

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
MARCH 20, 2024**

Selectboard Present: Cheryl Mayberry, Steven Dalessio and Carolyn Vose

Staff Present: Sarah Downing, Manager of Administration and Meghan Hansson, Town Clerk

**CALL TO ORDER:** Sarah Downing, as the Recording Secretary, called the Selectboard meeting to order at 6:30 PM in the Walpole Town Hall.

**ELECTION OF CHAIR:** Mr. Dalessio moved to appoint Cheryl Mayberry as the Chair of the Selectboard. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose, and Ms. Mayberry in favor, the motion was approved.

**OPENING OF THE SELECTBOARD MEETING:** Ms. Mayberry, Selectboard Chair, opened the Selectboard Meeting.

**NON-PUBLIC BUSINESS RSA 91-A:3 II (a) (e):**

Mr. Dalessio moved to enter into Non-Public Session pursuant to RSA 91-A:3 II (a) (e) at 6:32 PM. Ms. Vose seconded. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

The meeting was reconvened at 7:08 PM.

Mr. Dalessio moved that the Non-Public Session Minutes be sealed. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

Mr. Steve Varone entered the meeting.

**WALPOLE SCHOOLS WITHDRAWAL FROM SAU 60 STUDY COMMITTEE:** Mr. Varone was approached by a member of the Langdon community who would like to see Langdon students transferred to the Walpole Schools. Mr. Varone stated that there are approximately 40 students in grades K-8 in Langdon. Mr. Varone and Mrs. Downing confirmed that an ad had been placed in the Walpole Clarion seeking additional members for the Withdrawal Study Committee. There was a general discussion of the committee and the goal of having committee comprised of members that will offer a broad range of experience and skills.

Mr. Varone left the meeting at 7:17 PM.

**ACCOUNTS PAYABLE:**

Ms. Vose moved to approve the Accounts Payable totaling \$258,540.66 for checks issued on 3/22/24. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved. The A/P included a \$31,476.52 payment to the NH Retirement System.

**PAYROLL:**

Ms. Vose moved to approve the Payroll Register totaling \$36,225.05 dated 3/22/24 and the 941 Payroll Tax Transfer of \$7,323.20. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio, and Ms. Mayberry in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MEETING – March 14, 2024:** Mr. Dalessio moved to approve the Minutes of the Selectboard meeting of March 14, 2024. Seconded by Ms. Mayberry. With Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**SELECTBOARD NON-PUBLIC SESSION – March 14, 2024:** Mr. Dalessio moved to approve the Minutes of the Selectboard Non-Public Session of March 14, 2024. Seconded by Ms. Mayberry. With Mr. Dalessio and Ms. Mayberry in favor, the motion was approved. The minutes are to remain sealed.

**COMMITTEE REPORTS:**

Ms. Vose brought to the chair’s attention the following committee reports:

- Recreation Committee Meeting – February 12, 2024
- Police Building Study Committee Meeting – March 5, 2024
- Library Trustees Meeting – March 12, 2023
- Planning Board Meeting – March 12, 2023

Ms. Mayberry acknowledged these minutes.

**TIMBER TAX YIELD TAXES ASSESSED AND WARRANT:**

**Op# 23-461-13, Map and Lot# 009-008-000:** Mr. Dalessio moved to approve the Timber Tax Yield Taxes Assessed and Warrant for \$212.55 for Op# 23-461-13, Map and Lot# 009-008-000. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**ABATEMENTS:**

**Map and Lot#s 001-002-001 and 004-003-006.** Mr. Dalessio moved to deny for the Abatement Application for Map and Lot#s 001-002-001 and 004-003-006. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**REFUNDS:**

**Map and Lot# 003-015-000:** Mr. Dalessio moved to approve the refund for Map and Lot# 003-015-000 for \$9.15. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**Map and Lot# 009-033-002-1:** Mr. Dalessio moved to approve the refund for Map and Lot# 009-033-002-1 for \$11.59. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**VETERANS’ CREDIT**

**Map and Lot# 012-018-000:** Mr. Dalessio moved to approve the Veterans’ Tax Credit for Map and Lot# 012-018-000. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**Map and Lot# 030-014-000:** Mr. Dalessio moved to approve the Veterans’ Tax Credit for Map and Lot# 030-014-000. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**TIMBER INTENT**

**Map and Lot# 005-044-002 and 003:** Mr. Dalessio moved to approve the Intent to Cut Timber for Map and Lot#s 005-044-002 and 003. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved. The lots are located off of County Road.

## **BUILDING PERMIT**

**2024-08, Map and Lot# 012-017-000:** Mr. Dalessio moved to approve Building Permit #2024-08 for Map and Lot# 012-017-000 to construct a 25' x 10' open sided overhand. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

## **OLD BUSINESS:**

**West Side of Town Hall Siding Project Contract and PO:** Ms. Mayberry wanted to know when the project would be considered halfway completed. Mrs. Downing replied that the contractor will notify Brad Nash who will confirm that the half-way mark has been reached. Mr. Dalessio moved to approve PO# 630679 for \$90,733 for the Town Hall Siding project. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

Mr. Dalessio moved for the Chair to sign the Jancewicz and Son Agreement. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**Boilers Replacement Proposal and PO:** Ms. Vose moved to approve PO# 630678 for \$28,000 to install New Boilers in the Town Hall and for the chair to sign the proposal from E. E. Houghton Co., Inc. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

## **NEW BUSINESS:**

**Selectboard Liaison Assignments:** The Selectboard discussed past assignments and the rotation of coverage as a Selectboard Liaison. Ms. Mayberry will be the liaison for the Selectboard and Town Clerk/Tax Collector's Office, Police Department, and the Welfare Department. Mr. Dalessio will be the liaison for the Highway Department, Water/Sewer Department, Planning Board, Police Building Committee, and Dam and Bridge Projects. Ms. Vose will be the liaison to the Recycling Center, Recreation Department, Town Clerk's Office, Library Trustees, and the School Withdrawal Study Committee. All Board members will serve on the Conservation Commission, the Hooper Institute Board, and Emergency Projects such as the Hazard Mitigation Plan update.

**Appointment Notices for Recreation Committee:** Ms. Mayberry moved to approve the Appointment Notices for Micheal Hayes, Katie Beam and Annie Ewaskio. Seconded by Ms. Vose. With Ms. Mayberry, Ms. Vose and Mr. Dalessio in favor, the motion was approved.

**Purchase Order for Town Hall Security Camera System:** Mr. Dalessio moved to approve PO# 630676 for \$2,256.64 to purchase a security camera system for the Town Hall. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**Thank You Note:** Ms. Mayberry read a thank you note from Peggy Pschirrer, former Selectboard chair.

## **HOOPER TRUSTEES:**

Ms. Mayberry moved to enter into the Hooper Trustees meeting at 8:32 PM. Mr. Dalessio seconded. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor, the motion was approved.

The meeting was reconvened at 8:37 PM.


There was a discussion related to creating Return of Investment (ROI) reports for various projects. Additionally, there as a discussion related to missing highway signage.

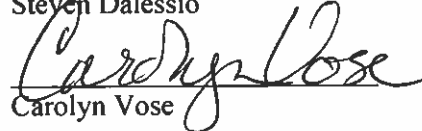
**ADJOURNMENT:**

Ms. Mayberry declared the meeting adjourned at 8:42 PM.

Respectfully submitted,  
Sarah Downing, Recording Secretary Pro Tempore

  
Cheryl Mayberry, Chair

  
Steven Dalessio

  
Carolyn Vose

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the March 20, 2024, Selectboard meeting.)