

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
OCTOBER 31, 2019**

Selectboard Present: Steven Dalessio (Chair); Peggy Pschirrer; Cheryl Mayberry

CALL TO ORDER: Mr. Dalessio called this meeting of the Selectboard to order at 6:30 PM in the Walpole Town Hall. He advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There was one visitor, Mr. Chad Thurston, of Griffin Construction.

PUBLIC BUSINESS:

GRIFFIN CONSTRUCTION: Mr. Thurston advised that his client, Mabel LLC, has purchased 73 Main Street and is looking to put two apartments on the second floor of the building. The first floor is undetermined. It is in the commercial zone and the use is permitted. This is an informational discussion. Mrs. Pschirrer asked if the two apartments will be single bedroom units. Mr. Thurston said they would be. There are front and back entrances/exits. The entrance will be on the side of the building with a walkway to the sidewalk. There are enough parking spaces in the back. Mr. Dalessio noted they will not be changing the footprint of the building. He asked that Mr. Thurston consult with the Fire Department on the egress and other fire safety requirements. Mr. Thurston will contact Mr. Mark Houghton and make arrangements for a walk-through. Mr. Dalessio recommended Mr. Thurston contact the Planning Board and ask to be put on their agenda for informational purposes. It will make the public aware of the building usage. No building permit will be required.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable Check Register in the amount of \$156,020.19 for checks issued November 1, 2019. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

The above amount includes a payment in the amount of \$93,736.66 to the Village of Bellows Falls for sewer usage and bonds.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Check Register for the week ending October 26, 2019, in the amount of \$29,027.05 for checks issued November 1, 2019, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$5,909.76. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – October 24, 2019: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of October 24, 2019, with corrections. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – October 24, 2019: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of October 24, 2019, as submitted. These Minutes will remain sealed. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

WARRANTS:

WALPOLE WATER FEES: Ms. Mayberry moved to accept the Warrant for The Collection of Walpole Water Fees in the amount of \$48,583.88. This is for the period of July 2, 2019 through October 2, 2019. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

WALPOLE SEWER FEES: Ms. Mayberry moved to accept the Warrant for The Collection of Walpole Sewer Fees in the amount of \$69,237.44. This is for the period of July 2, 2019 through October 2, 2019. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

NORTH WALPOLE SEWER FEES: Ms. Mayberry moved to accept the Warrant for The Collection of North Walpole Sewer Fees in the amount of \$60,626.07. This is for the period of July 2, 2019 through October 2, 2019. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

OLD BUSINESS:

Rodrigues and Corduff vs. Town of Walpole Court Decision: Mr. Dalessio announced that the Rodrigues and Corduff Appeal is denied and the case is closed. The Court Decision was in favor of the Town of Walpole.

Citizen's Complaint 2019-02 Letter: Ms. Mayberry moved to approve the letter to Jeremy and Naarah Powers regarding Citizen's Complaint #2019-2. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

Ramsay Hill Right-Of-Way: The Selectboard acknowledged the legal opinion from Attorney Hockensmith. They briefly reviewed the history of the Coughlin / Smith / Ramsay Hill Road question. Mr. Dalessio recommended asking Mr. and Mrs. Coughlin to attend a meeting for a continued discussion.

EPA Clean-up Grant Update: Mrs. Pschirrer reported that the evaluation group met yesterday. They received three proposals on the clean-up that were evaluated. All three of them could have done the work. The group made a decision to move forward with Ransom. Mrs. Pschirrer is waiting for sample contracts from the group members. They will have to work out a contract with Ransom. She will form a community committee. The community committee will include abutters because they have a lot of interest in the project.

Broadband Committee Update: Mrs. Pschirrer reported that a Public Informational Meeting was held last night, October 30, 2019. There were twelve people in attendance. They represented areas in Walpole and Drewsville. North Walpole was not represented. One resident said she was not served at all. Some people volunteered to help out in any way they could. Survey handouts will be distributed at the Post Office and Recycling Center.

