

Walpole Recreation

Date: Sunday, August 18, 2019 5:00 pm

Attendees: Justin Cassarino, Diane Harty, Andrew Buswell, and Cheryl Mayberry (Selectboard Liaison)

Justin Cassarino called to start the meeting at 5:00 pm

The meeting began with a discussion of upcoming events

- August 24, 2019 at 6:30 is the Prismatic Laser Show at the Town Hall.
- September 7, 2019 at 11:00 is the 2nd Annual North Walpole Village Park Family Get Together.

Cheryl indicated that the Rec committee should meet at least quarterly to discuss event planning and any other issues or concerns that come up throughout the year.

Justin indicated that there are two individuals that were interested in joining the Recreation Committee. Cheryl indicated that the Selectboard had already approved the 1st appointment but that going forward that the committees should be reviewing and recommending the appointments as a group.

Cheryl explained and clarified the process for the appointment of committee members:

- If someone is interested in joining a committee, they will write a letter of interest and express why they would like to join the committee and what they feel like they can bring/contribute to the program(s).
- The coordinator will then be notified and present the candidate and their letter of interest to the committee for review and discussion.
- The committee will then vote to decide if they recommend the candidate or not.
- The decision will then be relayed back to the Selectman for approval and an Appointment of Oath will be created and candidate notified.

Both candidate letters of interest were reviewed and discussed. The committee unanimously reaffirmed the appointment of Brian Beckwith to the committee. The committee unanimously agreed not to appoint Aaron Rich.

Justin then moved the discussion to the 2020 budget. Cheryl provided enhanced copies of the budget for review and discussion. Justin indicated that the budget for 2019 was very accurate and there were no concerns with any of the spending or possibly going over in any of the lines.

Some questions that came up during the review of the budget:

- What is the billing process for the alarm?
- How many billings are there for the water for Whitcomb Park?

- Where does the sports background checks from the volunteer coaches come from (what budget line)?

Justin agreed to follow up with Rich Kreissle about these questions and get back to the committee. The Committee decided that they were going to wait to see what the final lines for Pool Manager and PRK Salaries PT were before they made any decisions on making any changes. The group agreed that we should move money into a Community Night Line, for our annual events so it can be tracked better. Overall the committee felt that this was a good first draft to present to the Selectman.

Diane Harty informed the committee that the North Walpole Park was going to be receiving a new fence (donated). No installation date has been scheduled for this yet. Also that there are seven dead trees that will be removed from the park. Cheryl indicated to Diane that if she can get a date for the work that will be done, there might be a few other trees in town that will need to come down and the cost can be perhaps shared by the departments. Justin then discussed looking into repairing the room at the pool house and shed at the NW Park. Justin will look into the cost of this to see if anything will be needed to be added to the Maintenance line.

Justin mentioned that he has had to speak to many adults this summer regarding their interactions with recreational staff. We have also had at least one theft and some unusual characters frequenting the center this summer season. We discussed the security system at the pool and how he would like to see cameras installed in the parking lot as well. The Committee thought that this was a great idea and Justin will be speaking with someone at the Town Hall that can help assist in getting the process for this started. More training needs to be done with how to access the footage for our current system.

The meeting adjourned at 6:24 pm

Justin Cassarino