

**TOWN OF WALPOLE
SELECTBOARD MEETING
JULY 12, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were no members of the public in attendance.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable Check Register in the amount of \$24,793.18 for checks dated July 13, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Register for the week ending July 07, 2018, in the amount of \$28,907.03 for checks dated July 13, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Ms. Mayberry moved to accept the electronic fund transfer for the 941 Employer Taxes for Withholding, MEDI and FICA taxes in the amount of \$5,733.00 for the week ending July 07, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – July 5, 2018: Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of July 5, 2018, as submitted. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved. Ms. Mayberry abstained as she was not present at this meeting.

NON-PUBLIC SELECTBOARD SESSION – July 5, 2018: Mr. Dalessio moved to accept the Minutes of the Non-Public Selectboard Session of July 5, 2018, as submitted. These Minutes will remain sealed. Seconded by Mrs. Pschirrer. With Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved. Ms. Mayberry abstained as she was not present at this meeting.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- Walpole Fire District Meeting – May 9, 2018;
- Walpole Fire District Meeting – June 13, 2018;
- Walpole Conservation Commission – June 4, 2018;
- Town Library Trustees Meeting – June 12, 2018.

BUILDING PERMIT:

JOHN and CATHERINE BYRNES, 24 Sandhill Road, Map and Lot #012-044-018: Ms. Mayberry moved to grant Building Permit No. 2018-18 for John and Catherine Byrnes to erect a “193” x 460” Roof Mounted Solar Arrau” at 24 Sandhill Road, Map and Lot #012-044-018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Basketball Uniform Donation Thank You Letter: Ms. Mayberry moved to approve and sign the Thank You letter to Chroma Technology for their support of the Basketball team and donation of basketball uniforms. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Water and Sewer Receipts to Date and Percentage Paid by Date Tracking Sheet: The Selectboard acknowledged receipt of the Water and Sewer Receipts to Date and the Percentage Paid by Date Tracking Sheet. Mrs. Pschirrer advised the Town has done very well with collections. Total receipts for the First Quarter 2018 Billing were \$141,966.00 or 93.8%. Mr. Dalessio mentioned the sewer user payments cleared this quarter of the Bond payment for the Village of Bellows Falls. He does not anticipate any changes in the next quarter. The Selectboard appreciates Mrs. Daigle tracking all the data.

Mr. Dalessio will ask Mr. Kreissle to report on how much money came back from the \$51,000 in liens. Mrs. Pschirrer asked Mrs. Daigle to send out delinquent notices by regular mail in addition to registered mail. Ms. Mayberry is in favor of hanging a notice on the door just prior to a shut-off as well as the mailings. There was discussion about efforts made for collections.

Letter to Calvin Carr – re: 24 Homestead Avenue: Mrs. Pschirrer drafted a letter to Mr. Carr. These properties have to be held for two/three years unless the Town has adopted RSA 80:80. The Town has held this property for about a year. Mr. Carr has indicated his interest in buying back the property. Mr. Dalessio moved to accept the letter to Mr. Calvin Carr. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Brownfields DES Grant – re: 12 Westminster Street: Mrs. Pschirrer went to a Brownfields meeting recently and has had calls with Mr. J.B. Mack, Southwest Region Planning Commission, and Mr. Rickerich from Ransom Engineering about the Westberg property. The Department of Environmental Services (DES), Brownfields Division, now has funds for clean-ups and they all urged the Selectboard to apply. The Grant application is due by July 31st, 2018. If awarded the Town would have up to two-to-three years to use the \$100,000 or \$200,000 Grant; possibly use it toward a match for an EPA Grant. Mr. Dalessio and Ms. Mayberry approved having Mrs. Pschirrer work on completing the grant application but would like to look it over before it goes in.

NEW BUSINESS:

STEP Grant Patrol and Operation Safe Commute Activity Reports: Mrs. Pschirrer moved that Mr. Dalessio, as the Selectboard Liaison to the Police Department, be authorized to sign the grant reports in the future but Mr. Dalessio will provide a report on what he has signed to Mrs. Pschirrer and Ms. Mayberry. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

Mr. Dalessio suggested that Chief Paquette and/or Lt. Sanctuary make a report on this grant during the August Staff meeting.

Recreation Revolving Fund Request: Ms. Mayberry moved to approve the Revolving Fund request from the Recreation Committee to purchase three large canopies to replace the broken ones that occurred during the windstorm on July 10th at a cost of \$449.97. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Mrs. Pschirrer has received comments on how nice and clean it is around the pool area.

2019 Budget Planning Dates: The Selectboard agreed to schedule in Friday, September 7th, 2018, as an all-day meeting to begin work on the 2019 Budget. Department managers will be asked for a preliminary budget by that date. Mr. Kreissle will be asked to begin working on a proposed draft budget.

Vacation Request: Mrs. Downing requested the week of August 6th off as vacation time as well as August 20 and 21st, 2018. The Selectboard approved this request.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel and (b) Hiring. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:04 PM.

The regular Selectboard meeting resumed at 7:25 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of July 12, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS (Continued):

Highway Department: Mrs. Pschirrer reported that paving started on Monday. Within the first 2-to-3 hours of work, the paver failed. They were delayed on Brewery Road and Cold River Materials was notified immediately. They were able to get another paver but it took a couple of hours. Since they had hot mix in the truck they went to Barnett Hill Road plus another road to do bad spots so the mix was not wasted. They worked until 8:00 pm that night to finish. Today they were paving on Ramsey Hill. Because some roads are in such bad shape that Mr. Rau was not sure they would be able to do 10 miles. Bookseller Road and a part of River Road might have to wait until next year.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:30 PM.

The regular Selectboard meeting resumed at 7:44 PM.

OTHER BUSINESS:

Walker Road: Mrs. Pschirrer reported that during the Walpole Conservation Commission the members voted to support the Walker Road project.

Fall Mountain Region School District – School Resource Officer: Ms. Mayberry had talked with Mr. Jim Fenn, Business Manager of FMRSD, about the School Resource Officer. She provided an up-date on the progress being made. An advertisement for this position was posted in the Keene Sentinel yesterday.

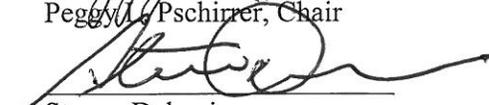
Mr. Dalessio advised that the Walpole Police Department has been asked to do Lock-Down Training for the teachers in the Walpole Schools. They were then asked to include the High School. If so, there will be discussion relative to this cost being covered by the FMRSD. The Walpole Police Officers are already stretched thin.

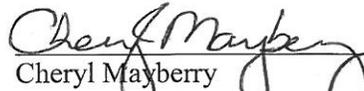
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting adjourned at 7:50PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(**Note:** These are unapproved Minutes. Corrections will be found in the Minutes of the July 19, 2018, Selectboard meeting.)