

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
NOVEMBER 4, 2021**

Selectboard Present: Cheryl Mayberry (Chair); Peggy Pschirrer; (Absent: Steven Dalessio)

**CALL TO ORDER:** Ms. Mayberry called this meeting to order at 6:33 PM in the Walpole Town Hall. Mr. Dalessio was unable to attend this meeting due to another commitment. This meeting was being recorded. Also present was Mrs. Sarah Downing, Manager of Administration, and Mrs. Regina Borden, Recording Secretary. There were three members of the Walpole Players in attendance: Lisa Bryan, Judy Epstein and Jennie Plante.

**PUBLIC BUSINESS:**

**Walpole Players Holiday Production:** Mrs. Bryan noted the Walpole Players are aware of the fact that the Selectboard also want the bathrooms and doorknobs cleaned. They are happy to do all the cleaning and they have the right cleaning supplies according to Mr. Nash. Mrs. Pschirrer had no problem with them doing all the cleaning as discussed. Mrs. Bryan advised for this Radio Holiday Production there are quite a few people in it. They only own two microphones. Therefore, they were wondering if they could borrow the Town's microphones for this show. They would only use them for the dress rehearsals and performances. Mrs. Pschirrer had no problem with this as well. She cautioned that sometimes they think the microphones are working but they might not be. Ms. Mayberry pointed out they have to be sure they are charged. Mrs. Bryan thanked the Selectboard for helping to make their Holiday Production a success.

**ACCOUNTS PAYABLE:**

Mrs. Pschirrer moved to accept the Accounts Payable Check Register in the total amount of \$38,226.65 for checks issued November 5, 2021. This includes a payment in the amount of \$21,664.76 to the Northeast Resource Recovery Association (NRRA). Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**PAYROLL:**

Mrs. Pschirrer moved to accept the Payroll Check Register for the week ending October 30, 2021, in the amount of \$27,654.19 for checks dated November 5, 2021, and for the 941 Payroll Tax Transfer of \$5,288.84. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MINUTES – October 28, 2021:** Mrs. Pschirrer moved to accept the Minutes of the Selectboard meeting of October 28, 2021, as submitted. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the Minutes were approved.

**NON-PUBLIC SELECTBOARD SESSION MINUTES – October 28, 2021:** Mrs. Pschirrer moved to accept the Minutes of the Non-Public Selectboard Session of October 28, 2021, as submitted. These Minutes will remain sealed. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the Minutes were approved.

**COMMITTEE REPORT:**

The Selectboard acknowledged receipt of the following Committee report:

- Planning Board Workshop Minutes – October 26, 2021.

**BUILDING PERMITS:**

**Permit No. 2021-35, MAP and LOT #011-043-003:** Mrs. Pschirrer moved to grant Building Permit No. 2021-35 for the owner(s) of Map and Lot #011-043-003 to “Add a full second floor dormer and brow roofs for weather protection”. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**Permit No. 2021-42, MAP and LOT #017-005-004:** Mrs. Pschirrer moved to grant Building Permit No. 2021-42 for the owner(s) of Map and Lot #017-005-004 to “Construct a 56’ x 24’ single family home”. A stormwater site plan was required and submitted. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**OLD BUSINESS:**

**Brownfields Site Plan:** Mrs. Pschirrer reported that all the work was done at the Brownfields site. Only gravel and dirt remain. They are waiting for the next to final bills to come in from the companies who accepted the waste product; they excavated less than anticipated. Both Ransom Consulting and Mr. Mike Rau are now looking at what it will cost to pave that area. Mr. Rau is looking at where to put the drainage system. They are also looking for the area where the green space will be. Jersey barriers will be placed there. Vehicles should not be driving through that area.

**Pending Further Actions:**

Vilas Bridge, Houghton Brook Bridge, Generators, Three Phase Power for Industrial Park Drive and Bensonwood, Arborclimb:

**Arborclimb:** Mrs. Downing was asked to call Arborclimb again tomorrow. Ms. Mayberry stated they will give Arborclimb a deadline to submit their report. After that, they can talk to Ms. Heather Green at Liberty Utilities about replacement trees.

