

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
SEPTEMBER 17, 2020**

Selectboard Present: Peggy Pschirrer (Chair); Cheryl Mayberry; Steven Dalessio

CALL TO ORDER: Mrs. Pschirrer, Chair of the Walpole Selectboard, called this meeting to order at 6:30 PM in the Walpole Town Hall. She introduced Ms. Cheryl Mayberry and Mr. Steven Dalessio, the other two Selectboard members. Mrs. Sarah Downing, Manager of Administration, and Mrs. Regina Borden, Recording Secretary, are also in attendance. This meeting is being filmed by FACT-TV in Bellows Falls, VT. It is available for viewing on the internet. There were two members of the public in attendance: Mr. Ray Boas and Mrs. Lisa Bryan.

PUBLIC BUSINESS:

Public Stage for the Common: Mr. Ray Boas had sent an email to the Selectboard following a wonderful performance of the Players on the Common this past weekend. At that time he was informed of the potential for funding for a portable stage/platform for the Common. He feels this is a wonderful idea. It would provide opportunities for other similar functions. It would be great to use it in the summer in conjunction with the band concerts. It could be portable; easy to break down and store in the Town Hall basement. Mrs. Lisa Bryan is President of the Walpole Players. They were pleased with the performance last weekend. It would be nice to have a place where they could have outdoor performances on a regular basis. These would be great community events. Mr. Dalessio attended the event; the sound was okay. It would be nice to have a raised platform. Mrs. Bryan mentioned that on the gazebo, the railings block some of the event viewing. Mr. Dalessio mentioned the Town has the Quinton Fund. Some funding could be used, but it would have to be for everybody's use. Funding would have to be in conjunction with the Players. Mrs. Pschirrer would like to know what this will cost and she is concerned with liability insurance. How would residents feel about this going up in the middle of the Common? A big question is who would set it up. When Mrs. Bryan puts out a request for help, people do usually show up. Mrs. Pschirrer asked if the Players would be willing to participate in the fundraising if the Town had some funds. Mrs. Bryan noted the Players have their own insurance as long as they are on Town property. Mr. Boas suggested that, with the approval of the Selectboard, he and Mrs. Bryan form a committee to gather information. Mrs. Bryan mentioned the Players have no income at this time as the result of COVID-19. There was discussion relative to a "free-will" donation. A suggestion was passing around a hat during an intermission. Mrs. Pschirrer summarized the discussion by stating the Selectboard will be happy to have them begin gathering information.

ACCOUNTS PAYABLE:

Mr. Dalessio moved to accept the Accounts Payable Check Register in the total amount of \$631,026.29 for checks issued September 18, 2020. This includes a payment of \$615,232.00 to the Fall Mountain Regional School District. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Mr. Dalessio moved to accept the Payroll Check Register for the week ending September 12, 2020, in the amount of \$34,533.80 for checks issued September 18, 2020, and for the 941 Payroll Tax Transfer in the amount of \$6,671.66. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – September 10, 2020: Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of September 10, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – September 10, 2020: Mr. Dalessio moved to accept the Minutes of the Non-Public Selectboard Session of September 10, 2020, as submitted. These Minutes will remain sealed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard acknowledged receipt of the following Committee reports:

- Walpole Fire District Meeting – August 12, 2020;
- Planning Board Meeting – September 8, 2020;
- North Walpole Village District Board of Commissioners Meeting – August 4, 2020;
- North Walpole Village District Board of Commissioners Meeting – August 11, 2020;
- North Walpole Village District Board of Commissioners Meeting – August 18, 2020;
- North Walpole Village District Board of Commissioners Meeting – August 25, 2020;
- North Walpole Village District Board of Commissioners Meeting – September 1, 2020.

BUILDING PERMITS:

Permit #2020-35 – MATTHEW and KATHRYN BEAM, 688 Valley Road, Map and Lot #011-036-000: Mr. Dalessio moved to grant Building Permit No. 2020-35 for Matthew and Kathryn Beam to build a “34’ x 34’ two-story garage with a one room apartment above” at 688 Valley Road, Map and Lot #011-036-000. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, motion was approved.

Permit #2020-36 – HARNED & TUREK REVOCABLE TRUST, 119 Wentworth Road, Map and Lot #017-011-000: Mr. Dalessio moved to grant Building Permit No. 2020-36 for Harned & Turek Revocable Trust to construct a “20’ x 11.5’ Shed” at 119 Wentworth Road, Map and Lot #017-011-000. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Recreation Area Parking Lot Deed and Sales Agreement: Mrs. Pschirrer asked for this agenda item to be held over until the Selectboard meeting next week. Mrs. Downing was asked to contact Attorney Hockensmith to request that he return the survey and to have a sales agreement.

63 River Road, Map and Lot #007-011-000: Mrs. Pschirrer advised we have an Agreement and Deposit Receipt that was signed by the buyer of 63 River Road, Map and Lot #007-011-000.

Mr. Dalessio moved to accept the Agreement and Deposit Receipt for 63 River Road, Map and Lot #007-011-000, Town of Walpole, and to authorize the Chair, Peggy L. Pschirrer, to sign the Agreement. This was the lot the Town had taken through deeding. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Ms. Mayberry moved to accept and sign the Quitclaim Deed (Deed Without Covenants) for 63 River Road, Map and Lot #007-011-000. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Westminster St. Entrance Ramp and Elm Street Entrance Railings: Mrs. Pschirrer reported the Selectboard had been discussing the need for a handicapped ramp from the Westminster Street Entrance/ Exit from the Town Hall to be used during the next Election Day on November 3rd. A ramp company came over to look at the site and submitted a proposal. There is a total rental price (install, removal, event rental) and a purchase price.

