

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
AUGUST 22, 2019**

Selectboard Present: Steven Dalessio (Chair); Peggy Pschirrer; Cheryl Mayberry

CALL TO ORDER: Mr. Dalessio called this meeting of the Selectboard to order at 6:30 PM in the Walpole Town Hall. He advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were two members of the public in attendance: Mr. Dan McCabe and Mr. Ray Boas.

PUBLIC BUSINESS:

OLD STAGE ROAD GATES AND BARS: Mr. Daniel McCabe was present to discuss the Old Stage Road Gates and Bars. Mr. Dalessio explained the Selectboard discovered the Old Stage Road is now a Class VI road due to a lack of Town maintenance. It was never formally discontinued by the Town in accordance with their research. Mr. McCabe had a copy of the "History of Walpole" book and displayed a 1963 map of the Town of Walpole. The history of that area is interesting. Mr. McCabe traced 3rd NH Turnpike down to Westmoreland. In 1825, the road was discontinued in Westmoreland. This gate is on his property. Mr. Boas noted the map was prepared when research was being done for this book, but it probably should not be considered an official map. Mr. McCabe referenced the year 1822 in the book. Mr. Dalessio advised that no one disagrees with what Mr. McCabe is presenting, but the Selectboard has to find the official map sanctioned by the Town of Walpole. They still have to go into the official records of the Town to find out when the 3rd NH Turnpike Road was officially discontinued and/or it changed to the Old Stage Road. No one wants to upset this process. The Selectboard needs to research all the history to be sure the version in the book and what is on the map is correct. The History of Walpole book was written by historians. The Selectboard needs to confirm what is in that book so they can make an accurate decision. Today they know this particular road was never formally discontinued by the Town of Walpole. Mr. McCabe advised he owns everything around the road property. His land is posted but he has given permission to several people to use it. Emergency services have access. He would be losing protection by removing the lock. Mr. Dalessio summarized there are other options for the Selectboard to consider if it is determined the Town never discontinued the road. The Selectboard will continue their research.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable Check Register in the amount of \$147,519.28 for checks issued August 23, 2019. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

The about amount includes a payment of \$111,184.12 to Mitchell Sand & Gravel for highway asphalt.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Check Register for the week ending August 17, 2019, in the amount of \$30,738.54 for checks issued August 23, 2019, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$5,887.96. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – August 15, 2019: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of August 15, 2019, as submitted. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION- August 15, 2019: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of August 15, 2019, as submitted. These Minutes will remain sealed. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- Planning Board Meeting – August 13, 2019;
- North Walpole Village District Board of Commissioners Meeting – August 13, 2019;
- Safety Committee Meeting – August 15, 2019 (Revised August 20, 2019);
- Walpole Recreation Committee Meeting – August 18, 2019;
- Trustees of Trust Funds Meeting – August 19, 2019.

ABATEMENTS – PROPERTY TAX:

LUCT Tax Abatement – Map and Lot #005-049-004: Ms. Mayberry moved to approve the Land Use Change Tax (LUCT) Property Tax Abatement for 2019 for the EH & GH Trust that provided an affidavit of scrivener’s error in order to have the property’s current use status reinstated for Map and Lot #005-049-004. Avitar Associates approved this LUCT. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

NOTICES OF INTENT TO CUT WOOD OR TIMBER:

MAP and LOT #002-012-000 and MAP and LOTS #005-002-009 and #005-002-010: Ms. Mayberry moved to approve the following two Notices of Intent to Cut Wood or Timber:

- Map and Lot #002-012-000 located off Rapids Road;
- Map and Lot #005-002-009 and Map and Lot #005-002-010 located off Wentworth Road.

Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

BUILDING PERMITS:

ERIC MERKLEIN and TARA SAD, 82 North Road, Map and Lot #022-010-001: Ms. Mayberry moved to grant Building Permit No. 2019-30 for Eric Merklein and Tara Sad to construct a “20’ x 12’ Horse Shelter in Temporary Location” at 82 North Road. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

PHILIP and LUCINDA KIMBALL, 25 Barnett Hill Road, Map and Lot #009-045-000: Ms. Mayberry moved to grant Building Permit No. 2019-31 for Philip and Lucinda Kimball to construct a “21’ x 20’ Bedroom Addition” at 25 Barnett Hill Road. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

ABENAKI SPRINGS PHASE II’s OFFICE MAINTENANCE BUILDING: Mr. Dalessio explained that Abenaki Springs was not required to have a licensed architect for this building. After Mr. Dalessio brought to Mr. Franks’ attention the fact that the architect’s license had expired in NH, he immediately responded to the email. Mr. Franks felt the architect would thank him for bringing this to his attention.

OLD BUSINESS:

Water & Sewer Receipts to Date: The Selectboard acknowledged receipt of the Water and Sewer Receipts to Date report from Mrs. Jodi Daigle. As of 8/21/19 - 47.4% was paid for the 2nd Quarter of 2019. The due date is 8/30/19.

SWRPC Technical Assistance Agreement: Mr. Dalessio announced the Town received the grant they applied for to have technical assistance with the Town’s Emergency Management Plan. Anticipated completion date is June 2020.

