

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
JUNE 4, 2020**

Selectboard Present: Peggy Pschirrer (Chair); Cheryl Mayberry; Steven Dalessio

**CALL TO ORDER:** Mrs. Pschirrer called this meeting of the Selectboard to order at 7:03 PM. She advised that the Selectboard members are in three separate locations. This Zoom meeting is being recorded remotely by FACT-TV. It is available for viewing on the internet. Also attending this meeting is Mrs. Sarah Downing, Manager of Administration, and Mrs. Sandra Smith, Town Clerk/Tax Collector, in the Walpole Town Hall, and Ms. Regina Borden, Recording Secretary, by telephone at a separate location. Mr. Bob Anderson, Broadband Committee, was present at a separate location.

Mrs. Pschirrer advised public comment is possible at this meeting. Comments can be made by calling the Selectboard Office or via email to Mrs. Downing at the Walpole Town Hall. Mrs. Downing will display the agenda. That will be followed by documents as they are being discussed.

Mrs. Pschirrer called for a voice roll call vote of the Selectboard present: Cheryl Mayberry was present; Steven Dalessio was present and Peggy Pschirrer was present.

**LOAN AGREEMENT re: BROADBAND BOND:** Mrs. Pschirrer advised they will be looking at two documents in this meeting. The first document is the Loan Agreement which needs a motion to adopt and to authorize Mrs. Pschirrer to sign as Chair of the Selectboard. The second document is the Certificate of Vote Regarding Authorization of Bonds and Approval of Loan Agreement with The New Hampshire Municipal Bond Bank.

Mr. Steven Dalessio made a motion to authorize the Chair of the Selectboard, Mrs. Peggy L. Pschirrer, to sign the Loan Agreement with the New Hampshire Municipal Bond Bank as the Town voted to approve Warrant Article #2 on March 14, 2020. Seconded by Ms. Cheryl Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. On a voice roll call vote by Mr. Steven Dalessio, Ms. Cheryl Mayberry and Mrs. Peggy Pschirrer in favor, the motion passed by a unanimous vote.

Mrs. Pschirrer advised this Loan Agreement is dated July 14, 2020, as that is the date the Bond will be entered in the Bond Market. Mrs. Pschirrer will go into the Selectboard office on Saturday to sign this Loan Agreement. Mrs. Sandra Smith, Town Clerk, and Mr. Thomas Goins, Town Treasurer, will also sign this Loan Agreement.

The second document is the Certificate of Vote Regarding Authorization of Bonds and Approval of Loan Agreement with The New Hampshire Municipal Bond Bank. It verifies that the Loan Agreement was accepted by a voice roll call vote of the Selectboard. Mrs. Sandra Smith, Town Clerk, is the one who has to verify that the Selectboard has met the requirements of this Loan Agreement. She verifies that the three Selectboard members were present, Mr. Steven Dalessio, Ms. Cheryl Mayberry and Mrs. Peggy Pschirrer. Mrs. Sandra Smith verified that "yes" she has seen the three Selectboard members who were present and she heard them take a voice vote. She is happy to sign the two documents.

**ACCOUNTS PAYABLE:**

Mr. Dalessio moved to accept the Accounts Payable Check Register in the total amount of \$16,734.94 for checks issued June 05, 2020. This includes a \$2,785 payment to Ransom Consulting, Inc. for work completed on the Brownfields Project. The Town will be reimbursed for this expense from the EPA grant funds. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. Mr. Dalessio requested that Mr. Kreissle include a list each month on items that will be reimbursed to the Town with the other monthly reports. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**PAYROLL:**

Mr. Dalessio moved to accept the Payroll Check Register for the week ending May 30, 2020, in the amount of \$28,752.99 for checks issued June 05, 2020, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$5,996.69. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Mrs. Pschirrer reported that this amount includes overtime for the Police Department because this week they had a high number of cases.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MINUTES – May 28, 2020:** Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of May 28, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

**NON-PUBLIC SELECTBOARD SESSION - May 28, 2020:** Mr. Dalessio moved to accept the Minutes of the Non-Public Selectboard Session of May 28, 2020, as submitted. These Minutes will remain sealed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

**STAFF MEETING MINUTES – May 21, 2020:** Mr. Dalessio moved to accept the Minutes of the Staff Meeting of May 21, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

**COMMITTEE REPORT:**

The Selectboard acknowledged receipt of the following Committee report:

- Walpole Fire District Meeting – April 21, 2020.

