

**TOWN OF WALPOLE
SELECTBOARD MEETING
JUNE 7, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were four members of the public in attendance:

PUBLIC BUSINESS:

Mike Rau, Road Agent: Request Regarding Paving Material Purchase and Associated Costs, etc.:

Mr. Rau distributed information regarding buying paving material from Mitchells vs Cold River. He explained the figures for round trips to both Mitchells and Cold River including gallons and price of diesel.

- The cost to use Mitchells for 4 weeks is \$7,066
- The cost to use Cold River for 4 weeks at 30 miles is \$3,925
- Price difference of \$3,141
- The cost to use Cold River for 4 weeks at 20 miles is \$2,617
- Price difference of \$4,449.
- The price of virgin mix from Mitchells last year was \$47 per ton
- The price of rap mix from Cold River last year was \$47.50 per ton
- The Town used roughly 7,000 tons of mix last year
- A price difference of \$3,500.

The trucks will run the same miles, employees' salaries will be the same; the only difference is in the fuel mileage. Westmoreland, Chesterfield and Alstead help Walpole and Walpole, in turn, helps them. They average about 7 miles per gallon in every truck; 192.8 gallons per day. Paving usually averages four weeks. Cold River Materials is in Town; 30 miles round trip. Mitchells is 54 miles round trip. Town trucks run on hours not miles. Virgin mix at Cold River would have cost approximately \$10/more per ton. Mr. Dalessio suggested that next year Mr. Rau prepare a Request for Proposals (RFP) package requesting bids for the same product; provide a guaranteed price for the paving season. Asphalt should be about 280-to-300 degrees when it arrives on site; Mr. Rau always checks it. Ms. Mayberry believes that there is a certain value that needs to be assigned to the employees "work time". Time spent picking up materials versus working on the project itself needs to also be considered. They had mentioned the discussion on availability when Mr. Patch from Cold River Materials came into a meeting. The Town buys shurpac from the Northcott "Fuzzy" Brothers. Mrs. Pschirrer would like to know what the cost would be to do one mile of road properly; taking the base up, etc. It is costly. Mr. Rau will choose a section of road and have a contractor provide an estimate. Mr. Rau distributed copies of the 13 miles of roads they hope to pave in 2018.

Meetinghouse Road – Class VI Section: Mrs. Pschirrer advised that both Mr. Mark Houghton and Mr. Dalessio would like to make Meetinghouse Road an emergency lane. Mr. Houghton thought it was because they respond to medical calls on the golf course. Mr. Rau reported they keep an emergency lane maintained to the point that emergency vehicles can get in there.

Ms. Mayberry moved that the Selectboard make Meetinghouse Road, as it runs through the golf course, an emergency lane. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The Public Hearing will be posted for Thursday, June 14, 2018.

Walker Road Conservation Project: Mr. Ray Boas reported they are meeting with D & C Transportation Monday morning at 10:00 AM. Additionally, there is a meeting with Mr. Goins on Sunday morning to prepare for Monday. Mrs. Pschirrer mentioned the Conservation Commission is interested in their plans. Mrs. Alicia Flammia, Chair of the Conservation Commission, would like to walk the land. The group met again to talk about fundraising. Plans are being made to apply for a DES Trust Fund Grant. Mr. Boas will keep the Selectboard up-to-date on the progress.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable Check Register in the amount of \$63,416.10 for checks dated June 8, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The above amount includes payments to the NH Retirement System in the amount of \$20,138.64 and EE Houghton in the amount of \$24,999.95 plus smaller payments.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Register for the week ending June 2, 2018, in the amount of \$25,345.90 for checks dated June 8, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Ms. Mayberry moved to accept the electronic fund transfer for the 941 Employer Taxes for Withholding, MEDI and FICA taxes in the amount of \$5,065.23 for the week ending June 2, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – May 31, 2018: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of May 31, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry and Mr. Dalessio in favor, the Minutes were approved. Mrs. Pschirrer abstained as she was not present at this meeting.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- Walpole Conservation Commission – May 7, 2018;
- Town of Walpole Safety Committee – May 17, 2018;
- North Walpole Village Board of Commissioners – May 22, 2018;
- North Walpole Village Board of Commissioners – May 29, 2018.

CURRENT USE CHANGE TAX AND WARRANT:

MAP and LOT #005-002-012: A driveway and new home site work has begun at 549 Wentworth Road. Ms. Mayberry moved to accept the Current Use Land Use Change Tax Collector's Warrant and the NH Land Use Change Tax in the amount of \$13,000 which is 10% of the land property value of \$130,000 for Map and Lot #005-002-012. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

NOTICE OF INTENT TO CUT WOOD OR TIMBER:

MAP and LOT #014-015-000: Ms. Mayberry moved to accept the Notice of Intent to Cut Wood or Timber for Map and Lot #014-015-000, off Whitcomb Road (St. Peter's Cemetery), for the Roman Catholic Bishop of Manchester. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

BUILDING PERMITS:

LEWIS SHELLEY and KRISTEN SNOWMAN-SHELLEY – Map and Lot #003-077-000: Ms. Mayberry moved to grant Building Permit No. 2018-12 for Lewis Shelley and Kristen Snowman-Shelley to build a “15’ x 24’ Wood/Equipment Shed Added to Existing Shed” at 25 Scovill Road. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

MICHAEL and KATHERINE NERRIE – Map and Lot #011-059-000: Ms. Mayberry moved to grant Building Permit No. 2018-13 for Michael and Katherine Nerrie to build a “12’ x 8’ Wooden Framed Utility Shed” at 507 March Hill Road. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

LaBelle Property Assessment Abatement: Mr. LaBelle is objecting to his letter of denial for an abatement. The Selectboard were in favor of sending Mr. LaBelle a letter advising he has to go through the regular appeal process.

