

MINUTES OF THE SAFETY MEETING
June 25, 2020

Present: Christine Burchstead (Chair, Library), Patti Whitcomb (Recycling), Justin Sanctuary (Police), Keith Hebert (Highway), Brad Nash (Town Hall). Absent: Bill Crawford (North Walpole Fire).

Due to Covid-19, this safety meeting was not held at the agreed upon date noted in the minutes of the February 27, 2020 safety meeting.

This meeting was held on the gazebo in the Town of Walpole common.

Next Meeting:

- Thursday, August 27, 2020 at 2:00 p.m. Location to be decided.

Review of Injury Reports:

- There were no reported injuries.

Old Business:

- All departments showed interest in CPR and fire extinguisher training.
- Status of previous walk thru at the Recycling Center – progress has been made, many things on the list have been taken care of. Some items have been slowed because of Covid-19 distancing.
- Library midpoint of addition still needs an Exit sign. The Exit sign was delayed due to the closing of the Library because of Covid-19.
- All departments are encouraged to keep plentiful stock of face masks, gloves and disinfecting supplies on hand as there is talk about the Corona Virus ramping back up in the Fall.

New Business:

- The Library needs plexiglass shields for the re-opening. Brad has not been able to locate any plexiglass locally.
- Question was asked as to how the Recycling Center can display the sign “Masks or Scarfs Required”.
 - The answer is social distancing is not possible because of the layout of the building so to compensate for the lack of space Recycling Dept decided that wearing masks or scarfs was the way to make it work.

Next Actions:

- Setting up CPR and fire extinguisher training.