

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
NOVEMBER 8, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were no people from the public in attendance. Mrs. Pschirrer acknowledged that Mr. Richard Kreissle, Manager of Finance, is present at this meeting.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$46,559.29 for checks issued November 9, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The above amount includes a payment in the amount of \$19,947.67 to the NH Retirement System and \$12,376.00 is a payment to FairPoint. It will be held until Mr. Kreissle speaks with Mrs. Smith, Town Clerk.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Register for the week ending November 3, 2018 in the amount of \$24,976.81 for checks issued November 9, 2018 and the electronic fund transfer for the 941 Employer Taxes in the amount of \$5,016.93. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – November 1, 2018: Ms. Mayberry moved to accept the Minutes of the regular Selectboard meeting of November 1, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – November 1, 2018: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of November 1, 2018, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- Conservation Commission Meeting – October 1, 2018;
- Walpole Fire District Meeting – October 16, 2018.

VETERANS' TAX CREDIT:

MAP and LOT #009-061-000: Ms. Mayberry moved to grant the Veterans' Tax Credit for the current owner of Map and Lot #009-061-000. This credit in the amount of \$500 will be applied to the 2018 tax bill. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Revised MS-1: Mrs. Pschirrer advised that when they signed the revised MS-1, the property value of the dam and other Great River Hydro properties will be added back into the total assessment for the Town and for the North Walpole Village District. They will be printing a tax bill based on the old evaluation.

Once completed, they will see how it differs from the PILOT agreement. Great River Hydro paid the full amount for the spring tax bill. The tax bill the Town prints will be promptly abated so these will be paper transactions. The Selectboard will then prepare a supplemental warrant for the correct amount. The total of the combined 2018 tax bills must equal the agreed PILOT payment. Attorney Hockensmith was to call Mrs. Pschirrer this afternoon if there was any discussion or distress on the part of Great River Hydro. This arrangement does not affect what Great River Hydro's tax amount; it remains unchanged. The Selectboard will need to renegotiate the PILOT after the tax season. This will involve the Village of North Walpole. The revised PILOT will not change the agreed amount. What will change is the allocation between the Village and Walpole because the amount will remain the same for five years.

Mr. Dalessio moved to approve and sign the revised MS-1 dated November 8, 2018. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Mrs. Pschirrer pointed out that the Department of Revenue Administration (DRA) had changed several small amounts on this document. She talked with Attorney Hockensmith and then came into the office to set up a conference call with Attorney Hockensmith and Avitar Associates. However, Mrs. Loren Martin was out of the office. Mr. Kreissle will talk to the NH DRA, who will provide the tax rate. Mrs. Pschirrer mentioned if they end up with a tax rate that is still too low for the Town, then they will have to raise the overlay on it. Mr. Kreissle believes this is a high priority for the DRA. Monday is a holiday but they hope to have all the figures on Tuesday. Mr. Dalessio asked if they get the tax bills out on November 19th or 20th they usually get 60% of the taxes in within the first week or two. Mr. Goins has all the paperwork from the Savings Bank of Walpole for a Tax Anticipation Note (TAN) if necessary. Mr. Dalessio suggested in the future they could look into a revolving line of credit. Mr. Kreissle had budgeted for the November payment to the Fall Mountain Regional School District (FMRSD). The auditors do not like the December payment check not being cashed by the end of the year. Therefore, he was going to issue that check on January 2nd, 2019. Ms. Mayberry mentioned the FMRSD is willing to wait two additional weeks for their December payment. The Cheshire County bill will have to be paid on time.

NEW BUSINESS:

Heating Oil Quotes: Mr. Kreissle has been talking with heating oil vendors. Three quotes were received. The Selectboard discussed reliability and service. The lowest price was from Discount Oil. They will come out and inspect the tanks. Mr. Kreissle will ask about services and to provide Town references.

Mr. Dalessio moved to go with Discount Oil providing Mr. Kreissle confirms that they do service calls. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

392 Watkins Hill Road: Mrs. Downing had reported that Attorney Bradley, on behalf of his client Mr. Barcome, was going to let the Selectboard know when the last tenant moved out. A reminder note was sent to them. This was discussed during the Selectboard meeting of October 4, 2018. Mrs. Pschirrer recommended giving them another week and if they have not responded then send them another letter.