Mrs. Pschirrer moved that the Chair, Steven Dalessio, sign page 2 of the Southwest Region Planning Commission Technical Assistance Agreement. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

Assented Motion to Dismiss re: B. Wilder vs. M & L Asphalt Services, Town of Walpole:

Acknowledgement was made of receipt of an Assented Motion to Discuss re: Benjamin Wilder v. M & L Asphalt Services, Lawrence Alley, Jr., Town of Walpole, Trustee, et al.

Appointment of Committee Members Procedure: Copies of the draft “Appointment of Committee Members Procedure” were received from Mrs. Pschirrer. Under “Procedure for Appointment” between the 3rd and 4th bullet they will add that the “Committees/Boards will review and make recommendations to the Selectboard”. This will be an agenda item at the next meeting.

Chickens on the Loose 5K Update: The time for the race is from 10:30 AM to 1:00 PM. They would like to have both sides of the Common closed. Their main concern is safety. Mrs. Pschirrer has no objections, but they have to respect that local residents have the right to “come-and-go”. Washington Street would also be closed for the short period of the Chicken Nugget race. Mr. Dalessio wants to be sure the Police Department knows where people will be.

PENDING FURTHER ACTIONS:

Edkins and O’Brien Complaint: Mr. Dalessio spoke with Attorney Hockensmith who was beginning to work on the Edkins and O’Brien complaint.

NEW BUSINESS:

Purchase Order for Tax Collector/Town Clerk Office Computers: Mr. Dalessio reported the computers in the Tax Collector/Town Clerk’s Office are no longer updatable. To standardize all office equipment, he would like to order on the same configuration as Mrs. Daigle has. The cost will be about \$8,000 for three computers. The State is replacing the Vital Records machine. Replacing printers is still questionable.

Mrs. Pschirrer moved to approve and sign the purchase order with True North for three computers in the Tax Collector/Town Clerk’s Office at an approximate cost of \$8,000.00. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

HealthTrust Annual Meeting and Board Elections Notice: A notice was received that the HealthTrust Annual Meeting and Board Elections will be held on December 5th, 2019, at 9:00 a.m. at the HealthTrust Office – Center at Triangle Park.

Inspections: Mr. Dalessio advised the Fire Department raised some questions during a recent inspection of the new Dollar General Store. The general manager claimed he was told by the ladies in the Selectboard Office that since we have no building codes, we do not do inspections. Mr. Dalessio clarified that even though we have no building codes, it does not mean we do not do inspections. Inspections are done by the Fire Department. On bigger projects, Mr. Mark Houghton is turning over responsibility of certain inspections to the State Fire Marshalls. This building will not have fire alarms and it has other features that are not the safest to use. Fire alarms are not required by State Building Codes and/or International Building Codes. There are minimum standards that they expect people to abide with. Over

the next several weeks/months they will start to look at these things more carefully and deliberate on whether to establish our own building standards. It is important that our buildings be safe and secure. Mrs. Pschirrer felt while they were looking at the site plan for commercial buildings that apartment buildings should also be taken into consideration. They should have two egresses. Mr. Dalessio will meet with the Fire Department to look at specific language.

NON-PUBLIC SELECTBOARD SESSION:

Mrs. Pschirrer moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Ms. Mayberry seconded the motion and, on a roll call vote with Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved at 7:24 PM.

The regular Selectboard meeting resumed at 8:05 PM.

Mrs. Pschirrer moved that the Minutes of the Non-Public Selectboard Session of August 22, 2019, be sealed. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

OTHER BUSINESS:

Recycling Center: Ms. Mayberry explained that on Saturday morning an oak tree fell damaging the roof, back side and the middle buckled on the Reuse Building at the Recycling Center. No one was hurt. A few people were on the outside. Tomorrow she will follow-up with Mr. Hoy on having Rice Tree Service take the whole tree down. Mr. Nerrie was going to work on removing what was inside the building, storage, etc. Mr. Dalessio suggested inviting Mr. Nerrie to attend a Selectboard meeting to discuss a new building, fundraising and future plans.

Selectboard Meeting: The next Selectboard meeting on August 29, 2019, will be changed from starting at 6:30 PM to starting at 8:00 AM. This will enable the Selectboard to attend the 2019 Extraordinary Women event at the Redfern Arts Center in Keene at 6:00 pm. Mrs. Peggy Pschirrer is an honoree.

Selectboard Office: Mrs. Downing will be out of the office on Monday, August 26 and August 27, 2019.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved at 8:12 PM.

The regular Selectboard meeting resumed at 8:20 PM.

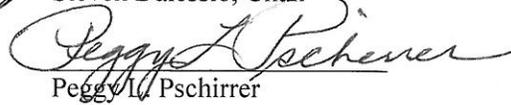
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the meeting was adjourned at 8:24 PM.

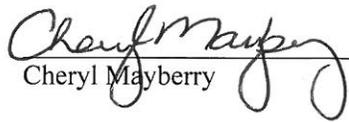
Respectfully submitted,
Regina Borden, Recording Secretary



Steven Dalessio, Chair



Peggy L. Pschirrer



Cheryl Mayberry

(**Note:** These are unapproved Minutes. Corrections will be found in the Minutes of the August 29, 2019, Selectboard meeting.)