

Walpole Town Library
Minutes of the Board of Trustees Meeting
December 10, 2019

Present: Fred Ernst, Carole Cramer, Gail LaHaise, Kathy Nerrie, Jeanne Ramey, Bert Nelson, Amy Howard, Jean Kobeski, Justine Fafara, Peggy Pschirrer (Selectboard Liason)

Absent: Shirley Capron, Rose Werden

The meeting was called to order at 4:30 p.m. at the North Walpole Library.

Board Minutes: Amy moved, Bert seconded, and all approved the minutes from the 11/12/19 meeting.

Treasurer's Report: Gail moved, Jeanne seconded, and all approved.

Approval of Bills: Gail moved, Jeanne seconded, and all approved. Kathy expressed disappointment with the overage from Countryside Lock and Alarm and will follow up on the bill with the company.

Report on North Walpole: Justine distributed the NW Annual Report, which shows that the numbers of adults, patrons, and wifi usage are up.

Old Business

Furniture Update: Plotkins delivered 2 wing chairs. On Saturday 2 tables, chairs, and a stool for the Ken Burns area will be delivered. Leather for the Community Room chairs is backordered. Jeanne suggested borrowing cushions. Pompanoosuc is waiting for tempered glass and hardware for the Ken Burns display. They will call back tomorrow with delivery dates. Amy is going there on Thursday to pay for items already delivered.

Decoration of the Hubbard Community Room: Fred explained how the Walpole photographs will be mounted. We are working with Indian King Framery. The photos are being mounted in Canada and will be shipped back by the last week in December. Carole stated that we may want to have Evan from Indian King hang the photos.

Construction Status and December Soft Opening:

Justine reported that we will replace the worn, soiled rug in the Children's Room. The rug for the Reading Room will be delivered on schedule by Monadnock Flooring.

Caning of the chairs on permanent loan from the Walpole Historical Society will cost \$150, and the money will go to the Bellows Falls Senior Center.

Barry reported to Carole that his crew is on track and will be out by Friday. On the last day of work, Barry will meet with Richard Anderson to explain that we will have to finish grading the property after the winter season.

Jeanne reported that plaques are in.

Barry's cleaning service will be in this weekend.

Financial Status of the Renovation: Kathy proposes that we borrow a sufficient amount from the A & W Hubbard Fund and take the balance from remaining accounts to pay Donnigan in full. She will write to the Trustee of the Trust requesting this withdrawal and have it wired to her ASAP. Gail moved, Jeanne seconded, and all approved that we withdraw this money from the A&W Hubbard Fund.

Carole and Barry met to discuss the budget. Barry reported that there was nearly \$4,000 in budgeted money that he will not use.

Taylor from Alstead will repair the front railing.

Jean reported that she needs to send the final report to Moose Plate to receive the final installment of the grant. She asked Kathy to supply receipts and cancelled checks for work done in the Community Room for this report. After Barry finishes the work, she will ask him to help her target those costs.

New Business: Amy provided notes detailing the plans for the Re-Opening celebrations. Gail made a list of foods each board member will bring. Jean provided a list of individuals who were invited to the Friday night reception(s) and asked the board to provide names of others they feel should be added to the list.

Operations: At the budget meeting with the selectboard, Justine asked that the town pay for state-provided services, which include Mango, KOHA, Overdrive, and Ancestry as well as mileage reimbursement.

Personnel: The Board approved the classification in the personnel policy.

Technology: Justine is getting quotes for new computers to replace a broken one and add to the circulation desk.

The next meeting is on January 14 in Bridge Memorial Library.

Gail moved, Jeanne seconded, and all voted in favor of ending the meeting at 6:50 p.m.

Respectfully Submitted for Shirley Capron,

Jean Kobeski