

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
JANUARY 14, 2021**

Selectboard Present: Peggy Pschirrer (Chair); Cheryl Mayberry; Steven Dalessio

CALL TO ORDER: Mrs. Pschirrer, Chair of the Walpole Selectboard, called this meeting via Zoom to order at 6:30 PM. She announced that Ms. Cheryl Mayberry and Mr. Steven Dalessio, the other two Selectboard members were also present. The Selectboard members are in three separate locations. Mrs. Sarah Downing, Manager of Administration, is in the Walpole Town Hall, and Mrs. Regina Borden, Recording Secretary, is by telephone at a separate location. This meeting is being recorded.

Public comments are to be emailed to Mrs. Downing at the Walpole Town Hall or by calling 603-756-3672. She will display the agenda. That will be followed by documents as they are being discussed.

Mrs. Pschirrer called for a voice roll call of the Selectboard present: Cheryl Mayberry was present; Steven Dalessio was present and Peggy Pschirrer was present. This meeting will be in accordance with Virtual Meetings, Emergency Order #12, which has been effective since March 2020.

NON-PUBLIC SELECTBOARD SESSION:

Mr. Dalessio moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel, (b) Hiring and (c) Reputations. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

The regular Selectboard meeting resumed at 7:41 PM.

Mr. Dalessio moved that the Minutes of the Non-Public Selectboard Session of January 14, 2021, will be sealed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

ACCOUNTS PAYABLE:

Mr. Dalessio moved to accept the Accounts Payable Check Register in the total amount of \$131,077.65 for checks issued January 15, 2021. This includes a payment in the amount of \$45,561.00 to the SWNH District Fire Mutual Aid. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Mr. Dalessio moved to accept the Payroll Check Register for the week ending January 9, 2021, in the amount of \$26,684.41 for checks dated January 15, 2021, and for the 941 Payroll Tax Transfer in the amount of \$5,206.96. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – January 7, 2021: Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of January 7, 2021, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – January 7, 2021: Mr. Dalessio moved to accept the Minutes of the Non-Public Selectboard Session of January 7, 2021, as submitted. These Minutes will remain sealed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard acknowledged receipt of the following Committee reports:

- North Walpole Village Board of Commissioners Meeting – December 15, 2020;
- North Walpole Village Board of Commissioners Meeting – December 22, 2020;
- North Walpole Village Board of Commissioners Meeting – December 29, 2020.

SUPPLEMENTAL TAX WARRANT:

MAP and LOT #012-013-004: Mr. Dalessio moved to grant the Supplemental Tax Warrant for the amount of \$2,395.00 for the owner(s) of Map and Lot #012-013-004. This is for a Low Income Housing Tax Credit (LIHTC). When the data was reviewed, the tax was adjusted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

PROPERTY TAX REFUNDS:

MAP and LOT #005-059-000: Mr. Dalessio moved to grant the Property Tax Refund in the amount of \$338.67 for the owner(s) of Map and Lot #005-059-000. This is the result of an overpayment of taxes. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #030-007-000: Mr. Dalessio moved to grant the Property Tax Refund in the amount of \$32.30 for the owner(s) of Map and Lot #030-007-000. This is the result of an overpayment of taxes. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

VETERANS TAX CREDIT:

MAP and LOT #017-021-000: Mr. Dalessio moved to grant the Veterans Tax Credit for the owner(s) of Map and Lot #017-021-000. This is due to updating the form to reflect a change in ownership name. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

BUILDING PERMIT:

MAP and LOT #008-088-002: Mr. Dalessio moved to grant Building Permit No. 2021-01 for the owner(s) of Map and Lot #008-088-002 to construct a “28’ by 52’ Four Car Garage”. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

DEMOLITION PERMIT:

MAP and LOT #008-068-000: Mr. Dalessio moved to grant Demolition Permit No. 2021-02 for the owner(s) of Map and Lot #008-068-000 to “Remove main house” that had a fire. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

