

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
JANUARY 31, 2019**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; (Absent: Cheryl Mayberry)

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. Ms. Mayberry is absent due to a work commitment. Mrs. Pschirrer advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were two members of the public in attendance.

PUBLIC HEARING – Town of Walpole Hazard Mitigation Plan Update 2019: Mrs. Pschirrer called this Public Hearing to order and advised the purpose of this hearing is for discussion on “For the Adoption of the Town of Walpole Hazard Mitigation Plan Update 2019”. The public notice stated that Residents may read the conditionally approved plan at the Town Hall during normal business hours prior to the public hearing.

Mr. John Peska, Co-Chair of the Walpole Conservation Commission, and Mrs. Joanna Andros, alternate member of the Planning Board, were present. Mr. Peska feels this document is a good product. It is to address and identify where hazards are in Town and steps we will take to mitigate them. The plan is an excellent skeleton but needs some details in the event of flooding, severe snowstorm, etc. Who is going to be in charge? Mrs. Pschirrer said we know if for some reason the dam lets go, it would flood the center of Town. What would our emergency response be? Mr. Peska asked who would make the decision to evacuate. Mr. Dalessio advised there is an Emergency Management Plan for the Town that was done in 2009. Fire Chief Hurlburt always reviews and updates it. Mr. Peska said we should make sure it covers these situations. These two documents should fit together. He would caution the Town Hall being an emergency shelter because there is power, space, bathrooms but the schools are more suited because they have facilities for meals and showers among other things. Who will run emergency shelters from the Town? According to FEMA it should be Town employees who are certified shelter operators. He recommended using a position rather than a name. Mr. Dalessio noted the Emergency Management Plan states the Emergency Management Director (Chief of the Fire Department) is the primary contact. Mr. Peska asked when a new employee is hired, do they sign a contract and, if so, does it specify what duties they are responsible for. Mrs. Pschirrer said it is usually a letter of employment. There is a job description in their personnel folder. Mr. Peska recommended this include “other duties as assigned”. Mrs. Pschirrer said it does. Mr. Peska said this gives the person the leeway to run a shelter; it gives the Town flexibility to use them where needed. In the event the dam collapsed, who would have the authority to designate the emergency? Mr. Dalessio replied the Selectboard, usually the Chair, in conjunction with the Emergency Management Director. Mr. Peska recommended the Emergency Management Plan have a list of all the other agencies we would/could call on. We should have MOAs or MOUs with them. Walpole is right on the border for Sullivan County. We could be involved in a regional event. Who will make decisions when that time comes? Mrs. Pschirrer said the Fire Chief and Assistant Fire Chief are aware of all these agencies/people. Mr. Peska mentioned there is nothing in the document about civil disturbance, power outages and hazardous material spills. Rail lines and trucks go through the Town with hazmat lettering, but we have no idea of what those hazardous materials are. Several commercial companies do business here, as well as across the river. If we had that hazmat information, Mr. Mark Houghton could list them in their plan. The railroad does not provide material on what kind of product they transport.

Mrs. Pschirrer advised they worked with Ms. Lisa Murphy at Southwest Region Planning Commission on this document for about a year. She will send these comments to Ms. Murphy and talk to her about them.

The committee consisted of Fire Chief Hurlburt, Assistant Fire Chief Mark Houghton, the North Walpole Fire Chief, Mr. Bob Miller, and several other members. Discussion on hazmat materials came up once or twice. Mr. Dalessio felt a lot of Mr. Peska's questions are answered, in some degree, in the Emergency Management Plan. It would be appropriate for Mr. Peska to meet with Fire Chief Hurlburt to discuss his concerns. Mr. Peska felt the Emergency Management Plan 2009 should be reviewed and updated. Mr. Dalessio noted it might have been updated. However, if so, a copy was not available in this office. Ms. Andros brought up the issue of surrounding towns having drills for training. Mrs. Pschirrer said the Fire Department and Police Department do have drills. The Police Department has done active shooter drills in the schools and other places. Mr. Peska said FEMA used to provide grants for these exercises but no longer does so. They are costly. Mrs. Pschirrer noted the Town has quarterly Joint Safety Meetings for the staff on how to safely get out of the buildings they work in/their own space; it makes employees think about safety in other Town buildings/properties. Mr. Peska suggested forming a civilian response team. They could meet monthly, get certified in CPR, traffic control and how to run an emergency shelter. It would be an additional source of manpower to alleviate shortages in the event of an emergency.

