

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
APRIL 22, 2021**

Selectboard Present: Cheryl Mayberry (Chair); Steven Dalessio; Peggy Pschirrer

CALL TO ORDER: Ms. Mayberry, Chair of the Walpole Selectboard, called this meeting via Zoom to order at 6:30 PM. The Selectboard members are in three separate locations. Also attending this meeting is Mrs. Sarah Downing, Manager of Administration, in the Walpole Town Hall and Mrs. Regina Borden, Recording Secretary, by telephone at a separate location. This meeting was being recorded. There was one member of the public in attendance; Mr. Ray Boas.

Ms. Mayberry called for a voice roll call of the Selectboard present: Steven Dalessio was present; Peggy Pschirrer was present and Cheryl Mayberry was present. This meeting will be in accordance with Virtual Meetings, Emergency Order #12, which has been effective since March 2020.

ACCOUNTS PAYABLE:

Mrs. Pschirrer moved to accept the Accounts Payable Check Register in the total amount of \$98,188.17 for checks issued April 23, 2021. This includes a payment in the amount of \$45,343.49 to Health Trust. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, motion was approved.

PAYROLL:

Mrs. Pschirrer moved to accept the Payroll Check Register for the week ending April 17, 2021, in the amount of \$29,186.58 for checks dated April 23, 2021, and for the 941 Payroll Tax Transfer in the amount of \$5,601.93. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – April 15, 2021: Mrs. Pschirrer moved to accept the Minutes of the Selectboard meeting of April 15, 2021, as submitted. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION MINUTES – April 15, 2021: Mrs. Pschirrer moved to accept the Minutes of the Non-Public Selectboard Session of April 15, 2021, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

STAFF MEETING MINUTES – April 15, 2021: Mrs. Pschirrer moved to accept the Minutes of the Staff Meeting of April 15, 2021, as submitted. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard acknowledged receipt of the following Committee report:

- Library Trustees Meeting – April 13, 2021.

PROPERTY TAX REFUNDS:

MAP and LOT #012-067-000: Mrs. Pschirrer moved to grant the Property Tax Refund in the amount of \$120.04 for the owner(s) of Map and Lot #012-067-000. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

MAP and LOT #003-007-002: Mrs. Pschirrer moved to grant the Property Tax Refund in the amount of \$21.23 for the owner(s) of Map and Lot #003-007-002. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

PROPERTY TAX ABATEMENTS:

MAP and LOTS #024-006-000, #024-009-000 and #024-039-000: Mrs. Pschirrer moved to deny these Property Tax Abatements for the owner(s) of Map and Lot #024-006-000, #024-009-000 and #024-039-000 based on the recommendations of Avitar Associates. This is due to the lack of evidence as to comparative market values. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

VETERANS' CREDIT:

MAP and LOT #025-010-000: Mrs. Pschirrer moved to grant the Veterans' Credit to the owner(s) of Map and Lot #025-010-000. This Veteran had over 90 days of active service during a time of conflict and was honorably discharged. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

BUILDING PERMIT:

Permit #2021-17 – MAP and LOT #020-032-000: Mrs. Pschirrer moved to grant Building Permit No. 2021-17 for the owner(s) of Map and Lot #020-032-000 to add a "10' x 12' screened house". Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. Mr. Dalessio felt there needs to be clarification as to whether or not there are one or two buildings. Mrs. Pschirrer found the map difficult to read. Mrs. Pschirrer amended the motion to put a "hold" on this Building Permit pending clarification as to whether or not there are one or two buildings on the map. Amendment seconded by Mr. Dalessio. Ms. Mayberry asked if there was any additional discussion. There was none. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the Amendment and the original motion were approved.

OLD BUSINESS:

Tax Pre-Payments Procedure: Mr. Dalessio met with the Town Clerk-Tax Collector and the Deputy Town Clerk-Tax Collector about the Tax Pre-Payments Procedure and he gave them an outline to follow which they did. The Selectboard should be seeing a revised procedure. It will be on the Agenda for the next meeting. Ms. Mayberry pointed out that before they say "yes" they need to be sure it is approved by Mr. Rich Kreissle so he needs to get all documents as required by the auditors. He had a lot of good questions about the procedures.

Pending Further Actions:

Tax Deeded Property Sale, Mill Pond Dam Inspection, Reservoir Dam, OHRV Signage Request for Whipple Hill Road, Houghton Brook Bridge.

Vilas Bridge: Ms. Mayberry advised that letters and packets were mailed out on the Vilas Bridge. Mrs. Pschirrer felt another letter should be given to the Executive Counselor Cinde Warmington. Mr. Dalessio and Ms. Mayberry gave Mrs. Pschirrer permission to write another letter so it can be handed to the Executive Counselor when she is here.

NEW BUSINESS:

Purchase Order for New Police Vehicle: Mrs. Pschirrer moved to approve the Purchase Order for the new 2021 Ford Utility Police Interceptor Hybrid for \$37,728.00 as it was approved by the voters at Town Meeting. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

Purchase Order for New Pool Water Meter: Mrs. Pschirrer moved to approve the Purchase Order for the new Pool Water Meter as it was approved by the voters at Town Meeting. E.E. Houghton would like to complete the project by mid-May. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

TrueNorth Networks Email Quote: Mr. Dalessio spoke with TrueNorth and the quote is \$14,000 for 80 hours/two weeks of labor. This is an all or nothing deal as it cannot be split up between the Selectboard Office and the Town Clerk-Tax Collector's Office. It is a long and difficult process. Mr. Dalessio is working with TrueNorth. A possible solution is to delete as many email addresses as possible.

Recreation Revolving Fund Request: Mrs. Pschirrer moved to approve the request from Kraig Harlow and the Recreation Committee to purchase an outdoor 21 ft. movie screen, a projector and a blower to help create outdoor summer movie nights for the community for a total cost of \$4,780.00. This will come out of their Revolving Fund. They are working in collaboration with the Walpole Library who already has this permit. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

Cemetery Deed Lot #D511: Mrs. Pschirrer moved to approve the Cemetery Deed for Lot #D511. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

Cemetery Burials: Mrs. Pschirrer reported that the Town of Walpole is responsible for the burial of three people who died in the Town because there are no families. She is working with Reverend Malmberg and Mrs. Clough, Welfare Director, to get that done as soon as the ground is thawed out.

NON-PUBLIC SELECTBOARD SESSION:

Mr. Dalessio moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel and (c) Reputations. Seconded by Mrs. Pschirrer. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved at 7:03 PM.

The regular Selectboard meeting resumed at 7:18 PM.

Mr. Dalessio moved that the Minutes of the Non-Public Selectboard Session of April 22, 2021, will be sealed. Seconded by Mrs. Pschirrer. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

ADJOURNMENT:

Mrs. Pschirrer moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the meeting adjourned at 7:19 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Cheryl Mayberry, Chair


Steven Dalessio


Peggy L. Pschirrer

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the April 29, 2021, Selectboard meeting.)