Draft Department Budget Meeting Schedule. Mrs. Downing had provided a schedule for the Selectboard when meeting with the Department Heads on December 10th to go over their budgets. There was a consensus to include Mrs. Eloise Clark of the Hooper Institute in the afternoon. Mr. Mark Houghton will come in at noon to talk about the water and sewer budget. Mrs. Smith will be scheduled. Mr. Mr. Kreissle and Mrs. Downing are flexible and will fill in the gaps.

NEW BUSINESS (Continued):

Q3 Water/Sewer Receipts to Date: A report was received from Mrs. Daigle regarding the receipts to date November 7, 2018. Steady payments are coming in. Total receipts for Q3 – 2018 Billing are \$13,268.58 or 7.4%.

CRLAC Appointment: A request was received to nominate Mr. Gary Speed for reappointment to the Cold River Local Advisory Committee.

Ms. Mayberry moved to approve the reappointment of Mr. Gary Speed to the Cold River Local Advisory Committee. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Forest Fire Warden Appointment: Mr. Mark Houghton came into the meeting to request the Selectboard recommend that Mr. Richard Hurlburt be appointed as the Forest Fire Warden.

Mr. Dalessio moved to appoint Mr. Richard Hurlburt as the Forest Fire Warden to be effective January 1, 2019. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Joint Meeting of the Selectboards/School Board on November 26th: The Selectboard acknowledged a memo from Lori Landry, Superintendent of Schools, and Linda Christie, School Board Chair, that as previously agreed they would meet again on Monday, November 26th at 6:30 pm in the FMRHS Library. They ask that any specific agenda items they wish to discuss be sent in no later than November 9th. Mrs. Downing was asked to respond that the three Selectboard members plan to attend. Mr. Dalessio would like to recommend the following agenda items: 1) Budget; 2) Science Olympiad; and 3) Middle School Study Committee.

Town Hall Stage Area: Mrs. Downing was notified by Lisa Bryan, President of the Players, that they would like to put locks on the two doors leading backstage. These locks would be keyed for the same key and could be keyed to match the closet keys. They also plan to secure the curtain. But, there is no sense in doing that until they have locks on the doors. Mrs. Downing wrote back to her noting safety concerns regarding door and curtain changes. The Players also plan to cover the fiber board that runs 8 feet high around the back stage area with bead board, and paint a mural on 8'x4' panels of luan which they are going to cover the cracked plaster with up to the ceiling. These panels will be cut to fit around the windows and should be easy to remove when it is time to do the windows. Their plan is to attach furring strips over the plaster and screw the luan panels into the furring strips. Mrs. Downing talked to Mr. Brad Nash who felt someone could be trapped inside the locked doors. The closet doors are locked. There are other safety concerns such as steps that are not permanent, no handrails, and other violations. A common complaint is the players quite often leave the lights on after they leave. Mrs. Pschirrer is not in favor of them putting bead board around the windows as they will be replaced. Ms. Mayberry feels they should put their suggested renovation plans in writing and ask if the Selectboard approves them. Mr. Dalessio said for safety reasons the doors cannot be locked. Mrs. Pschirrer added that any other changes have to come before the Selectboard for prior approval. The Fire Department will be asked to do an internal audit of this second floor stage area.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:20 PM.

The regular Selectboard meeting resumed at 7:50 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard session of November 8, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

RECESS SELECTBOARD MEETING:

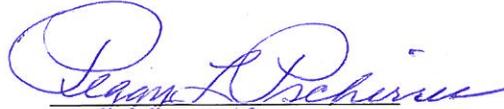
Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:51 PM.

The regular Selectboard meeting resumed at 7:57 PM.

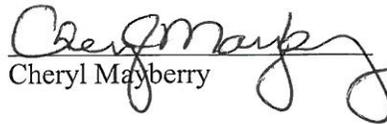
ADJOURNMENT:

Ms. Mayberry moved to adjourn this meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 7:58 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the November 15, 2018, Selectboard meeting.)