

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
FEBRUARY 28, 2019**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. /She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were three members of the public in attendance.

ERNIE VOSE; Re: Town Meeting: Mr. Vose, Town Moderator, had talked to Mrs. Smith, Town Clerk regarding the ballot. He agrees that they just block out the Cemetery Trustees ballot. Candidates can have signs outside the Town Hall. Mrs. Smith had talked with both Mr. Sheldon and Mr. Woodward. She also talked with the gentleman at the State who told Mrs. Smith to just block that out but be sure she did not hit the circle as that is what gets counted. Mr. Woodward had signed up to run as a Cemetery Trustee but then discovered his term was not going to expire. However, he had already been put on the ballot. Mrs. Pschirrer said Mr. John Sheldon is running for the vacant position. She also mentioned there is a wrong date in a Planning Board Warrant Article; it states "2017" when it should be "2018"; it will need to be put back on the ballot next year. A Warrant Article that is on the ballot deals with the Highway truck; the trade-in value is \$8,000 not \$10,000. The second Warrant Article that needs to be amended is the one that deals with the Recycling Bobcat. Ms. Mayberry will speak about this amendment. Mrs. Downing had send Mr. Vose the changes so he is aware of them. Mr. Vose plans to attend the next Selectboard meeting in preparation of Town Meeting. It was agreed that the Area Census Office Manager for the Census could have a table at Town Meeting where their documents can be distributed.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel and (c) Reputations. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 6:40 PM.

The regular Selectboard meeting resumed at 7:12 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of February 28, 2019, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

GREATER KEENE CHAMBER OF COMMERCE MEMBERSHIP: Mrs. Cindy Westover advised the Selectboard had received a letter from the Greater Keene Chamber of Commerce. They are supporting efforts to enhance the business environment in southwest New Hampshire. From sole proprietors to multinational corporations there are nearly 500 organizations belong to the Chamber. Mrs. Westover explained they want to include all the small towns, so they have made it extremely inexpensive for the small towns to join. It is trying to disburse information to all the businesses and towns in the area. There are a lot of great programs. She left a folder with brochures, a map, etc. Because Walpole is a small municipality, the annual dues would be \$150.00. They would get invited to all the functions. If Walpole joins, Mrs. Westover would like them to host a function that would promote the town. All programs are free to members. The County is a member. Mrs. Westover read the list of current Board members. It is a good mix/group of people that are from all the different towns.

TOWN MEETING - ELECTION DAY: Mrs. Westover, Supervisor of the Checklist, reported they are prepared for the voting to begin at 7:00 AM on Tuesday, March 12, 2019. There was discussion about having an article in the Walpole Clarion for clarification regarding School Ballot Article 8: To raise \$150,000 for the purpose of hiring a qualified, non-partisan, third-party firm to conduct a feasibility and suitability study of the withdrawal of one or more towns from the district.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$62,484.16 for checks issued February 28, 2019. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

This amount includes a payment of \$36,205.50 to the HealthTrust and \$10,000 to the Fuzzy Bros, Inc. for winter sand.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Check Register for the week ending February 23, 2019, in the amount of \$30,584.20 for checks issued March 1, 2019, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$6,233.16. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The above amount includes Police Detail payments; a majority will be reimbursed by the State.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – February 21, 2019: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of February 21, 2019, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – February 21, 2019: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of February 21, 2019, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

STAFF MEETING – February 21, 2019: Ms. Mayberry moved to accept the Minutes of the Staff Meeting of February 21, 2019, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- North Walpole Village Board of Commissioners Meeting – January 22, 2019;
- North Walpole Village Board of Commissioners Meeting – February 14, 2019;
- Zoning Board of Adjustment Meeting – February 20, 2019.

Ms. Mayberry reported the North Walpole Village Board of Commissioners did not meet on January 29, 2019 and February 5, 2019.

REFUNDS:

MAP and LOT #008-105-001: Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot #008-205-001 in the amount of \$27.90. This is due to an overpayment of Fall 2018 taxes. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #029-048-000: Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot #029-048-000 in the amount of \$11.45. This is due to an overpayment of Fall 2018 taxes. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Water / Sewer Receipts to Date: The Water / Sewer Receipts to Date report was received from Mrs. Daigle. As of February 27, 2019, 62.3% of Q4 billing has been paid.

Map and Lot #004-014-000 Property Tax Abatement Appeal: Mr. Sheldon Sawyer and Mr. Tom Sawyer reached a mediated agreement with Avitar Associates. An abatement will be needed on the \$36,000 for tax years 2017 and 2018. The assessment will be updated for TY 2019. Therefore, no abatement would be needed for 2019. The changes reduce the assessment to \$165,000 and the Sawyer's indicate this will settle the appeal.