During the course of this Public Hearing, Mr. Jeff Miller, Chair of the Planning Board, and Mr. Dennis Marcom, member of the Planning Board came in. Four members of the public were in attendance. There being no other discussion, Mrs. Pschirrer closed this Public Hearing at 6:50 PM.

OLD BUSINESS:

Ruggiero MSW Permit from the NH DES: Mr. Jeff Miller, Chair, and Mr. Dennis Marcom, member, of the Walpole Planning Board were present. Mr. Miller is concerned that even though the State states the Town has to recognize State Ordinance, he feels they have to respond strongly to the NH Department of Environmental Services. Ruggiero should go back to the Walpole Zoning Board for a Special Exception. The State has to recognize what the whole history is. Mrs. Pschirrer will contact Attorney Hockensmith again to be sure the Town's appeal is filed immediately.

NEW BUSINESS:

Snow Plowing: Mr. Miller asked that the snow piles be removed on Westminster Street. It is not a good situation and needs to be done as soon as possible. Mrs. Pschirrer said the Highway Department crew has been working a lot of over-time and they are down one person. There are many places where the snow piles are too high. She will talk to Mr. Rau about this.

SWRPC Age-Focused Planning Initiative: Mr. Jeff Miller advised the Planning Board will participate in the SWRPC Age-Focused Planning Initiative. Mrs. Pschirrer will be speaking to the Senior Citizen group in February and will get their survey responses. Mr. Miller noted the Fall Mountain Region School District Board has to realize they need to adjust to the population. Mr. Dalessio said this has been a topic of the SWRPC Economic Development Committee. Mr. Miller said everybody wants a growing economy but with an aging population, it is challenging. Mrs. Pschirrer noted they are putting together a Broad Band Committee. If Walpole can strike a deal such as Chesterfield did, maybe getting more service will attract younger people who like to work from home. They need more economic development. Mr. Miller agrees. Walpole has to come up with the times.

ACCOUNTS PAYABLE:

Mr. Dalessio moved to accept the Accounts Payable check register in the amount of \$47,290.84 for checks issued February 1, 2019. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The above amount includes a payment in the amount of \$39,679.68 to the HealthTrust.

PAYROLL:

Mr. Dalessio moved to accept the Payroll Check Register for the week ending January 26, 2019, in the amount of \$31,075.95 for checks issued February 1, 2019 and the electronic fund transfer for the 941 Employer Taxes in the amount of \$6,580.25. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – January 24, 2019: Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of January 24, 2019, as submitted. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were accepted.

NON-PUBLIC SELECTBOARD SESSION – January 24, 2019: Mr. Dalessio moved to accept the Minutes of the Non-Public Selectboard Session of January 24, 2019, as submitted. These Minutes will remain sealed. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were accepted.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meeting:

- Planning Board Workshop – January 22, 2019.

PROPERTY TAX ABATEMENT:

MAP and LOT #029-030-000 and #012-037-002: Mr. Dalessio moved to grant the Property Tax Abatement to waive interest in the amount of \$21.56 for Map and Lot #029-030-000 and to abate \$3.00 for a bookkeeping adjustment for Map and Lot #012-037-002. Total adjustments are \$24.56. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

WARRANTS:

TOWN OF WALPOLE FOR THE COLLECTION OF WALPOLE WATER FEES: Mr. Dalessio moved to approve the Warrant for the Town of Walpole for the Collection of Walpole Water Fees in the amount of \$38,734.78. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

TOWN OF WALPOLE FOR THE COLLECTION OF WALPOLE SEWER FEES: Mr. Dalessio moved to approve the Warrant for the Town of Walpole for the Collection of Walpole Sewer Fees in the amount of \$61,677.83. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

TOWN OF WALPOLE FOR THE COLLECTION OF NORTH WALPOLE SEWER FEES: Mr. Dalessio moved to approve the Warrant for the Town of Walpole for the Collection of North Walpole Sewer Fees in the amount of \$55,299.94. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

VETERANS TAX CREDIT:

MAP and LOT #021-031-000: Mr. Dalessio moved to grant the Veterans' Tax Credit for Map and Lot #021-031-000 in the amount of \$500.00 for the current owners. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS (Continued):

Town of Walpole Hazard Mitigation Plan Update 2019: Mr. Dalessio moved to adopt the Town of Walpole Hazard Mitigation Plan Update 2019. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Police Cruiser Loan: This will be a loan with Mascoma Bank. There was a consensus to hold this until the meeting next week. Three Selectboard members should approve and sign the documents.