**NEW BUSINESS:**

**Tax Anticipation Note (TAN):** Ms. Mayberry reported that the Selectboard had talked about taking out a Tax Anticipation Note for “one million dollars”. It will cover the time between now and when they are able to collect property taxes. Because of the uncertainty with the timely setting of the tax rate, the \$1.7 million county tax bill due on December 17<sup>th</sup> and the monthly payments made to the Fall Mountain Regional School District, they are concerned about their cash flow during this time.

Mrs. Pschirrer moved to approve the Tax Anticipation Note for \$1,000,000 in order to meet the short fall that they will have in collecting the taxes. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**Groundwater Management Permit:** The Application for Renewal of Groundwater Management Permit needs to be signed and submitted to the NH DES/Waste Management Division.

Mrs. Pschirrer moved that the Selectboard authorize Sarah Downing, as the Manager of Administration, to sign the application for renewal of the Groundwater Management Permit. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**Girl Scout Sponsorship Agreement:** Ms. Mayberry mentioned last Friday some Girl Scouts came into the Town Hall for a meeting while the 5-Town Joint Meeting was being held. They were sent upstairs. Ms. Daigle told Ms. Mayberry that there are two different Girl Scout groups. One group meets on every other Tuesday and the other group meets every other Friday. Mrs. Daigle was asked to reserve this room for January 28<sup>th</sup>, 2022, for the next 5-Town Joint Meeting date. Mrs. Pschirrer said it is the Girl Scouts of

the Green and White Mountains. They meet twice a month. Mrs. Downing noted they were meeting outside but have now moved into the Town Hall. Ms. Mayberry would like clarity on their meeting dates. Mrs. Pschirrer moved that the Chair of the Selectboard, Cheryl Mayberry, be authorized to sign the Troop/Group Sponsorship Agreement for their meetings to be held in the Walpole Town Hall. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**E & W Salvage:** Ms. Mayberry reported a complaint was received about a property on the Walpole Valley Road. There is concern about deterioration of the fence. There was an agreement that the fence needed to be in good condition to hide some of the vehicles and other items but that was thirty years ago. Mrs. Pschirrer noted they have a very up-to-date license. Mrs. Pschirrer wondered if the bright light is one of the new LED lights recently installed. It is not clear from the complaint if the light is a streetlight or the property owner's light. Mrs. Pschirrer will write a letter to E & W Salvage to let them know there has been a complaint about their fence; the letter will be brought to the meeting next week for approval and signatures. Mrs. Downing advised that Liberty Utilities is still in the process of changing the streetlights. Ms. Mayberry noted there is concern about some lights in North Walpole being so bright.

**RECESS SELECTBOARD MEETING:**

Mrs. Pschirrer moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved at 7:01 PM.

The regular Selectboard meeting resumed at 7:05 PM.

**NON-PUBLIC SELECTBOARD SESSION:**

Mrs. Pschirrer moved that the Selectboard will enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel and (c) Reputations. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

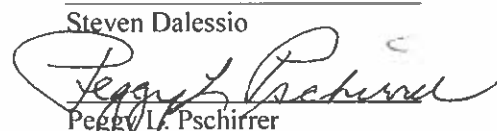
The regular Selectboard meeting resumed at 7:46 PM.

Mrs. Pschirrer moved that the Minutes of the Non-Public Selectboard Session of November 4, 2021, will be sealed. Seconded by Ms. Mayberry. With Mrs. Pschirrer and Ms. Mayberry in favor, motion was approved.

**ADJOURNMENT:** Mrs. Pschirrer moved to adjourn this Selectboard meeting. Seconded by Ms. Mayberry. Ms. Mayberry asked if there was any additional discussion. There was none. With Mrs. Pschirrer and Ms. Mayberry in favor, the meeting adjourned at 7:47 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

  
Cheryl Mayberry, Chair

Steven Dalessio  
  
Peggy L. Pschirrer

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the November 10, 2021, Selectboard meeting.)