**PROPERTY TAX ABATEMENTS:**

**MAP and LOT #003-082-CL2:** Mr. Dalessio moved to grant this Property Tax Abatement in the amount of \$5,932 for Map and Lot #003-082-CL2. This is to correct the tenant on this lease with New Hampshire Public Broadcasting (NHPB) Cell Tower; incorrect information was provided by the owner (NHPB). Verizon initiated contact to correct the tax billing. This is to be abated to Cellular Wireless. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**MAP and LOT #003-082-CL3:** Mr. Dalessio moved to grant this Property Tax Abatement in the amount of \$5,619 for Map and Lot #003-082-CL3. This is to abate the incorrect owner, Verizon Wireless. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**SUPPLEMENTAL TAX WARRANTS:**

**MAP and LOT #003-082-CL2:** Mr. Dalessio moved to approve the Tax Collectors Property Tax Supplemental Warrant for Map and Lot #003-082-CL2 to bill Verizon Wireless for their leased space on the tower for \$5,932. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**MAP and LOT #003-082-CL3:** Mr. Dalessio moved to approve the Tax Collectors Property Tax Supplemental Warrant for Map and Lot #003-082-CL3 to bill AT&T/Cingular Wireless for their lease on the tower for \$5,619. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

*Mrs. Sandra Smith left this meeting. Mrs. Pschirrer thanked her for attending.*

**NOTICE OF INTENT TO CUT WOOD OR TIMBER:**

**MAP and LOT #002-012-000:** Mr. Dalessio moved to approve the Notice of Intent to Cut Wood or Timber for Map and Lot #002-012-000 for a lot located off of County Road. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**OLD BUSINESS:**

**Lighting on Arch Bridge Letters:** Mrs. Pschirrer had written letters to Senator Jay Kahn and Representative Lucy Weber regarding lighting on the Arch Bridge. Both Mr. Dalessio and Ms. Mayberry felt the letters were written very well. Mr. Dalessio recommended that copies of the letters be sent to Mr. Jason Trembley, NH DOT Project Manager, plus copies to the other people listed on their recent letter. Ms. Mayberry moved to accept the letter regarding the lighting on the Arch Bridge to be sent to Senator Jay Kahn and Representative Lucy Weber with copies to be mailed to the NH DOT Project Manager and other Representatives. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Recreation Area Notice:** Mrs. Pschirrer reported that notices had already been posted at the Recreation Area. Today she received a lengthy message from a resident in Town which she forwarded to Mr. Dalessio and Ms. Mayberry. This resident is very distressed about not allowing the courts to be used for basketball games. Mrs. Pschirrer told her the Selectboard would talk about it again at this meeting. Do they change the guidelines or leave them as is? They are using their best judgment. They do not know what the Governor will announce this Friday (tomorrow). Mr. Dalessio pointed out that they are trying to prevent large crowds from congregating. Therefore, they might have to “stick to their guns” a little longer. People should continue to use facial masks and social distancing. The Selectboard still has the local authority. The organizer of the gathering on June 5<sup>th</sup>, Vigil on the Common, did not ask for

permission from the Town/Selectboard but provided a courtesy notice. This will open up the Town to other groups congregating on the Common. Ms. Mayberry and Mrs. Pschirrer agreed it will just open up the Common for gatherings. The question comes up as to why are they restricting the basketball courts. Enforcement was discussed. Mrs. Pschirrer felt it best to leave the basketball courts alone for now until they hear more from the Governor. Ms. Mayberry agreed. People are playing basketball but the Selectboard is not giving them permission. Mr. Dalessio asked how do they deal with allowing some public places to be open yet other public places are closed. It is a bad precedent at this time with COVID-19. If not for COVID-19, they would not be having this discussion.

