Make the pool area and playground areas are clean.
15. Check courts for balls, racquets, and trash.
16. Mingle and be friendly to patrons.

17. Enforce the ten-minute break every hour (if there are not enough guards on to do a rotation). It gives patrons and lifeguards a break while giving parents/adults a chance to enjoy the pool.
18. 10-15 minutes before closing announce to patrons that it is almost closing time (make sure kids have rides coming, have people start getting ready to leave).
19. Pick up all toys, noodles, and all other items in the pool/deck.
20. Take down all umbrellas, pop up tents, and put chairs against the fence.
21. Lock the gate.
22. Empty the trash cans, to help avoid ants and flies.
23. Every Friday move all mats and hose down the floor using cleaner.
24. Replace the paper bags in the girls' bathroom stalls.
25. Lifeguard suit or shirt must be worn and visible. No bulky sweat suits (must be ready to assist patrons in need of help at any time in the water). Make sure you stand out as a lifeguard and not a patron.
26. No cell phones on the deck, unless you are on your lunch/break and there are not patrons on the deck.
27. Follow the pool rules yourself while people are at the pool.
28. No friends or family members can pull a chair up and sit near the lifeguard chair at any time.
29. Little to no reading or use of your cell phones are allowed while you are working. Just because you are not guarding the pool does not mean you are not working.
30. You are responsible to find your own substitute to cover your shift.

PHYSICAL REQUIRMENTS: Position requires you to be able to lift a minimum of 50 pounds. There will be daily lifting of trash, chairs, and other equipment.