**TOWN OF WALPOLE**

**MEETING OF THE SELECTBOARD**

**APRIL 6, 2023**

Selectboard Present: Steven Dalessio, Cheryl Mayberry and Peggy Pschirrer, Chair

Staff Present: Sarah Downing, Jordan Cannon

**CALL TO ORDER**: Mr. Cannon called this Selectboard meeting to order at 6:31 PM. The first agenda item for this meeting is the Election of a Chair for the next year.

**ELECTION OF CHAIR:** Ms. Dalessio moved to nominate Mrs. Peggy Pschirrer as the new Chair of the Selectboard for the next year. Seconded by Ms. Mayberry. Mr. Cannon asked if there were any other nominations. There were none. With Mr. Dalessio and Ms. Mayberry in favor, the motion was approved. Mr. Cannon announced that Mrs. Peggy Pschirrer has been elected as the new Chair of the Selectboard for the next year.

**OPENING OF THE SELECTBOARD MEETING:** Mrs. Pschirrer called this Selectboard meeting to order at 6:31 PM.

**ACCOUNTS PAYABLE: ACCOUNTS PAYABLE**:

Mr. Dalessio moved to approve the Accounts Payable Check Register in the total amount of $157,788.68 for checks issued April 7, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. This includes a payment of $38,776.68 to the NH Retirement System. Ms. Mayberry asked why the amount for Age in Motion was being removed. Mrs. Pschirrer explained that each person who attends Age in Motion (AIM) pays a fee, and that these fees are placed in the Recreation Revolving Fund.

**PAYROLL:**

Mr. Dalessio moved to approve the Payroll Check Register in the amount of $30,096.41 dated April 7, 2023, and for the 941 Payroll Tax Transfer in the amount of $5,851.05. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MEETING – March 30, 2023:** Mr. Dalessio moved to approve the Minutes of the Selectboard meeting of March 30, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD NON-PUBLIC SESSION – March 30, 2023:** Mr. Dalessio moved to approve the Minutes of the Selectboard Non-Public Session of March 30, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. The minutes are to remain sealed.

**COMMITTEE REPORTS:**

Mr. Dalessio called attention to the minutes of:

* Five Town Selectboard Meeting – January 27, 2023
* Planning Board Workshop Meeting – March 28, 2023

Mrs. Pschirrer acknowledged the minutes.

**ELDERLY EXEMPTION:**

**Map and Lot# 025-030-000:** Mr. Dalessio moved to approve of the elderly exemption application for Map and Lot# 025-030-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**CURRENT USE:**

**Map and Lot# 017-013-000 and 017-030-000:** Mr. Dalessio moved to approve the current use application for Map and Lot# 017-013-000 and 017-030-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**EXCAVATION INTENT:**

**Map and Lot# 001-016-002:** Mr. Dalessio moved to approve the Intent to Excavate for Map and Lot# 001-016-002. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**OLD BUSINESS:**

**Town Hall Replacement Door:**  Ms. Mayberry moved to approve the replacement door purchase order with a deposit payment of $2,345 for Brian DeJesus Construction. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Ms. Mayberry moved for Mrs. Pschirrer to sign the contract for Brian DeJesus Construction. The motion was seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Procurement Policy:** The Selectboard reviewed the present procurement policy. Mrs. Pschirrer commented that she would return this to the finance manager with the revisions noted in red ink.

**Community Power:** Mrs. Pschirrer stated that 42 individuals were present at the meeting last night. She stated that questions primarily concerned people's grievances with Liberty Utilities. Mrs. Pschirrer commented that Liberty Utilities is not providing necessary information regarding net metering.