Mr. Dalessio moved to approve the Property Tax settlement with Mr. Sheldon Sawyer Sr. and Mr. Sheldon "Tom" Sawyer Jr. and to authorize the Chair, Peggy L. Pschirrer, to sign the agreement. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Winter Parking Ban and Related Procedure: Mrs. Pschirrer pointed out that the Town has ordinances to deal with "Snow Removal and Ice Control Procedures". This includes a Parking Ban beginning on November 1 and continuing until April 1 between 11 PM and 7 AM. Otherwise, the vehicle will be ticketed or towed away at any time during a snow and/or ice storm at the owner's expense and risk. The ordinances need to be updated. People need to move their cars which will enable the Highway Department to do a better job plowing. This ordinance has been in place for a number of years. It needs to include paying a fine. Mr. Dalessio explained the Police Department has to establish a policy in order for them to ticket. Mrs. Pschirrer would like to have that done before next winter so we can ticket and start towing at the beginning of the snow season. It is impossible to clean the streets properly if the plow trucks have to go in-and-out-and around vehicles. It needs to be enforced. Ms. Mayberry agrees as it is difficult in North Walpole with narrow roads/streets. Mr. Dalessio said the Town ordinance is missing a section on ticketing; there has to be a process for appealing the ticket, a process for issuing the ticket, a location to pay the ticket and a process for depositing the money. The Police Department will be notified that this ordinance needs to be established and adopted so it will be effective prior to Winter 2019-2020.

NEW BUSINESS;

Cemetery Deed for Lots D558 and D559: Mr. Dalessio moved to approve the Cemetery Deed for the sale of Lots D558 and D559 to Carol and John Hubbard. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Mill Pond Dam: Mrs. Pschirrer had looked through the Mill Pond Dam folder and asked Mr. Rau about any information he might have at the Highway Garage. His records only deal with the red-listed bridge not the dam. When Mrs. Pschirrer met with Mr. Mark Houghton, Mr. Peska and the Fuss & O'Neill engineer, Brian Vincent, about the Reservoir Dam, the Mill Pond Dam was brought into the discussion. Mr. Vincent had walked around the Mill Pond Dam. Mr. Dalessio spoke to Mr. Mark Houghton about this. Mr. Dalessio feels the dam should be turned over to the consultant, Fuss and O'Neill. Both Mr. Rau and Mr. Houghton have more than enough work within their departments. Mr. Houghton is the State's emergency contact. It is called the bridge but actually is the dam. Mr. Dalessio would like to be involved

in conversations going forward. His suggestion is to have Mrs. Jodi Daigle handle the calendar for dates of when dams need to be inspected and taken care of. Ms. Mayberry pointed out that the contact and all communication from the State should be coming to the Selectboard. The Selectboard will then distribute information as appropriate. Mrs. Pschirrer will contact Fuss & O'Neill to have them move forward with the Mill Pond Dam project.

Planning Board: Mr. Dalessio attended the Planning Board Workshop yesterday. They discussed building permit changes to cover solar. A resident would like the Planning Board to have a Site Plan Review for Residential solar installations. Mr. Dalessio said they are not allowed by statutes to do this. This recommendation has been taken care of. Mrs. Mansouri wants the Town to have a bond from the owners on residential solar units. They have an equipment life of about 20 years. At that time people might not dispose of them properly. Mr. Dalessio has not heard of anything like this before on residential properties. A few other towns will be contacted to see if they have any ordinances/regulations on it. Would they then require a bond on pools? Commercial properties will be taken care of on the Site Plan Review. The Planning Board will decide if a bond will be required.

State Grants: Mr. Dalessio mentioned there was an article in the Eagle Times about two days ago regarding State Grants. Claremont and Newport have received grant money from the State for projects such as sidewalk improvements, expansion of Recreation Centers, etc. Claremont got about \$600,000. There is State money available to do these projects. The Selectboard will do some research to find out what Walpole would have to do to obtain some of these grant funds.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 8:34 PM.

The regular Selectboard meeting resumed at 9:11 PM.

ADJOURNMENT:

Mr. Dalessio moved to adjourn this Selectboard meeting. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the meeting was adjourned at 9:12 PM.

Respectfully submitted,
Regina Borden, Recording Secretary:


Peggy L. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the March 7, 2019, Selectboard meeting.)