

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
OCTOBER 11, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There was one person from the public in attendance.

PUBLIC BUSINESS:

Planning Board Fees: Mrs. Myra Mansouri, Chair of the Zoning Board of Adjustment, was present. Mr. Dalessio advised there was a recommendation on the last Planning Board agenda to discuss fees. Mrs. Pschirrer said they discovered the Planning Board and Zoning Board are not charging applicants enough to cover the costs for Public Hearings. The cost for newspaper advertising has gone up to \$86.00. There is postage for abutters' notices and Mrs. Blaine's time. Mr. Dalessio noted when there is a Special Exception, there are two Public Hearings; a Planning Board and a Zoning Board. His concern is just to cover the costs. Mrs. Pschirrer recommended Mrs. Blaine email notices rather than drive to Keene. Mrs. Mansouri advised the Zoning Board usually starts their new year after Town Meeting in March. That is when they discuss issues such as the bylaws and fees.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$17,536.12 for checks issued October 12, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The above amount includes a payment to Granite State Minerals in the amount of \$5,666.63 for Highway Department salt.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Register for the week ending October 6, 2018 in the amount of \$23,966.55 for checks issued October 12, 2018, and the electronic fund transfer the 941 Employer Taxes in the amount of \$4,820.50. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – October 4, 2018: Ms. Mayberry moved to accept the Minutes of the regular Selectboard meeting of October 4, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – October 4, 2018: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of October 4, 2018, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and review Minutes of the following meetings:

- Town of Walpole Safety Committee – August 16, 2018;
- North Walpole Village Board of Commissioners Meeting – September 25, 2018;
- North Walpole Village Board of Commissioners Meeting – October 2, 2018.

Mr. Dalessio noted the Safety Committee meeting minutes are fine but there is no completion; it should state what action will or will not be taken and by whom. Ms. Mayberry mentioned there should be a due date for the various projects and the expectations. Minutes will be posted.

OLD BUSINESS:

E.W. SALVAGE JUNKYARD PERMIT: Ms. Mayberry moved to approve and sign the renewal Junk Yard Permit for E. W. Salvage for the period of one year from July 1, 2018 to June 30, 2019. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

NEW BUSINESS:

Library Moose Plate Grant: Mr. Fred Ernst, Mrs. Sandra Smith and Mrs. Jean Kobeski were present. Mrs. Pschirrer noted the Moose Plate Grant has a list of requirements that demand some work on the Town and Library's part. Last Tuesday, the Library Board met and voted to make Mr. Fred Ernst the Grantee of the Grant. He will have to sign as the Grantee and that will be notarized. We have to have a Certificate of Municipalities. It acknowledges that Mr. Ernst will be signing as the Grantee. The Town Clerk, Mrs. Sandra Smith, will also sign this document. It asks for the Town Treasurer's name. Mrs. Downing will notarize the signatures of Mr. Ernst and Mrs. Smith. The application also requires a Certificate of Insurance which Primex provided. It also requires that the Town register as a vendor with the State. They received a letter from the State that the Town is considered a vendor.

Ms. Mayberry read the following Resolution into the record.

RESOLVED: That this municipality shall enter into a contract with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources providing for the performance by this Municipality of certain services documented within the foregoing application and that official listed, Fred Ernst, Chair, Board of Trustees, Walpole Bridge Town Library, on behalf of this Municipality, is authorized and directed to enter into the said grant agreement with the State of New Hampshire, and that they are to take any and all such actions that may be deemed necessary, desirable of (or) appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of this Municipality in order to accomplish the same.

RESOLVED: That the signature of the above authorized party or parties of this Municipality, when affixed to any instrument of (or) document, described in or contemplated by, these resolutions, shall be conclusive evidence of the authority of said parties to bind this Municipality, thereby:

5. The foregoing resolutions have not been revoked. Annulled, or amended in; any manner what so ever and remain in full force and effect of the hereof.

Mr. Dalessio seconded approval of the Resolution. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Mr. Fred Ernst, as Grantee, signed the documents. Mrs. Sandra Smith, as Town Clerk, signed the documents. Mrs. Downing witnessed and notarized Mr. Ernst and Mrs. Smith's signatures.

2018 Warrant for the General Election: Ms. Mayberry moved that the Selectboard sign the 2018 Warrant for the General Election to be posted in the Town Clerk's office and the other one in North Walpole. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

2018-2019 Highway Safety Grant Award: Ms. Mayberry moved to authorize Mr. Stephen Dalessio to sign the 2018-2019 Highway Safety Grant Award in the amount of \$3,563.00 and he initial all 31 pages. Seconded by Mrs. Pschirrer. With Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Open Container Request for Rogers Street Block Party: Mr. Dalessio moved to waive the Open Container Policy for a Rogers Street Block Party on October 13, 2018, from 3:00 to 7:00 PM. Seconded by Ms. Mayberry. With Mr. Dalessio and Ms. Mayberry in favor, the motion was approved. Mrs. Pschirrer abstained as she made this request on behalf of the Rogers Street residents.

2019 Planning and Land Use Regulation Manuals: There was a consensus of the Selectboard to order three manuals plus a fourth one for the Town Hall. Mrs. Pschirrer mentioned that Mrs. Downing should ask the Chair of each Board/Commission if they want some manuals and, if so, how many. The Chairs should report the number and not individual members.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:12 PM.

The regular Selectboard meeting resumed at 8:00 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of October 11, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

RECESS SELECTBOARD MEETING:

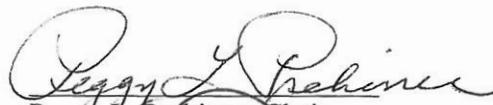
Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

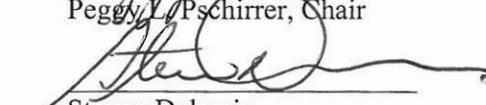
The regular Selectboard meeting resumed at 8:27 PM.

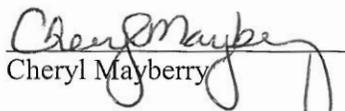
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 8:28 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the October 18, 2018, Selectboard meeting.)