**NEW BUSINESS:**

**Selectboard Liaison Assignments:** The Selectboard agreed to the following Liaison Assignments in 2023:

* Selectboard Mrs. Pschirrer
* Finance: Mrs. Pschirrer
* Highway: Mr. Dalessio
* Police Department: Ms. Mayberry
* Recycling: Ms. Mayberry
* Recreation: Ms. Mayberry
* TC/TC Mrs. Pschirrer
* Water/Sewer Mr. Dalessio
* Welfare: Mrs. Pschirrer
* Website Mrs. Pschirrer
* Planning Board: Mr. Dalessio
* Library: Ms. Mayberry
* Hooper: Mr. Dalessio, Mrs. Pschirrer; Ms. Mayberry
* Conservation: Mr. Dalessio, Mrs. Pschirrer
* Brownfields: Mrs. Pschirrer
* Community Power: Mrs. Pschirrer
* Police Station Comm: Mr. Dalessio, Mrs. Pschirrer
* Dams, Bridges, Roads: Mr. Dalessio
* Emergency: Mr. Dalessio, Mrs. Pschirrer, Ms. Mayberry

**Cemetery Deeds for Lots:** Mr. Dalessio moved to accept cemetery lot deeds for E879, E880, Lot E949 and Lot E950. The motion was seconded by Ms. Mayberry. With Ms. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Appointment Notice- Conservation Commission:** Ms. Mayberry moved to appoint Wendy Grossman to the Conservation Commission. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Appointment Notice- Recreation Committee:** Ms. Mayberry moved to appoint Scott Rodenhauser to the Recreation Committee. Seconded by Mr. Dalessio. With Mr. Dalessio, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Low Income Household Water Assistance Program:** Mr. Dalessio motioned to allow the chair, Mrs. Pschirrer, to sign the low income household water assistance program application. Ms. Mayberry seconded the motion. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**National Flood Insurance Program:** Mr. Dalessio stated that a contact person would need to be assigned. Mrs. Downing stated that she would be the contact person.

**Pearl Street Road Condition Complaint:** Mrs. Pschirrer commenced a discussion concerning a citizen complaint about Pearl Street. The Selectboard commented on the road experiencing disintegration. Mrs. Downing stated she would review the deeds, and then report back to the Selectboard. Mr. Dalessio stated that there may need to be a procedure to handle these types of complaints. He stated that if they go to the department heads, they should then go to the Selectboard office so complaints can be placed on the agenda. Mrs. Pschirrer reflected that the next steps would be to look at all the deeds to see if there are easements. Mr. Rau is to meet with the individual who made the complaint.

**Sidewalk and Road Edge Damage Complaint:** Mrs. Pschirrer reflected on a complaint received by the Selectboard Office. Ms. Mayberry commented that the softness of the ground may be a factor when considering the damage caused by snowplows. Mr. Dalessio stated that tomorrow he would measure the plow and the sidewalk. Mrs. Pschirrer stated that the sidewalk would be repaired, and that loam could be supplied if needed. She stated that the damage to South street may be the responsibility of the State.

**Recycling:** Ms. Mayberry stated that a musician has asked if he could play music the first weekend in May from 12-2 pm at the Recycling Center. Mr. Dalessio and Mrs. Pschirrer voiced their approval of this request. Mrs. Pschirrer stated that a representative from Fidium also contacted the Selectboard Office asking if he could set a time at the Recycling Center to speak to residents. Ms. Mayberry stated that Ben Hoy asked if he could attend the next Selectboard meeting to discuss the status of building a structure for storage. Mrs. Downing stated that she would place this on the agenda for the 4/13/2023 Selectboard meeting.

**2023 Projects:** Mrs. Pschirrer stated she had a list of items/projects to address over the next year and asked if the other two members had similar lists as well. Mrs. Pschirrer asked the other two members to present their lists at the next meeting.

**NON-PUBLIC BUSINESS RSA 91-A:3 II (a) (c) (e)**:

Ms. Mayberry moved to enter into Non-Public Session pursuant to RSA 91-A:3 II (a) (c) (e) at 7:37 p.m. Ms. Dalessio seconded. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The meeting reconvened at 7:51 PM.

**HOOPER TRUSTEES:**

Mr. Dalessio moved to enter into a meeting of the Hooper Trustees. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved at 7:51 PM.

The meeting reconvened at 7:59 PM.

**ADJOURNMENT:**

Mrs. Pschirrer called the Selectboard meeting adjourned at 7:59 PM.

Respectfully submitted,

Jordan Cannon, Recording Secretary

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Peggy L. Pschirrer, Chair

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Cheryl Mayberry

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Steven Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the April 13, 2023, Selectboard meeting.)