

**TOWN OF WALPOLE  
HOOPER TRUSTEES MEETING  
DECEMBER 5, 2019**

Hooper Trustees Present: Steven Dalessio (Chair); Peggy Pschirrer; Cheryl Mayberry

**CALL TO ORDER:** Mr. Dalessio called this Hooper Trustees meeting to order at 8:03 PM. He advised this meeting is being recorded.

**HOOPER TRUSTEES MINUTES:**

**HOOPER TRUSTEES MEETING – November 27, 2019:** Ms. Mayberry moved to accept the Minutes of the Hooper Trustees meeting of November 27, 2019, as submitted. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

**NON-PUBLIC HOOPER TRUSTEES SESSION – November 27, 2019:** Ms. Mayberry moved to accept the Minutes of the Non-Public Hooper Trustees Session of November 27, 2019, as submitted. These Minutes will remain sealed. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

**HOOPER BUSINESS:**

**Appointment Notice to Sign:** Ms. Mayberry moved to sign the Appointment Notice for Jonathan Meadows to the Hooper Institute Board for a period of three (3) years, December 2019 through Town Meeting, March 2022. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**Hooper Institute Board:** Ms. Mayberry reported that the Hooper Institute Board met yesterday and Mr. Meadows was present. It was a good meeting. Rather than talking to Mr. Kreissle about moving their money and opening a checking account, the members discussed giving the money in the Cambridge Trust to the Friends of the Hooper as they have an EIN number. Ms. Mayberry did not feel they could transfer this to a private group. She would double-check as she felt it needed to be done at the Town level. The members agreed and will talk with Mr. Kreissle. Ms. Dalbeck plans to have one program a month. Therefore, they would like to make their own deposits.

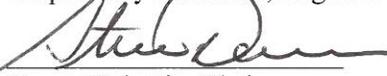
Mrs. Pschirrer moved to authorize Cheryl Mayberry to write a letter authorizing the Hooper Institute to transfer the Capital Reserve Fund, formerly a Money Market account, to a checking account using the Town's EIN number at the Savings Bank of Walpole. Seconded by Mr. Dalessio. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

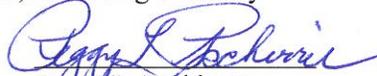
**Hooper Institute Board Quorum:** Ms. Mayberry would like to identify who is a board member. She wants to see the bylaws in order to determine the number of approved members.

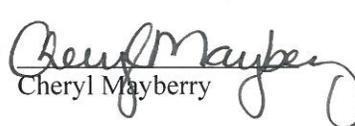
**Next Meeting:** The Hooper Institute Board will hold their next monthly meeting on Wednesday, January 08, 2020, here in the Town Hall.

**ADJOURNMENT:** Ms. Mayberry moved to adjourn this Hooper Trustees meeting. The Hooper Trustees will return to the Selectboard meeting. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the meeting was adjourned at 8:12 PM.

Respectfully submitted, Regina Borden, Recording Secretary

  
Steven Dalessio, Chair

  
Peggy L. Pschirrer

  
Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the December 12, 2019, Hooper Trustees meeting.)