Savings Bank of Walpole Account Forms: Ms. Mayberry moved to sign the Savings Bank of Walpole Account forms to deposit Walker Road Conservation Project donations. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Great River Hydro Abatement Settlement: Mrs. Pschirrer reported the Great River Hydro was upset when they got their first tax bill. They have proposed a settlement with the Town. Attorney Hockensmith wants to know how it is going to be handled. The Town does not yet have an agreement to sign. Mrs. Pschirrer feels the Great River Hydro should pay the bill they have now. The agreement will remain in place for five years.

NEW BUSINESS:

Appointment Notice for Conservation Commission: A note was received from Steven Dumont advising that Kelli Wilson, a current member of the Conservation Commission, has informed them that she would like to give up her membership seat in favor of becoming an alternate member. Mr. Dumont is interested in filling this vacant membership seat.

Mr. Dalessio moved to appoint Kelli Wilson as an alternate member of the Conservation Commission. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Mrs. Pschirrer advised the Conservation Commission approved having Mr. Dumont be a regular member during their meeting on June 4, 2018.

Mr. Dalessio moved to appoint Steven Dumont as a regular member of the Conservation Commission. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Recreation Revolving Fund Expenditure Request: A request was received from Justin Cassarino and the Recreation Committee to order eight new basketballs for the upcoming summer basketball season. The total cost is \$169.92.

Ms. Mayberry moved to approve the request of the Recreation Committee to order eight new basketballs for the total amount of \$169.92. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Mascoma Bank Open House Invitation: An invitation was received from the Mascoma Bank to attend an Open House on June 21, 2018, from 5:30 PM to 7:30 PM.

Recreation Committee: Mr. Dalessio reported the North Walpole Park group spoke to Mr. Mark Houghton about the lighting. Mr. Houghton will generate some proposals. Mr. Dalessio mentioned these proposals should go to the Recreation Committee first. There was \$1,000 in the budget that they can spend. Mrs. Pschirrer felt this would be appropriate for using the Revolving Fund. The next Recreation Committee meeting is Sunday at 5:00 PM.

Rail to Trail: The Selectboard acknowledged receipt of a letter from Sean Pliska. Mrs. Pschirrer showed this letter to the Conservation Commission as she felt it appropriate to do so. Mr. Pliska rides his bike a lot and mentioned “from the entire trip, my ride through Walpole was the least safe-therefore least favorite section of my ride”. Mr. Shelley of the Conservation Commission was going to respond to this letter and copy the Selectboard. Ms. Mayberry said there is money available for the Rail to Trail network. It might fit into the Complete Street program.

Reservoir Dam: Mr. Dalessio mentioned we have not gotten far in a year on this project. We are getting DES pressure. He suggested giving the Conservation Commission another month and then it should be turned over the Selectboard to resolve. Mr. Mark Houghton is willing to meet with the CDL engineer.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel and (c) Reputations. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:55 PM.

The regular Selectboard meeting resumed at 8:04 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of June 7, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 8:05 PM.

The regular Selectboard meeting resumed at 8:10 PM.

OTHER BUSINESS:

Westberg Property: Mrs. Pschirrer had a conference call today with Mr. Peter Adams, representing the Westberg Estate, Mr. J.B. Mack, SWRPC, Attorney Jeremy Hockensmith and other interested parties to discuss the progress on the Westberg property to-date. They do not yet know what the guidelines will be this year for grants. Work will begin with the two attorneys and Mr. Adams regarding finances. Ransom Engineering will send them some information on the grants; they think the Town has a fundable project. They will begin the slow steps to look at what needs to be done as they move forward with this project. It was a very productive phone call.

Master Plan: After the last Planning Board meeting, Ms. Mayberry talked to Mr. Jeff Miller, Chair, about looking to up-date the Master Plan. Ms. Mayberry talked to Mrs. Lisa Murphy at the Southwest Region Planning Commission (SWRPC) about this and asked for quotes on the updates. Some grants are available. Mr. Miller will contact Mrs. Murphy in writing. Mrs. Pschirrer would like a study committee to look at where Walpole should be in ten years and what do we want it to look like. What facts will impact that?

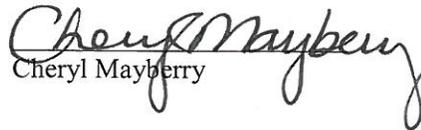
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 8:20 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the June 14, 2018, Selectboard meeting.)