Mr. Dalessio moved that the Selectboard approve renting the ramp for the Election Day on November 3rd, 2020, and to authorize the Chair of the Selectboard, Peggy L. Pschirrer, to sign the Amramp proposal. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. Mrs. Pschirrer would eventually like to have a permanent ramp on Westminster Street.

Mrs. Pschirrer advised that the Town is not ADA compliant as there are no entrance railings on Elm Street. Mr. Dalessio suggested bringing in a rail company to look at the entrance and have them make recommendations. Mrs. Pschirrer would like to have Mr. Brad Nash look at the railings going into the D-H Walpole Clinic and Savings Bank of Walpole.

Reservoir Dam Repairs: Mr. Dalessio reported they had talked about the Reservoir Dam Repairs. There is still a lot of work to be done before they get the Department of Environmental Services (DES) Permit. Mr. Mark Houghton and Fuss and O'Neill looked at the work that had been done. Fuss and O'Neill will now enter in the additional information; rain data, correct size of culvert, etc. Mr. Dalessio pointed out that DES has not yet ruled on whether to reclassify the dam from "Significant" up to a "High Hazard" dam. Mrs. Pschirrer thought this was a productive meeting.

2021 Town Meeting: Mrs. Pschirrer advised they have permission from Ms. Lori Landry, Superintendent of Fall Mountain Regional School District, that the Town can use the Walpole Elementary School Gym for the 2021 Town Meeting on March 13, 2021. Ms. Mayberry will complete the rental Agreement and forward a copy to Mrs. Downing.

Sewer Bond Comment Letter: Mrs. Pschirrer mentioned they still have to respond to the Sewer Bond letter received. At this point, they are working on that. Mr. Dalessio would like information from Mrs. Jodi Daigle on the first three quarters of 2020. They might have a proposal in another two weeks.

Pending Further Actions:

Flu Shot Letter to Employees: Mrs. Pschirrer had emailed a letter on flu shots to Mrs. Downing however it was not received. She will email the letter again. It will be given to all employees.

Town Street Lights: Mrs. Pschirrer feels it is premature to respond to the two letters regarding Town street lights because we do not have any proposals on the cost, etc.

Letter to Attorney General: Mrs. Pschirrer is working on the letter to the Attorney General.

NEW BUSINESS:

Two Recreation Revolving Fund Requests: These requests are both for fall soccer shirts. Ms. Mayberry explained there was an initial order for the shirts but then some kids were added. Therefore there was a need to order more shirts. The sponsors will reimburse the Recreation Department for the shirts. The money will go back into the Revolving Fund.

Ms. Mayberry moved to approve the Recreation Revolving Fund request to purchase soccer shirts from Grizzly Graphix. The first invoice was in the amount of \$798.92 and the second invoice was in the amount of \$79.41. The total is \$878.33. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Town Hall Use Request: Mrs. Pschirrer recused herself from this agenda item as she is a member of St. John's Episcopal Church. She asked Ms. Mayberry to take-over the discussion. A request was received from St. John's Episcopal Church to use the Town Hall main meeting room on Sunday mornings. This would allow a church service with social distancing for about 30 people. All would wear masks and attendee attendance is done for contact tracing purposes. Mrs. Downing reported the only Sunday that is not open for any civic group use is November 1st since set-up for the November 3rd election will be in process. The portable sound system has been returned. Mr. Dalessio and Ms. Mayberry had no concerns with this request. Ms. Mayberry wanted to be sure the area would be sanitized after use. She asked Mrs. Downing to make Mr. Brad Nash aware of this use.

Ms. Mayberry moved to approve St. John's Episcopal Church's use of the Town Hall for church services on Sunday mornings starting September 27th, 2020. Seconded by Mr. Dalessio. Ms. Mayberry asked if there were any questions or comments. There were none. With Ms. Mayberry and Mr. Dalessio in favor, the motion was approved. Mrs. Pschirrer abstained from the vote.

Donation for Gazebo Repair Fund: Mrs. Pschirrer acknowledged receipt of a donation of \$150 from the group Mosey Down who had used the Gazebo in August for a small concert. There was a consensus of the Selectboard to deposit this in the Gazebo Fund. Mrs. Pschirrer will write a Thank You note.

Thank You Note: A Thank You note was received from Marilyn Wilking on behalf of the Vestry of St. John's Episcopal Church for the Town loaning them the portable speaker and microphones for two outdoor services.

Cannon on Common: The FACT-TV representative advised that the wooden wheels of the cannons on the Common are deteriorating. Mr. Dalessio will take a look at it. The American Legion left a fund to be used to take care of the monument.

FACT-TV: Mrs. Pschirrer announced that this concludes the regular Selectboard meeting. The Selectboard will enter into a Hooper Trustees meeting and a Non-Public Selectboard Session. FACT-TV discontinued their filming and left the meeting.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:28 PM.

The regular Selectboard meeting resumed at 7:32 PM.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a voice roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:33 PM.

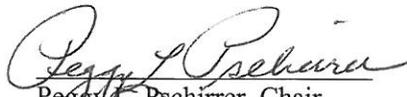
The regular Selectboard meeting resumed at 8:15 PM.

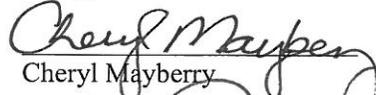
Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of September 17, 2020, be sealed. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

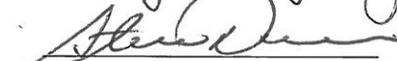
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 8:18 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair


Cheryl Mayberry


Steven Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the September 24, 2020, Selectboard meeting.)