2021 Warrant Articles: Mrs. Pschirrer had sent out draft copies of proposed Warrant Articles 2 and 3 on the combined office of Town Clerk/Tax Collector. The Selectboard will need to indicate how they will vote on Nos. 2 and 3. There will be another article for a new Police vehicle for \$38,000.00. Mr. Goins is working on the loan. In addition, there will be a Warrant Article for the Dog Ordinance. A Warrant Article by Petition is expected. Mrs. Pschirrer explained the Town Clerk is not considered an employee of the Town even though the Town pays that person. The RSAs are very clear on how this has to be done. For clarification perhaps there should be an article in the Clarion. The Selectboard agrees there should be two separate officers; a Town Clerk and a Tax Collector.

FMRSD Deliberative Session: Mrs. Pschirrer announced the Fall Mountain Regional School District (FMRSD) Deliberative Session on Tuesday, February 2, 2021, will not be a virtual meeting. Each town’s residents will go to a separate classroom at the High School.

Pending Further Actions:

Town Street Lights, Tax Deeded Property Sale, Houghton Brook Bridge Repair, Reservoir Dam Repairs, Emergency Generators: These agenda items will continue to be on the Pending Further Actions List.

Town Street Lights: Mrs. Pschirrer will contact Mr. Steve Grenier for an update on Town streetlights.

NEW BUSINESS:

Cemetery Deed D591: Ms. Mayberry moved to grant the Cemetery Deed for Lot #D591. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, motion was approved.

Cemetery Deed D592: Ms. Mayberry moved to grant the Cemetery Deed for Lot #D592. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, motion was approved.

January Staff Meeting: There was a consensus of the Selectboard to schedule a Staff Meeting on Thursday, January 21, 2021, at 5:00 PM. This will be a Zoom meeting. Mr. Dalessio pointed out it will be the last call for anything for the 2021 proposed budget. Mrs. Pschirrer advised the department managers will be expected to attend the Public Budget Meeting on Thursday, February 4, 2021, and be prepared to answer any questions pertaining to their department.

Walpole Police Department: Mr. Dalessio moved to appoint Lt. Justin Sanctuary as the Walpole Police Chief upon the retirement of Police Chief Michael Paquette on March 31, 2021. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Zoom Meetings: Mrs. Downing reported a trakfone is needed as a line to answer calls for Zoom meetings. It will be kept in the Selectboard Office. Mrs. Pschirrer reported it should be available for the Planning Board, Zoning Board and Conservation Commission plus other committees, as needed. The cost is \$40.00 for the phone and \$15.00/monthly charge.

Ms. Mayberry moved to approve the purchase of the TracFone to manage their Zoom meetings. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Hooper Institute: Mr. Dalessio reported the Hooper Institute Board met last night. Mrs. Dalbeck will coordinate a forum with all the stakeholders to get going on major fundraising. At the end of 2021 there will not be any scholarship money. A Spring Appeal was suggested. Mrs. Susan Nadeau has experience and is willing to get this started. The Hooper Trustees will schedule a meeting for next Thursday to go through this in more detail.


2021 Elections: The filing period for Town Office elections will begin January 20, 2021, and end at 5:00pm Friday, January 29, 2021. Mr. Dalessio advised the Town Clerk's office will need to be open on Friday, January 29, 2021, from 3:00-to-5:00 PM for late comers per State Law for filing. Mrs. Smith is retired therefore is no longer available to call people to remind them that their terms are expiring.

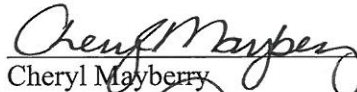
Civil Rights Day / Martin Luther King's Birthday: Mrs. Pschirrer announced that Monday, January 18th, 2021, is a Town holiday.


ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting adjourned at 8:15 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair


Cheryl Mayberry


Steven Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the January 21, 2021, Selectboard meeting.)