NEW BUSINESS:

Recreation Department Revolving Fund Requests: The following three requests from the Recreation Department to use their Revolving Fund are related to the “Daddy and Me Dance” being held on February 9th. Currently 72 tickets have been sold.

Loves Photography: Mr. Dalessio moved to approve the Recreation Department’s request to use \$200.00 of their Revolving Fund for Loves Photography. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

There was a consensus of the Selectboard to have the Recreation Department take the extra \$50.00 from the ticket money.

DJ Selena: Mr. Dalessio moved to approve the Recreation Department’s request to use \$100.00 of their Revolving Fund for DJ Selena. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

There was a consensus of the Selectboard to have the Recreation Department take the extra \$50.00 from the ticket money.

Credit Card Purchase of Decorations: The Recreation Department advised this purchase will be for table cloths, snacks/drinks, and decorations. They will be able to use the decorations again.

Mr. Dalessio moved to approve the Recreation Department’s request to use \$600.00 of their Revolving Fund to pay for decorations with the Recreation Credit Card. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Annual Post-Closure Report Inactive Solid Waste Landfill: Mrs. Pschirrer advised there are some issues at the Solid Waste Landfill but they are fixable.

Mr. Dalessio moved to authorize the Chair, Peggy Pschirrer, to sign the Annual Post-Closure Report Inactive Solid Waste Landfill. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SWRPC Age-Focused Planning Initiative: Mrs. Pschirrer noted Mr. Miller brought this up earlier in this meeting. She would like the Planning Board to take on this survey on aging that is being done county-wide. Mrs. Pschirrer brought to Ms. Lisa Murphy’s attention the fact that many seniors do not have the capability to go on-line to complete the survey. SWRPC supplied quite a few paper surveys. Mr. Dalessio suggested setting up some computers in the Town Hall and the Library computers can be used for the surveys. Anyone in Cheshire County is eligible to fill out the document.

Alstead Center Road Culvert Work and Police Details: Mrs. Pschirrer advised this work will begin tomorrow. Both the Highway Department and the Fuzzy Brothers are concerned about the first part of this job as they received a letter from the Police Department advising they had to be hired for special detail work. Mr. Dalessio explained as long as Chief Paquette agrees it is safe, the Highway Department can use their own flaggers. Special Detail is a bonus to police officers; it is done on their own time. It is site specific. Mrs. Pschirrer will ask Mr. Rau to contact Chief Paquette.

NON-PUBLIC SELECTBOARD SESSION:

Mr. Dalessio moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (c) Reputations. Mrs. Pschirrer seconded the motion and, on a roll call vote with Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:30 PM.

The regular meeting resumed at 7:55 PM.

Mr. Dalessio moved that the Minutes of the Non-Public Selectboard Session of January 31, 2019, be sealed. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

RECESS SELECTBOARD MEETING:

Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:56 PM.

The regular Selectboard meeting resumed at 8:23 PM.

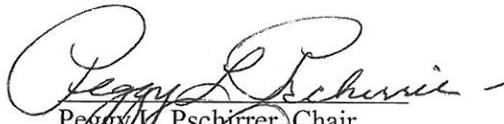
OTHER BUSINESS:

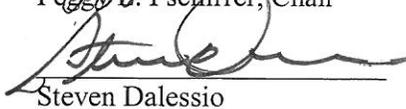
Brownfields Grant Application: Mrs. Pschirrer and Mrs. Downing were able to send in the Brownfields EPA Grant application yesterday for the Westberg property. They worked on it until about 9:00 PM and now have a tracking number. Mrs. Pschirrer is grateful for the work Mrs. Downing, Mr. Kreissle, SWRPC, and several other people put into the application. It was an enormous project.

ADJOURNMENT:

Mr. Dalessio moved to adjourn this meeting. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 8:25 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy M. Pschirrer, Chair


Steven Dalessio

Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the February 7, 2019, Selectboard meeting.)