**Pending Further Actions:**

The following agenda items will remain on this pending list as there is no new information available at this time.

- Recreation Area Parking Lot: Line Adjustment and Deed with Letter;
- Westmoreland-Walpole Boundary Survey;
- Town Deeded Properties;
- Houghton Brook Fish Ladder.

**NEW BUSINESS:**

**Greater Falls Farmers' Market:** Mrs. Downing advised that the first date for the Greater Falls Farmers' Market is Wednesday, June 10<sup>th</sup> from 4:00-to-7:00 PM at 9 Edwards Lane. It is on private property located between Pinnacleview Equipment and the Hungry Diner. When Mr. Dalessio got the first email from Mrs. Jan Galloway-Leclerc, his first thought was the COVID-19 regulations need to be followed. He talked to Mr. Jeff Miller, Chair of the Planning Board, who referred to it as being similar to a Cruise Night. They will not be heavily populated and the market is once a week so it does not need approval from the Planning Board. They will run through Wednesday, September 25<sup>th</sup>. Mrs. Downing mentioned the ZBA just wanted the Selectboard to be aware of it. The Farmers' Market is well aware of COVID-19 guidelines. It was well set up. Mrs. Pschirrer recommended the Police Department be made aware of this as it is off Route 12 in a heavily traveled area.

**June 5<sup>th</sup> Vigil on the Common:** A courtesy notice was given from an organizer that a vigil related to Black Lives Matter and the death of George Floyd was to occur on June 5<sup>th</sup> on the Common. Mr. Dalessio felt it important that the organizer should be made aware that the Selectboard is expecting people attending to wear masks, there is social distancing and an attempt be made to keep track of who is there for contact tracing. Mrs. Pschirrer and Ms. Mayberry felt this is not unreasonable. Mrs. Downing was asked to contact the organizer tomorrow. Mrs. Pschirrer will ask the Police Department to drive-by as the Selectboard feels it is a good idea given the circumstances.

**Town Common:** Mr. Dalessio said going forward groups planning to congregate on the Common should talk to the Selectboard about what they are planning to do on the Common.

**FMRSD Superintendent of Schools:** Mrs. Downing advised that Ms. Lori Landry, FMRSD Superintendent of Schools, asked to meet with the Selectboard. She is not available on June 11<sup>th</sup>. The Selectboard asked Mrs. Downing to see if she is available on June 18<sup>th</sup> at 6:30 PM.

**COVID-19 Meeting:** Mrs. Downing reported that Mr. Mark Houghton, Director of Emergency Management, and Dr. Chuck Shaw, Health Officer, would like to meet with the Selectboard for an update on COVID-19. Mrs. Pschirrer will email Mr. Houghton to see when he is available to meet. During the day would be preferred. Mr. Dalessio is not available on June 17<sup>th</sup>.

**FACT-TV:** Mrs. Pschirrer announced that this concludes the regular Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. FACT-TV ceased filming and left the meeting.

**RECESS SELECTBOARD MEETING:**

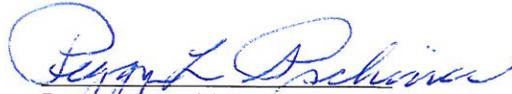
Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. On a roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved at 7:46 PM.

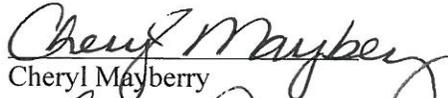
The regular Selectboard meeting resumed at 7:57 PM.

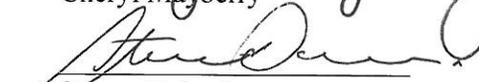
**ADJOURNMENT:**

Mr. Dalessio moved to adjourn this Selectboard meeting. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any comments or questions. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the meeting was adjourned at 7:58 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

  
Peggy L. Pschirrer, Chair

  
Cheryl Mayberry

  
Steven Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the June 11, 2020, Selectboard meeting.)

