

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
MAY 14, 2020**

Selectboard Present: Peggy Pschirrer (Chair); Cheryl Mayberry; Steven Dalessio

CALL TO ORDER: Mrs. Pschirrer called this meeting of the Selectboard to order at 6:30 PM. She advised that the Selectboard members are in three separate locations. This ZOOM meeting is being recorded remotely by FACT-TV. It is available for viewing on the internet. Also attending this meeting is Mrs. Sarah Downing, Manager of Administration, in the Walpole Town Hall, and Ms. Regina Borden, Recording Secretary, by telephone at a separate location.

Mrs. Pschirrer advised there will be no public comments at this meeting. Comments are to be emailed to Mrs. Downing at the Walpole Town Hall. Mrs. Downing will display the agenda. That will be followed by documents as they are being discussed.

CONSOLIDATED COMMUNICATIONS, INC. (CCI) CONTRACT: Mr. Paul Looney (Chair), Mr. Dennis Marcom (who will stay on as the Construction Representative), Mr. Bob Anderson, and Mr. Rod Boucher, members of the Broadband Committee joined this meeting from four separate locations. Mr. Looney displayed the CCI Contract for the Selectboard and Committee members to comment on. He has been going back-and-forth with CCI for about two months. The Committee has been diligent in reviewing the contract. The final draft was received last Friday. A few items were found in the signed contract from CCI that did not modify the contract but needed revisions. They asked Mrs. Daigle and Mrs. Downing to make a word version of the contract, modify and edit it so it would be cleaner and neater. After the Selectboard sign, it will send it back to CCI who will review it, look at the differences and sign it on their side. Within the next week or so, four other towns will be signing their agreements with CCI. Since the public hearings there has been a significant change in the payment schedule. Mrs. Pschirrer advised the significant change is that CCI dropped the service fee from \$9.00/month to \$7.30/month. Mr. Looney noted this will not change. When CCI went back to their corporate offices they talked about the contract and nature of the agreement. They felt it would look as corporate debt the way it was set up. They came back with a different proposal for making payments. The Town will accumulate funds over the next 20 years for the bond payment. Mrs. Pschirrer mentioned what is on display now is a separate bond schedule that will not be in the contract. Mr. Rod Boucher put this together for them. In the contract, \$11,500 is the monthly payment; \$138,000 per year. These figures are based on a 3% interest rate. CCI is willing to put that in the contract because there was not any other way to get to \$11,500. Mr. Dalessio asked where this figure comes from every month. Mr. Boucher said that comes from CCI and this is in the contract. They will make the payment to the Town of Walpole. Mrs. Pschirrer explained this is because the Town will be making the payment. Bond payments are made twice a year. The Town will hold the difference. After 20 years, the Town should have some extra money; maybe \$150,000 to \$200,000. The first payment to the Bond Bank is \$46,000. CCI will be paying the Town \$138,000 annually. Mr. Looney noted this is a little better picture than presented at the Town's public hearings. Mrs. Pschirrer reported our application is with the Bond Bank; it was complete. They will meet next week to decide if they will accept our application. In July, our Bond will be sold. This is a public-private operation, so will be a taxable bond; it makes a difference in the market.

Ms. Mayberry moved that the Selectboard approves and will sign the contract with Consolidated Communications, Inc. for the Broadband. Seconded by Mr. Dalessio. For the record: Mr. Dalessio asked Mr. Looney if what he presented at the public hearings was to the best of his knowledge contained in the contract. Mr. Looney said "yes" he had with the exception of the monthly fee change. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Mrs. Pschirrer advised the Selectboard will go into the Selectboard Office individually on Saturday to sign the CCI contract. She knows how hard this committee has been working and they will continue to work together for a while longer. Mr. Marcom is on the “hook” as Construction Representative. Mr. Looney thanked the Selectboard for all their support. Committee members extended a big thank you to Mrs. Pschirrer as she kept them focused many times.