Pending Further Actions:

New Reuse Center Plans: Ms. Mayberry reported the old Reuse Center/Trailer was dismantled by last Tuesday and the area has been cleaned-up.

NEW BUSINESS:

2019 Equalization Municipal Assessment Date Certificate and Sales Ratio Study Report: Mr. Dalessio advised the Town has dropped down to a preliminary median assessment to sales ratio of 97.5%. Mrs. Pschirrer moved to approve and sign the 2019 Equalization Municipal Assessment Data Certificate. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

Preliminary Tax Rate Status: Mr. Kreissle provided the following Preliminary Tax Rate Status Report as of October 31, 2019.

Walpole: All required reports have been filed with the Department of Revenue Administration (DRA). Mr. Kreissle is waiting for the DRA to conduct the revenue review with him.

Fall Mountain: Waiting for the Department of Education Assessments.

North Walpole: Waiting for DRA to conduct their revenue review.

Walpole Fire: All forms have been filed with the DRA.

Budget – Draft 4: Mr. Dalessio pointed out that the 2020 Budget, Draft 4, is still showing an approximate 2.4% increase.

Pink Heals Event on Common: Mr. Dalessio received an email from Mr. Mark Houghton. The Walpole Fire and EMS are requesting use of the Walpole Common for a “Pink Heals” event on Saturday, November 2nd, 2019, at 1:00pm for Paula Gallagher a former EMS Director for many years.

Mrs. Pschirrer moved to approve the request of the Walpole Fire and EMS to have a “Pink Heals” escort on the Walpole Common on Saturday, November 2nd at 1:00 pm. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

National Flood Insurance Program (NFIP): Mr. Dalessio acknowledged receipt of a letter from the NH Office of Strategic Initiatives concerning the National Flood Insurance Program (NFIP). The Selectboard will review the Flood Plain Ordinance, adopted on March 13, 1990, at their next meeting.

NON-PUBLIC SELECTBOARD SESSION:

Mrs. Pschirrer moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Ms. Mayberry seconded the motion and, on a roll call vote with Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved at 7:12 PM.

The regular Selectboard meeting resumed at 8:04 PM.

Mrs. Pschirrer moved that the Minutes of the Non-Public Selectboard Session of October 31, 2019, be sealed. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

RECESS SELECTBOARD MEETING:

Mrs. Pschirrer moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved at 8:05 PM.

The regular Selectboard meeting resumed at 8:14 PM.

Recreation Committee Meeting: Ms. Mayberry advised there will be a Recreation Committee meeting next Sunday, November 3rd, at 4:00 PM. Mr. Cassarino and she will meet about 3:30 PM as he would like to talk about communication between the Recreation Committee and the North Walpole Park Committee.

Mystery Dinner: Mrs. Pschirrer had a call from a resident asking about the Mystery Dinner on November 16th as it was not on the Clarion schedule but other activities were listed. Ms. Mayberry said the Mystery Dinner was scheduled in advance of the Fall Mountain Educational Endowment Association (FMEEA) Dinner. Mrs. Pschirrer advised that the Recreation Dept's Mystery Dinner is still on.

Broadband Committee: Mrs. Pschirrer reported that the Broadband Committee will be meeting on Wednesday, November 6th in the Town Hall in the downstairs meeting room to discuss criteria for the Request for Proposals (RFPs) they had sent out. They are due on November 7th.

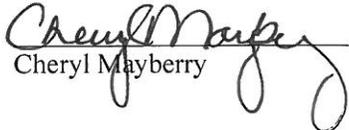
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the meeting adjourned at 8:16 PM.

Respectfully submitted,
Regina Borden, Recording Secretary
(Transcribed from Recorder)


Steven Dalessio, Chair


Peggy Pschirrer


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the November 7, 2019, Selectboard meeting.)