

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
December 6, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

**CALL TO ORDER:** Mrs. Pschirrer called this Selectboard meeting to order at 6:32pm in the Walpole Town Hall. Mrs. Pschirrer advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were two members of the public in attendance.

**ACCOUNTS PAYABLE:**

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$76,163.09 for checks issued December 7, 2018. Seconded by Mr. Dalessio. With Ms Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The amount includes a payment of \$25,627.36 to NH Retirement System. The check to Fall Mountain Regional School District will be released next week.

**PAYROLL:**

Ms. Mayberry moved to accept the Payroll Check Register for the week ending December 1, 2018, in the amount of \$26,613.66 for checks issued December 7, 2018, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$5,470.00. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MEETING – November 29, 2018:** Tabled until next week due to an unexpected occurrence.

**NON-PUBLIC SELECTBOARD SESSION – November 29, 2018:** Also tabled until next week.

**COMMITTEE REPORTS:**

The Selectboard received and reviewed Minutes of the following meetings:

- Trustees of the Trust Funds Meeting – September 19, 2018;
- Conservation Commission Meeting – November 5, 2018;
- Walpole Cemetery Trustees Addendum – November 19, 2018;
- North Walpole Village District Commissioners' Meeting – November 20, 2018;
- Planning Board Workshop Minutes – November 27, 2018.

**PROPERTY TAX REFUNDS:**

**MAP and LOT #012-034-000:** Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot# 012-034-000 for the amount of \$306.02. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved. The refund is due to an overpayment of taxes.

**MAP and LOT #012-044-011:** Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot# 012-044-011 for the amount of \$715.00. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved. The refund is due to an overpayment of taxes.

**OLD BUSINESS:**

**Walker Road Land Donation:** Mrs. Pschirrer noted two public hearings had occurred and no objections had been made to the donation of the Walker Road Conservation property to the Town of Walpole. Mr. Ray Boas gave a short update regarding fundraising which was just \$35,000 short of the \$280,000 fundraising goal. Additional fundraising efforts are in the works. Mrs. Pschirrer received an e-mail from

Mrs. Terry Knowles of the NH Charitable Trusts and will speak with her on Monday. She also spoke with Bob Kimball, Trustee of Trust Funds, regarding the transfer of Conservation Commission funds which should not be a problem.

Mrs. Pschirrer stated for the minutes that this land will be taken by the Town with the Conservation Commission and its purpose is going to be recreational, open space and provide access to the Connecticut River. It will be used by the Townspeople. And if needed, as a potential water source.

When Mr. Boas is finished raising money, Mrs. Pschirrer stated that according to the Purchase and Sale Agreement, Mr. Boas will assign it to the Town of Walpole and Conservation Commission. Mr. Boas stated the Attorney Hockensmith would be taking care of this.

Mr. Dalessio moved to accept the Walker Road Property from Chuck Shaw and Ray Boas in accordance with their Purchase and Sale Agreement in accordance with RSA 41:14a including that the land be placed under auspices of the Walpole Conservation Commission and that no funding source from the General Fund. Ms. Mayberry seconded. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Q-3 Water/Sewer Receipts to Date:** The Selectboard acknowledged receipt of the Q-3 Water/Sewer receipts to-date from Mrs. Daigle. As of 12/5/18, 83.4% of bills had been paid. Mrs. Pschirrer commented payments were doing pretty well.

**Quarterly Receipt Comparison for Water and Sewer:** The report sent earlier by Ms. Daigle.

**North Walpole Sewer Intent to Lien List:** Mr. Dalessio moved to lien the past due sewer accounts in North Walpole. Seconded by Ms. Mayberry. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The Board will move forward with discussions with the North Walpole Village Commissioners regarding shutting off water service for users with unpaid sewer invoices. If the Commissioners are not agreeable to this idea, Mr. Dalessio stated that the larger overdue users would be taken to court.

**System for Award Management (SAM) Letter:** Mrs. Pschirrer explained SAM is related to the Brownfields Grant Application which will allow her to be the grants administrator for the Town. The letter must voted on to give authority and signed minutes documenting the approval will be attached. After authority is given, Mrs. Pschirrer will be allowed to update information on the SAM website. Ms. Mayberry said that she was available for assistance if needed. It's a very complicated process.

Mr. Dalessio moved to authorize Peggy Pschirrer to administer the SAM registration letter. Ms. Mayberry seconded. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Police Department Payment for School Visits and Inspections:** Mr. Dalessio said the invoice to the school district should be for 24 hours at \$62 per hour. The rate per hour will be verified by Mr. Kreissle.

#### **NEW BUSINESS:**

**Recreation Revolving Fund Request:** Ms. Mayberry moved to approve Recreation Revolving Fund for \$789.50 for basketball uniforms with all of the cost except for shipping to be reimbursed by the Sponsors. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Forest Fire Permits Invoice:** Mr. Dalessio move to approve the Forest Fire Wardens' Fire Permit Bill for \$822.00. Ms. Mayberry seconded. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

This will be the last invoice from Mr. Bill Houghton who shall be retiring as Fire Warden at the end of the year.

**North Walpole Tax Monies Request:** The Selectboard would like the Manager of Finance to verify that this is the only payment request from the Village of North Walpole for 2018. This item will be placed on next week's agenda for further discussion.

**Light Up Your House Competition:** Mr. Dalessio volunteered to be the judge from the Selectboard if another judge will be a driver for the night viewings of homes and businesses. The winners will be announced on Christmas Eve at the Live Nativity event on the Common.

**NON-PUBLIC SELECTBOARD SESSION:**

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) employee compensation and (b) hiring of a public employee. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:11 PM.

Mr. Dalessio moved that the Minutes of the Non-Public Selectboard Session of December 6, 2018, be sealed. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The regular Selectboard meeting resumed at 7:36 PM.

**RECESS SELECTBOARD MEETING:**

Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:37 PM.

The regular Selectboard meeting resumed at 7:52 PM.

**OTHER BUSINESS:**

**Alstead Center Road:** Mrs. Pschirrer reported that the culvert work on Alstead Center Road has been approved. The work can be done in January. The fish ladders would be completed at a later date.

**Local Tax Rates:** The board discussed tax rates of local municipalities. The highest tax rate in New Hampshire is the City of Claremont at \$42.08. Charlestown does not have the highest rate. Keene is \$37.12 per thousand. Mr. Dalessio commented that there is a listing online for viewing and downloading.

The Board also discussed the current status of the Claremont School District with a search for a new superintendent, funding issues for local school districts, etc.

**ADJOURNMENT:**

Mr. Dalessio moved to adjourn this meeting. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 7:56 PM.

Respectfully submitted,  
Sarah Downing, Recording Secretary Pro Tempore

  
Peggy L. Pschirrer, Chair

  
Steven Dalessio

  
Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the December 13, 2018, Selectboard meeting.)