ACCOUNTS PAYABLE:

Mr. Dalessio moved to accept the Accounts Payable Check Register in the total amount of \$84,581.54 for checks dated May 15, 2020. This includes a \$38,000 payment to MHQ for a new Police vehicle as approved by Warrant Article #7 at the Annual Town Meeting. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Mr. Dalessio moved to accept the Payroll Check Register for the week ending May 9, 2020, in the amount of \$26,454.19 for checks dated May 15, 2020, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$5,181.47. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – May 7, 2020: Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of May 7, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – May 7, 2020: Mr. Dalessio moved to accept the Minutes of the Non-Public Selectboard Session of May 7, 2020, as submitted. These Minutes will remain sealed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard acknowledged receipt of the following Committee reports:

- Walpole Fire District Meeting – April 8, 2020;
- Library Trustees Meeting – May 5, 2020.

PROPERTY TAX ABATEMENTS:

MAP and LOT #008-115-000: Mr. Dalessio moved to grant the Property Tax Abatement in the amount of \$3,078.00 for Map and Lot #008-115-000. This property was sold before the tax bill was transferred. The Deed transfer issue is in the system. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #015-006-000: Mr. Dalessio moved to grant the Property Tax Abatement in the amount of \$1,457.00 for Map and Lot #015-006-000. This property was sold before the tax bill was transferred. The Deed transfer issue with the system has been updated. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #008-015-005: Mr. Dalessio moved to deny this Property Tax Abatement for Map and Lot #008-015-005 as the Applicant used unequal comparisons. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SUPPLEMENTAL TAX WARRANTS:

MAP and LOT #008-115-000: Mr. Dalessio moved to approve the Tax Collector’s Property Tax Supplement Warrant in the amount of \$3,078.00 for Map and Lot #008-115-000. A Property Tax bill will be sent to the current owner of the property. This is tied to the above Abatement. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #015-006-000: Mr. Dalessio moved to approve the Tax Collector’s Property Tax Supplement Warrant in the amount of \$1,457.00 for Map and Lot #015-006-000. A Property Tax bill will be sent to the current owner of the property. This is tied to the above Abatement. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

TIMBER TAX WARRANTS:

Certification of Yield Taxes Assessed:

MAP and LOT #015-018-000: Mr. Dalessio moved to grant the Certification of Yield Taxes Assessed in the amount of \$125.98 for Map and Lot #015-018-000. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #015-021-000: Mr. Dalessio moved to grant the Certification of Yield Taxes Assessed in the amount of \$622.19 for Map and Lot #015-021-000. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #004-041-000: Mr. Dalessio moved to grant the Certification of Yield Taxes Assessed in the amount of \$61.91 for Map and Lot #004-041-000. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #013-052-000: Mr. Dalessio moved to grant the Certification of Yield Taxes Assessed in the amount of \$175.51 for Map and Lot #013-052-000. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

ORIGINAL WARRANT YIELD TAX LEVY: Mr. Dalessio moved to grant the Original Warrant Yield Tax Levy for the four Timber Tax Warrants as approved above for a combined total of \$985.59. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

NOTICES OF INTENT TO EXCAVATE:

MAP and LOT #001-010-000: Mr. Dalessio moved to approve this Notice of Intent to Excavate for Map and Lot #001-010-000 located off of Industrial Drive. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #012-073-000: Mr. Dalessio moved to approve this Notice of Intent to Excavate for Map and Lot #012-073-000 located off of Old Drewsville Road. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

BUILDING PERMIT:

Building Permit #2020-13 – Martin & Theresa Szklennik, 21 Dearborn Circle, Map and Lot #012-055-015: Mr. Dalessio moved to grant Building Permit No. 2020-13 for Martin & Theresa Szklennik to construct a “20’ x 12’ Shed” at 21 Dearborn Circle, Map and Lot #012-055-015. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Spencer’s Place Outside Seating Request: Spencer’s Place had submitted a map indicating the outside seating request. Mrs. Pschirrer had talked to the owners regarding the fact that the Selectboard was reluctant to approve outside tables and chairs on the sidewalk as discussed at the meeting last week. The owners have now created a seating arrangement that will be along the side where their handicapped ramp is that goes into the building. It will take up about three (3) parking spaces. They will move the handicapped parking space over a bit. There will be six (6) tables in this area; no tables out front. Mrs. Pschirrer will recuse herself from a vote as she is involved with the Foundation plus helped Spencer’s Place redesign this plan. Mr. Dalessio pointed out they will need some sort of chain, a clear marker, around the area to segregate it. Mrs. Pschirrer believes they will use bales of hay to block off this area. Mr. Dalessio moved to accept the Spencer’s Place outside seating plan as presented at this meeting and to supply them with an Open Container Waiver to serve outside. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio and Ms. Mayberry in favor, the motion was approved. Mrs. Pschirrer recused herself from the vote.

GOFERR Coronavirus Relief Fund Grant Agreement: Ms. Mayberry moved to approve and sign the GOFERR Coronavirus Relief Fund Grant Agreement. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. Mrs. Downing asked if Mr. Richard Kreissle should be under the Designated Signing Authority section. Mrs. Pschirrer advised he will have to keep track of the finances. Ms. Mayberry amended the motion to authorize Mr. Richard Kreissle to have the Designated Signing Authority. Mr. Dalessio accepted this amendment. Mrs. Pschirrer asked if there was any additional discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion and amendment were approved.

CARES Act Fund Revised Acceptance – New Wording Per Rich Kreissle: Mrs. Pschirrer pointed out that during the meeting last week the Selectboard voted to “accept the CARES Act Allocation to the Town of Walpole”. Mr. Kreissle was concerned that they had not mentioned that they have complied with RSA 31:95-b or RSA 21-P:43 (Homeland Security). The first RSA requires the Town to have public meetings. However, when they are voting to accept emergency funds, they do not need public meetings.

Mr. Dalessio moved to amend the previous motion made on May 7, 2020, to accept the CARES Act Fund Revised Acceptance as per RSA 31:95-b and RSA 21-P:43. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the amendment to the motion was approved.

Front Line Responders Stipend: Mr. Kreissle sent the forms to the Police Department. Only two part-timers are not paid by other towns. They will have to pay payroll taxes but no retirement. He will have that calculated for next week. Mrs. Pschirrer noted they will be separate checks for clarity. Ms. Mayberry requested that Mr. Kreissle indicate the checks are a stipend and not a part of the retirement system.

Pending Further Actions:

The following Agenda items will remain on this pending list as there is no new information available at this time.

- NH DOT Letter re: Lighting on Arch Bridge;
- Recreation Area Parking Lot: Lot Line Adjustment and Deed with Letter;
- Westmoreland-Walpole Boundary Survey; Mrs. Downing has not heard from the surveyor.
- Town Deeded Properties.

NEW BUSINESS:

Staff Meeting Via Zoom: Mrs. Downing asked if the Selectboard is planning to schedule a Staff Meeting via Zoom on next Thursday, May 21, 2020, at 5:00 PM. Mrs. Pschirrer asked Mrs. Downing to take a poll to find out how many Department Managers would have access to a ZOOM meeting. She will report back to the Selectboard.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:14 PM.

The regular Selectboard meeting resumed at 7:18 PM.

FACT-TV: Mrs. Pschirrer announced that this concludes the regular Selectboard and Hooper Trustees meetings. The Selectboard will be entering into a Non-Public Session. FACT-TV ceased filming and left the meeting.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved that the Selectboard will enter into a Non-Public Session pursuant to RSA 91-A:3 II to discuss (a) Personnel, (b) Hiring and (c) Reputations. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. On a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:20 PM.

The regular Selectboard meeting resumed at 7:51 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of May 14, 2020, be sealed. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 7:54 PM.

Respectfully submitted,
Regina Borden, Recording Secretary



Peggy L. Pschirrer, Chair



Cheryl Mayberry



Steven Dalessio

(**Note:** These are unapproved Minutes. Corrections will be found in the Minutes of the May 21, 2020, Selectboard meeting.)