

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
MAY 11, 2023**

Selectboard Present: Steven Dalessio, Cheryl Mayberry and Peggy Pschirrer, Chair

Staff Present: Sarah Downing, Jordan Cannon, Vicki Gohl

Others Present: Wendy Grossman, Will Grossman

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM. She introduced the Selectboard to those in attendance.

OLD BUSINESS:

Bond for Special Use Permit: Ms. Grossman presented information to the Selectboard concerning a \$1,000 bond. Ms. Mayberry motioned to approve the \$1,000 bond under the terms stated by Ms. Grossman. Mr. Dalessio seconded the motion. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Town Website: Ms. Gohl spoke to the Selectboard regarding the development of a new town website. Ms. Gohl discussed the contract for the new town website, and the different options available to the town on its layout and the inclusion of sub-sites of other groups related to the town of Walpole. Mr. Dalessio raised the question if its more effective to leave sub-sites within the site's umbrella, or to leave them alone. Ms. Gohl stated that the town is receiving a new upgrade to the premium option for its website.

PAYROLL:

Mr. Dalessio moved to approve the Payroll Check Register in the amount of \$30,207.08 dated May 12, 2023, and for the 941 Payroll Tax Transfer in the amount of \$6,223.62. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – May 4, 2023: Mr. Dalessio moved to approve the Minutes of the Selectboard meeting of May 4, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD NON-PUBLIC SESSION – May 4, 2023: Mr. Dalessio moved to approve the Minutes of the Selectboard Non-Public Session of May 4, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. The minutes are to remain sealed.

COMMITTEE REPORTS:

Mr. Dalessio called attention to the minutes of:

- Recreation Committee Meeting – January 7, 2023
- Recreation Committee Meeting – February 11, 2023
- Recreation Committee Meeting – March 29, 2023
- Recreation Committee Meeting – April 19, 202
- Conservation Commission Meeting- May 1, 2023

Mrs. Pschirrer acknowledged the minutes.

WARRANT:

Walpole Spring Property Tax Levy: Mr. Dalessio moved to accept the Walpole Spring Property Tax Levy for \$6,399,855. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

BUILDING PERMITS:

2023-15, Map and Lot# 012-047-000: Mr. Dalessio moved to accept the building permit for Map and Lot# 012-047-000 to install a 22' x 13' ground mount solar array. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

2023-16, Map and Lot# 007-018-000: Mr. Dalessio moved to accept the building permit for Map and Lot# 012-047-000 to construct a 16' x 16' pool house. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Pending Further Action: Mr. Dalessio stated he and Mike Rau met with Emily Nichols of DES regarding the Houghton Brook Bridge. He stated that ARPA funds will be sought to help pay for bridge project, as the estimated costs now exceed \$1,000,000. Mrs. Pschirrer stated she has not yet heard a final response from Mascoma Bank regarding the parking lot in town. Mr. Dalessio informed the Selectboard that there will be an upcoming meeting regarding School & Union streets. He stated that the reservoir dam is in design phase. He stated that the light shield is at Liberty for street lights on Kilburn, Old North Main and Spruce. He stated that meetings with FEMA are continuing to be held each week.

Middle Street Project: Mrs. Pschirrer stated she received an email from Mark Houghton stating that the anticipated completion for this project is 7.4.2023.

Boston Post Cane: Mrs. Pschirrer stated the Boston Post Cane will be presented on 5.31.2023 at 5:30 p.m. She stated the Grange will be providing cookies and punch, and the recipient will receive a bouquet of flowers.

NEW BUSINESS:

MS-232: Mrs. Pschirrer stated that signing of the MS-232 report of appropriations is due 20 days after the annual meeting. Ms. Mayberry motioned to approve the MS-232. Mr. Dalessio seconded the motion. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved. Mr. Dalessio questioned if the signing of the document was late. Ms. Mayberry confirmed that the document was late in signing.

Town Clerk Refund Request: Mrs. Pschirrer stated that the town clerk had made a refund request of \$297 made out to WLT LLC because there was an error with the software producing the wrong expiration date. She stated this correction is being made, and money will be returned to the individuals registering their vehicles. Mrs. Pschirrer questioned the wording of the document. Mr. Dalessio motioned to accept the Town Clerk Request Refund of \$297 pending clarification. Ms. Mayberry seconded the motion. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. Mrs. Pschirrer stated she would be sending a request for clarification.

Cemetery Deed for Lots: Mr. Dalessio motioned a accept cemetery deeds for lots E669 and E670. Ms. Mayberry seconded the motion. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SWRPC Annual Meeting Invitation: Mrs. Pschirrer brought attention to an invitation from the SWRPC Annual Meeting on 6.13.2023 at the Keene Library. Ms. Mayberry and Mrs. Pschirrer stated their intention of attending this meeting.

Thank you note from CASA: Mrs. Pschirrer brought attention to a Thank you letter sent from CASA.

NON-PUBLIC BUSINESS RSA 91-A:3 II (a):

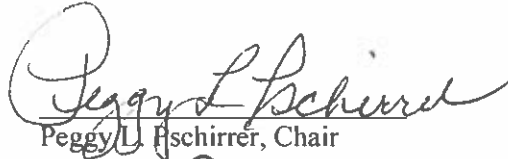
Mrs. Mayberry moved to enter into Non-Public Session pursuant to RSA 91-A:3 II (a) at 7:13 p.m. Mr. Dalessio seconded. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The meeting reconvened at 7:54 p.m.

ADJOURNMENT:

Mrs. Pschirrer called the Selectboard meeting adjourned at 7:55 PM.

Respectfully submitted,
Jordan Cannon, Recording Secretary


Peggy L. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the May 11, 2023, Selectboard meeting.)

