

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
December 20, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30pm in the Walpole Town Hall. Mrs. Pschirrer advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were no members of the public in attendance.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$410,127.76 for checks issued December 21, 2018. Seconded by Mr. Dalessio. With Ms Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The amount includes a payment of \$278,630 to the North Walpole Village District for tax monies and \$25,000 transfer of Land Use Change Taxes to the Conservation Commission.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Check Register for the week ending December 15, 2018, in the amount of \$24,437.89 for checks issued December 21, 2018, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$4,990.73. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING SELECTBOARD MEETING – December 13, 2018: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of December 13, 2018, as amended. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor the Minutes were approved as amended.

NON-PUBLIC SELECTBOARD SESSION – December 13, 2018: Ms. Mayberry moved to accept the Non-Public Minutes of the Selectboard meeting of December 13, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor the Minutes were approved. The minutes remain sealed.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- North Walpole Village District Commissioners' Meeting – December 4, 2018;

PROPERTY TAX REFUNDS:

MAP and LOT #021-021-000: Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot# 021-021-000 for the amount of \$2,085.00. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved. The refund is due to an overpayment of taxes.

MAP and LOT #003-084-000: Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot# 003-084-000 for the amount of \$4,757.00. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved. The refund is due to an overpayment of taxes.

MAP and LOT #030-075-000: Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot# 030-075-000 for the amount of \$23.00. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved. The refund is due to an overpayment of taxes.

OLD BUSINESS:

Q-3 Water/Sewer Receipts to Date: The Selectboard acknowledged receipt of the Q-3 Water/Sewer receipts to-date from Mrs. Daigle. As of 12/19/18, 91.4% of bills had been paid.

NNETO Notice of Property Tax Refund: Ms. Mayberry moved to pay the NNETO Property Tax Refund for the amount of \$5,047,000. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

602 Cold River Road re: River Erosion: An e-mail from Jeanette Clark was received. Mrs. Clark was asking the Town to apply for grant money to remediate the Cold River erosion issue on her property. Mr. Dalessio said that this issue goes back many years. He gave a recap of what occurred when the Cold River flooded back in Oct. of 2005. The house has been raised up so that it will not longer be flooded. The Board felt that she could apply for a grant without Town assistance. It is private property. Mrs. Pschirrer is to send a note to Mrs. Clark. A property tax abatement form will be mailed to the property owner.

Walker Road Land Conservation Property Deed: Mrs. Pschirrer distributed updated copies of the draft deed for the Walker Road Conservation property. Several changes were recommended by Peter Palmiotto and applied. An additional set of changes were submitted which Mrs. Pschirrer read to the Board. One concern was the blanket use of no motorized vehicles on the property. The Board was concerned that additional changes could jeopardize meeting a closing date before the end of the year. The Board felt that specifics in the deed could be limiting. The authority for the management of the property should be with the Conservation Commission. The Board reviewed the Assignment document that transfers the ownership of the property to the Town of Walpole. The Board requested that the closing be held at the Town Hall.

Westberg Estate Properties re: Brownfields Project: This is a carry-over discussion item from last week. Mrs. Pschirrer stated there are time limitations on the Phase 1 and the proposals for remediation. The Town must own the property and have the deed recorded before the 6th of January. Mrs. Pschirrer proposed that the closing be on Jan. 3, 2019. She was in a conference call with J.B. Mack and Steve Rickerich today. Mr. Dalessio commented that the liability letter from the Attorney General's (AG) Office is needed for the closing. Per Mrs. Pschirrer the DES is very interested in helping the Town own and clean up this area. Four other letters will be sent by Mike McCloskey of the DES. One will be about the DES giving the Town \$100,000 toward the remediation project. Mr. Dalessio would like a commitment in writing from the Westberg Estate as to when they shall fence in the property. He felt that the owner was responsible to do this before the Town purchases the property. Mrs. Pschirrer will follow-up on this request. Several government agencies and a non-profit have already spent a great deal of money on this project.

Sewer Agreement with North Walpole Water: Ms. Mayberry asked if the Board would be speaking with the North Walpole Village Commissioners in January regarding an agreement. Mrs. Pschirrer agreed that the Board should do this. Mr. Dalessio is drafting a letter regarding this request. Ms. Mayberry confirmed with the Commissioners that this is legally permissible to form an agreement to shut off water to users who have 90 days+ of sewer debt. The Commissioners understood that unpaid accounts affect all users on the system.

NEW BUSINESS:

Walpole Fire District Request for Operating Expenses: There had been some confusion regarding the original amount requested per Mrs. Pschirrer. The manager of finance, Rich Kreissle, researched the request and found an error which was corrected. The Fire District rewrote the request for the remaining portion of their operating expenses for \$67,200.00.

The Board discussed the approval process for departmental purchases. The expense account is to be noted on the invoice. Mr. Dalessio stated if something is incomplete or incorrect on a time sheet, purchase order, invoice, etc., the document will be sent back to the manager.

3rd Zoning Amendment: The Board reviewed the text to rescind a past article that could not be legally defended. The article topic was transfer stations. Mr. Dalessio noted that this article could not be sent to the Town Clerk until after the public hearing.

FEEMA Thank You: The Board received a thank you from the Fall Mt. Educational Endowment Association. They raised over \$10,000 at this year's event. A tentative date for next year's fundraiser is Saturday, Nov. 16, 2019.

Whitcomb Recreation Area Parking: Ms. Mayberry asked Jim Fenn of FMRSD if the school district was still planning on a warrant article selling the parking lot that is next the recreation area to the Town. Mr. Fenn confirmed that this article is still planned. The sale amount would be one dollar. The new deed would need to be created by the Town.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) employee compensation and (c) reputations. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:37 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of December 20, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The regular Selectboard meeting resumed at 8:02 PM.

RECESS SELECTBOARD MEETING:

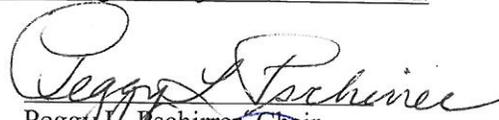
Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 8:02 PM.

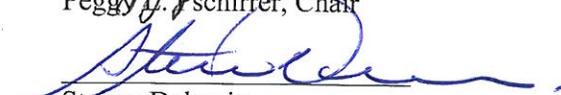
The regular Selectboard meeting resumed at 8:14 PM.

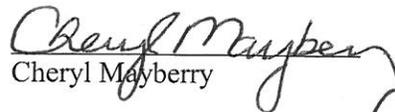
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 8:14 PM.

Respectfully submitted,
Sarah Downing, Recording Secretary Pro Tempore


Peggy L. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the December 27, 2018, Selectboard meeting.)