

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
MARCH 22, 2018**

Selectboard Present: Peggy Pschirrer; Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Ms. Regina Borden, Recording Secretary, called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She entertained a motion to elect a new Chair.

ELECTION OF CHAIR:

Mr. Dalessio moved to nominate Mrs. Pschirrer as Chair of the Selectboard and Chair of the Hooper Trustees. Seconded by Ms. Mayberry. There were no other nominations. With Mr. Dalessio and Ms. Mayberry in favor, Mrs. Pschirrer was elected the Chair until the next Town election in 2019. Mrs. Pschirrer accepted the position.

BUSINESS MEETING: Mrs. Pschirrer advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were six members of the public in attendance.

PUBLIC BUSINESS:

BUILDING PERMIT Renewal #2011-48, Avanru Development Group Ltd: Mr. Jack Franks is present to discuss this Building Permit for 504 Main Street. Mr. Dalessio reported no other information was received from the NH Municipal Association therefore he recommended renewal of Building Permit #2011-48.

Mr. Dalessio moved to grant Renewal of Building Permit #2011-48 for Avanru Development Group Ltd. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

BUILDING PERMIT Renewal of #2014-10, Abenaki Springs Phase 1 Ltd. Partners: Mrs. Pschirrer explained they are waiting for the Alteration of Terrain Permit. Mr. Franks received an email from his engineer at 4:48 PM today referencing the status of this permit by the Department of Environmental Services (DES). Mrs. Pschirrer asked to have Mr. Franks forward a copy of this email to the office. The engineer had saved a copy of the Alteration of Terrain Permit that was sent into the DES. Nothing has changed. Mrs. Pschirrer noted it is just a matter of Mr. Franks coming back with the stamped Alteration of Terrain Permit.

BELLOWS FALLS AREA SENIOR CENTER: Mrs. Lynette Johnson had attended the budget hearing in February. She spoke to the Director of the Bellows Falls Area Senior Center, Teagen Kosut. The Town of Walpole gave them a \$2,000 donation however in the report it states \$2,375. Mrs. Kosut was pleased with the \$2,000 but they would love the extra \$375. Mrs. Pschirrer will check with the Director of Finance. This year they sent out the appropriations as soon as the budget was approved. The Town gives to a number of agencies. Mr. Dalessio suggested the Senior Center send a letter to the Selectboard in September requesting an amount. Mrs. Johnson thanked the Selectboard.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (c) Reputations. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 6:42 PM.

The regular Selectboard meeting resumed at 6:50 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of March 22, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$63,872.28 for checks dated March 23, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Register for the week ending March 17, 2018, in the amount of \$27,860.76 for checks dated March 23, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Ms. Mayberry moved to accept the electronic fund transfer for the 941 Employer Taxes for Withholding, MEDI and FICA taxes in the amount of \$5,348.17 for the week ending March 17, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – March 15, 2018: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of March 15, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – March 15, 2018: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of March 15, 2018, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

STAFF MEETING – March 15, 2018: Ms. Mayberry moved to accept the Minutes of the Staff Meeting of March 15, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- Library Board of Trustees Meeting – February 13, 2018;
- North Walpole Village Board of Commissioners Meeting – March 6, 2018.

ELDERLY TAX EXEMPTION:

MAP and LOT #006-001-000: Ms. Mayberry moved to grant the Elderly Tax Exemption for the current owner of Map and Lot #006-001-000. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

ABATEMENT – SEWER:

MAP and LOT #020-025-000: Ms. Mayberry noted this Sewer Abatement was tabled last week pending receipt of more information.

Ms. Mayberry moved to grant the Sewer Abatement in the amount of \$834.69 for Map and Lot #020-025-000. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

VETERANS TAX CREDIT:

MAP AND LOT #006-001-000: Ms. Mayberry moved to grant the Veterans Tax Credit for the current owner of Map and Lot #006-001-000. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SOLAR ENERGY EXEMPTIONS:

Ms. Mayberry moved to approve the following five Solar Energy Systems Exemptions.

- Map and Lot #007-024-000;
- Map and Lot #002-008-000;
- Map and Lot #010-026-000;
- Map and Lot #008-119-000;
- Map and Lot #007-024-001;

Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

BUILDING PERMITS:

RENEWAL, Abenaki Springs Phase 1 Ltd. Partners., 17 Avery Lane, Map and Lot #012-013-004 Building Permit No. 2014-10: This building permit was tabled.

RENEWAL, Chip Paliocha, 118 March Hill Road, Map and Lot #009-023-000: Ms. Mayberry moved to approve the Renewal of Building Permit No. 2004-59 for Chip Paliocha to “Construct a 1.5 story barn and seasonal camp” at 118 March Hill Road. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Water and Sewer Receipts to Date: The Selectboard acknowledged receipt of the weekly report from Mrs. Daigle for Water and Sewer. As of today the total left to collect for the 4th Quarter 2017 billing is \$27,177.12. The total receipts for the 4th quarter 2017 billing was \$139,478.89 which equals 83.7%.

