

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
MAY 23, 2019**

Selectboard Present: Steven Dalessio; Peggy Pschirrer; Cheryl Mayberry

CALL TO ORDER: Mr. Dalessio called this meeting of the Selectboard to order at 6:30 PM in the Walpole Town Hall. He advised that this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were three members of the public in attendance.

PUBLIC BUSINESS:

WHIPPLE HILL ROAD: Mr. Jody and Mrs. Barbara Spivey of 171 Whipple Hill Road had come before the Selectboard regarding a tractor trailer incident on the Class VI portion of Whipple Hill Road. The Spiveys had been out- of-town before April 9th when the damage occurred to both the road and to granite posts on their property. When they reviewed their trail camera footage, they found that a tractor trailer from N&D Transportation Co. from North Smithfield, RI had caused the damage. Mr. Spivey did obtain quote of \$1,200 to repair road and reposition the granite posts. Mr. Spivey was able to speak with the manager of N&D on May 17th who said since the road was not posted, therefore it was a Town issue. Mrs. Spivey said she had spoken with the Road Agent, Mike Rau, who put up a dead-end sign after the incident. The Spiveys were wondering if the Town could hold the trucking company responsible for repairing the damage. Mr. Dalessio said that he would contact the NH Municipal Association (NHMA) and/or the Town's Attorney for legal assistance in this matter. Under RSA 236:11, it requires anyone who excavates or disturbs town roads to restore them to the satisfaction of the authorized local official. The Selectboard has to do more homework regarding the issue and then can respond. The Spiveys had discussed the Town improving the culverts on the Class VI portion of Whipple Hill Road with the prior Road Agent. Mr. Spivey wondered if this could be done. Mr. Dalessio stated that he and the Road Agent, Mr. Rau, would visit the area in the following week to see the damage done and the culverts. A response would be completed within a week or two.

ACCOUNTS PAYABLE: Ms. Mayberry moved to accept the Accounts Payable Check Register in the amount of \$50,000.08 for checks issued May 24, 2019. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

The above amount includes a payment in the amount of \$35,511 for the new Bobcat for the Recycling Center. There was a discussion of the maintenance line for the Recreation Department regarding repairs to the Pool House.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Mrs. Pschirrer seconded the motion and, on a roll call vote with Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved at 6:52 PM.

The regular Selectboard meeting resumed at 7:22 PM.

Ms. Mayberry moved that the Minutes of the Selectboard Session of May 23, 2019, be sealed. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

PAYROLL: Ms. Mayberry moved to approve the Payroll Check Register for the week ending May 18, 2019, in the amount of \$26,774.14 for checks issued May 24, 2019, and the electronic fund transfer for the 941 Employer Taxes in the amount of 5,162.30. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – May 16, 2019: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of May 16, 2019, as submitted. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – May 16, 2019: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of May 16, 2019, as submitted. These Minutes will remain sealed. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and viewed Minutes of the following meetings:

- North Walpole Village District Board of Commissioners Meeting – April 16, 2019;
- North Walpole Village District Board of Commissioners Meeting – April 23, 2019;
- North Walpole Village District Board of Commissioners Meeting – April 30, 2019;
- North Walpole Village District Board of Commissioners Meeting – May 7, 2019;
- Planning Board Meeting – May 14, 2019;
- Zoning Board of Adjustment Meeting – May 15, 2019;
- Town of Walpole Safety Committee Meeting – May 16, 2019.

LAND USE CHANGE TAX:

MAP and LOT #005-049-004: Ms. Mayberry moved to approve the Land Use Change Tax in the amount of \$14,000 for Map and Lot #005-049-004. This change is due to the lack of contiguous property in current use for the under 10-acre parcel. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

PROPERTY TAX ABATEMENTS and/or REFUNDS:

MAP and LOT #019-043-000: Ms. Mayberry moved to approve the Property Tax Refund in the amount of \$2,071.73 for Map and Lot #019-043-000. This is due to an Abatement Appeal that was granted by the BTLA. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

MAP and LOT #022-013-000: Ms. Mayberry moved to approve the Property Tax Abatement in the amount of \$1,576.00 for 2018 for Map and Lot #022-013-000. This property has now been foreclosed upon. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

MAP and LOT #003-059-000: Ms. Mayberry moved to approve this Property Tax Abatement of value and Refund of 2018 taxes for \$1,153.46 for Map and Lot #003-059-000. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

MAP and LOT #016-007-001: Ms. Mayberry moved to deny this Abatement request for Map and Lot #016-007-001 upon the recommendation of Avitar Associates. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

BUILDING PERMITS:

SETH and FRANNIE ASHWORTH, 1127 County Road, Map and Lot #003-014-000: Ms. Mayberry moved to grant Building Permit No. 2019-16 for Seth and Frannie Ashworth to construct a “32’ x 24’ single story garage” at 1127 County Road. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

SIMON and HEIDI GASCOYNE, 41 Dearborn Circle, Map and Lot #012-055-019: Ms. Mayberry moved to grant Building Permit No. 2019-17 for Simon and Heidi Gascoyne to construct a “18’ x 14’ deck” at 41 Dearborn Circle. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

ABENAKI SPRINGS PHASE 1 LIMITED PARTNERS, 17 Avery Lane, Map and Lot #012-013-004: Ms. Mayberry moved to grant Building Permit 2014-10 Renewal for Abenaki Springs Phase I Limited Partners to construct “multi-family housing for units 22 through 42 in the second building”, at 17 Avery Lane. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved. Mr. Dalessio requested that Mr. Franks be given a cover letter with the building permit to notify him that the Life Safety Standards had changed for multi-family dwellings.

