

MINUTES OF THE SAFETY MEETING

August 27, 2020

Present: Christine Burchstead (Chair, Library) Tom Donovan (Recycling), Justin Sanctuary (Police), Keith Hebert (Highway), Brad Nash (Town Hall), Jason Colburn (No. Walpole Fire)

Due to bad weather, the meeting was held inside the Town Hall. All members were wearing masks and distanced themselves.

Next Meeting:

- November 19th, 2pm at the Town Hall.
- Christine Burchstead will Chair the next meeting. We have a few new committee members and we will let them see how a meeting works a few times before we have them become chair.

Review of injury Report:

- There were no employee injuries. However, there was an injury at the Town Hall.
- The details of the injury and possible contributing factors were discussed.

Old Business:

- All departments still would like CPR and Fire Extinguisher training. Currently all trainings that involve the Fire Department are on hold, due to Covid-19.
- The Library still needs an exit light installed. This project has been held up by the lack of a Library Director and Covid-19 closing.
- The Recycling Center has addressed almost all the safety issues that were found during the walk through.

New Business:

- Brad encouraged everyone to check their disinfecting and PPE supplies. Many items are currently available. Masks may be purchased at the NH Liquor Stores, currently the cheapest place locally.
- Ocean State Job Lots has a plentiful supply of hand sanitizer and gloves.
- Disinfecting solutions are currently available through Swish.
- The Police Department is looking to purchase 3 Ionic Breeze units. They have been shown to be helpful in removing germs and viruses from the air.

- October 24th, 2020 will be the Drug Takeback Event at the Walpole Recycling Center.

Next Actions:

- Brad Nash will help locate 3 Ionic Breeze units for the Police Department and he will also locate high visibility tape or paint for the library for low hanging ductwork in the basement.