NEW BUSINESS:

2018 Town Meeting Minutes: The Selectboard received a copy of the 2018 Town Meeting Minutes from Mrs. Sandra Smith, Town Clerk/Tax Collector. The Moderator has approved them and they have been sent to the Department of Revenue Administration.

Ms. Mayberry moved to approve and sign the Minutes of the 2018 Town Meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Savings Bank of Walpole Saving Account Forms: Ms. Mayberry moved to sign the Savings Bank of Walpole Saving Account forms for the Water and Sewer credit card account. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Highway Roof Materials Invoice: Ms. Mayberry moved to approve paying the invoice from Eric Franklin in the amount of \$22,115.01 for the materials for the Highway Garage Roof. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved. Mrs. Pschirrer advised that two parts of the roof had been done previously; this will finish the work.

Capital Reserve Fund – Police Cruiser Invoice: Mrs. Pschirrer advised this invoice is for the new cruiser, a 2018 Dodge Charger, that will replace a previous cruiser that was totaled. Some money is from Primex, the Town’s insurance carrier, and some from the Capital Reserve Fund. The total is \$25,610.00.

The Selectboard scheduled a Public Hearing on Thursday, April 5th. This is for permission for the Selectboard to remove \$5,810.00 from the Capital Reserve Fund for a police vehicle.

Traffic Speed Alert Radar Invoice: Mrs. Pschirrer moved to approve the payment of an invoice for a Traffic Speed Alert Radar unit with accessories and trailer for the Police Department in the amount of \$15,725.00 as approved at Town Meeting under Article #10. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessop in favor, the motion was approved.

Ductless Filtered Workstation Invoice: Ms. Mayberry moved to approve the purchase of a Ductless Filtered Workstation for the Police Department in the amount of \$5,499.00 as approved at Town Meeting under Article #9. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Intent to Lien – Water & Sewer Receipts: Mrs. Pschirrer reported they received some receipts of their Intent to Lien property notices for Water and Sewer. They received \$3,070.01 out of the total of \$51,759.39. Mrs. Daigle will be asked to date all the documents.

Roadside Plow Damage: On Sunday Mr. Dalessio received a phone call from Mr. Eric Merklein and he went to look at the roadside damage. He is concerned around the corners that are getting dug up badly. There is one by Colonial Drive where there is a gully and other spots in that area as they might become mud puddles. In the spring the Highway Department should rack them out and do some plantings; repair the intersection. Ms. Mayberry agrees that some of that damage needs to be repaired. She does not want these areas to be forgotten. Mrs. Pschirrer would like citizens to contact the department manager about any damage. If not taken care of, then contact the Selectboard. She will speak to Mr. Rau about these concerns.

Clarion Info Blurb: The Selectboard approved the blurb to be put in the Clarion. It notifies everyone that they have the right to apply for a solar energy system exemption.

RECESS SELECTBOARD MEETING:

Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved at 7:20 PM.

The regular Selectboard meeting resumed at 7:52 PM.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Mr. Dalessio seconded the motion and on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The regular Selectboard meeting resumed at 8:28 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of March 22, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

COMMITTEE LIAISONS: The Selectboard will be Committee Liaisons as follows:

Mr. Dalessio: Planning Board, Police Department and Water/Sewer;
Ms. Mayberry: Recycling Center, Recreation Department and Hooper Institute;
Mrs. Pschirrer: Highway Department and Library Board.
Mrs. Pschirrer and Ms. Mayberry will share the Conservation Commission;
At this time there will not be a liaison to the Zoning Board of Adjustment.

Southwest Region Planning Commission: Ms. Mayberry mentioned that the Selectboard used to nominate somebody in the Town to serve on the Transportation Committee at SWRPC. Mr. Sheldon Sawyer was a Selectboard member and the representative for a long time. When he could no longer continue, the Selectboard sent a letter nominating Ms. Mayberry. Mr. Dalessio and Mrs. Pschirrer would like her to continue.

Parking Lot: Mrs. Pschirrer is the Town's representative on the Brownfields Committee. The SWRPC was already involved in the Central Plating property. The Town has a lease from Mascoma Bank on the parking lot. It had expired at the end of 2017. She brought it to the attention of the bank. They are now working on a renewal. The bank is concerned about the snow plowing of the lot as some vehicles park there all night plus they mentioned the snow piles. Mrs. Pschirrer explained that some area tenants use this parking lot plus the Town was not putting any snow on the Central Plating property because some testing is being done.

Route 12 Project: Ms. Mayberry said the North Walpole Village asked about the Route 12 Project meetings. Ms. Mayberry and Mr. Kiniry attended to express concern about river bank erosion. At a SWRPC Transportation meeting, she met Mr. John Evans from DES. He said they need to apply for Aquatic Mitigation Funding. The Commissioners will pursue that.

Hazardous Mitigation: Mrs. Pschirrer mentioned the Hazardous Mitigation meetings. They have identified hazardous spots in Town. The Reservoir Dam needs to be included. This document needs to be finalized. There will be one more meeting in May.

ADJOURNMENT:

Ms. Mayberry moved to adjourn this meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 8:55 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair

Steven Dalessio


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the March 29, 2018, Selectboard meeting.)