OLD BUSINESS:

Water and Sewer Receipts to Date: Mrs. Jody Daigle had submitted a report advising that currently they are at 52.4% of billing paid for Q1 2010 as of 5/22/19.

Open Container Requests: Mrs. Pschirrer moved to approve the Open Container Requests for Bastille Day and Oktoberfest Events held by Walpole Grocery and the Restaurant at Burdick’s. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

Response Letter to Mr. Edkins and Mr. O’Brien: Mrs. Pschirrer moved to approve the Response Letter to Mr. Edkins and Mr. O’Brien. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

Amendment to Settlement and Pilot Agreement: Due to an error in the name of the hydro company, the agreement needs to be corrected. This item will be brought back on the agenda once the document is updated by the Town’s attorney.

Trivantus Payroll and Timekeeping Demonstration Follow-up: After reviewing additional information, the Selectboard did not feel that this payroll service provider was a good fit to the Town. The Board remains interested in finding other providers for these processes.

PDIP and Revolving Funds: The Treasurer did not recommend removing funds from PDIP and moving them to Mascoma Bank. Additionally, Mr. Goins did not recommend moving revolving funds to PDIP since the process would become more complicated and time consuming. Ms. Mayberry agreed it would be messier to be constantly moving money between accounts. Mr. Dalessio and Mrs. Pschirrer agreed.

Tax Deeded Properties: Atty. Hockensmith’s response to the NHMA information has been sent earlier to the Board for review. Mrs. Pschirrer questioned if Atty. Hockensmith had seen the recent Polonsky Court Decision. Mr. Dalessio will e-mail Atty. Hockensmith to confirm if this would have any impact on the Town and what the next steps will be regarding selling the tax deeded properties.

Ruggerio Property: Mr. Dalessio stated it was the Selectboard’s job to enforce zoning ordinance. Ms. Mayberry questioned if the Selectboard could go onto the property. The Board discussed options for a possible inspection and the need to treat all business owners in the same manner.

Patricia Rodrigues vs. Town of Walpole, Court Decision: The court denied the Town’s Request to Dismiss due to a submission date issue. The court was lenient with Ms. Rodrigues in this instance. The court case is pending.

NEW BUSINESS:

Town Hall 2nd Floor Replacement Window Warrant #6 Purchase Order: Ms. Mayberry moved to have Mr. Dalessio, the Chair, sign the Installation Agreement with Windows by Brownell. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved. A deposit of \$3,260 was requested in the agreement.

Recycling Bobcat of NH Warrant #9 Purchase Order: Ms. Mayberry moved to sign the Purchase Order that concurs with the release of the payment check for the new Bobcat. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved. The cost of the Bobcat was \$35,511 which included the offset of a trade-in.

Highway Garage Purchase Order: Ms. Pschirrer moved to approve the Purchase Order for a new 30' x 35' Highway Garage for the amount of \$31,313.00 from encumbered funds from last year's budget. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

New Hampshire Emergency Notification System: Mr. Dalessio and Mrs. Pschirrer felt it was a good to be part of the system. Mr. Dalessio will contact the Fire Department to determine points of contact and if they are already addressing the inquiry. This will be a follow-up item on next week's agenda.

Thank You Notes: The Selectboard acknowledged receipt of Thank You notes from Big Brothers and Bit Sisters and the Walpole Seniors for the Town's donations.

Air Conditioning on 2nd Floor of Town Hall: In the past there had been discussions with the Walpole Players regarding adding air conditioning to this area of the Town Hall. There hadn't been any solutions per Mr. Dalessio. However, EE Houghton has a new solution that would cost between \$35-\$40,000 to install. The Board would like to invite Lisa Bryan, the president of the Walpole Players, to a future Selectboard Meeting to discuss this potential project.

Pro Tem Recording Secretary: The search for a fill-in Selectboard recording secretary continues. Potential candidates were discussed.

RECESS SELECTBOARD MEETING:

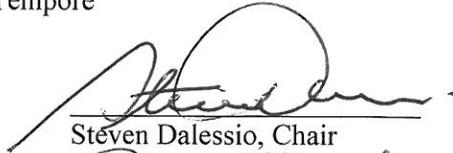
Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved at 7:55 PM.

The regular Selectboard meeting resumed at 8:13 PM.

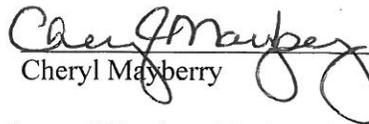
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the meeting adjourned at 8:14 PM.

Respectfully submitted,
Sarah Downing, Recording Secretary Pro Tempore


Steven Dalessio, Chair


Peggy L. Pschirrer


Cheryl Mayberry

(**Note:** These are unapproved Minutes. Corrections will be found in the Minutes of the June 6, 2019, Selectboard meeting.)