

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
MARCH 1, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There was one member of the public in attendance.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$64,550.24 for checks dated March 2, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Register for the week ending February 24, 2018, in the amount of \$25,805.20 for checks dated March 2, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Ms. Mayberry moved to accept the electronic fund transfer for the 941 Employer Taxes for Withholding, MEDI and FICA taxes in the amount of \$5,344.76 for the week ending February 24, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – February 22, 2018: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of February 22, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – February 22, 2018: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of February 22, 2018, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- North Walpole Village District Board of Commissioners – February 20, 2018;
- Zoning Board of Adjustment – February 21, 2018.

DEMOLITION PERMIT:

WILLIAM CALLAHAN, Map and Lot #004-040-000: Ms. Mayberry moved to grant Demolition Permit No. 2018-01 for William Callahan for “A pigpen that has already been removed” at 122 Bookseller Road. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

TOWN WARRANT: The Selectboard signed an original copy of the Town Warrant as requested by Mrs. Sandy Smith, Town Clerk/Tax Collector.

SUMMARY OF BENEFIT HOURS BALANCES: Mr. Rich Kreissle had submitted a progress report on the Benefit Hours Balances for the period ending February 24, 2018. All numbers were reconciled with the departments except the Recycling Center. Mr. Kreissle has not looked at personal time; this gets reset at the beginning of each year. The Selectboard reviewed the summary but had questions on vacation and sick time for a few employees. In September 2017, a revised Personnel Policy Handbook was given to each employee. Mrs. Pschirrer will rewrite the section on vacations to clarify any misinterpretations that exist. She will then review the revisions with an attorney and discuss this with Mr. Kreissle.

MAP AND LOT #012-055-021: This lot is owned by Twin Birch Realty. Mrs. Downing had checked the deeds. Following a discussion, Mr. Dalessio summarized that based on the history of these lots. The Selectboard up-holds the interpretation of the Warrant Article passed in 2007 on the entire sub-division; the lots should be treated as Residential B. Residential B still stands. In order to make a change to Commercial on these lots, the official zoning change will need to go before the voters as a warrant article at the 2019 Annual Town Meeting.

PUBLIC BUSINESS:

Village of Bellows Falls: Municipal Manager, Mr. Shane O’Keefe, was present. He submitted a letter dated March 1, 2018 and a detailed summary of the Town’s wastewater payments to the BFVC. They discovered that the BFVC actually owes the Town of Walpole approximately \$11,000. Information on bonds and payment calculations were included. There are two existing bonds. The Selectboard had approved and signed the Joint Agreement. It has not yet been returned with a signature by Town Counsel Attorney Hockensmith. A copy of the final agreement will be sent to Mr. Mark Houghton.

NEW BUSINESS:

CEMETERY LOTS D538 AND D539:

Ms. Mayberry moved to approve and sign the Cemetery Deed for Lot #D538. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Ms. Mayberry moved to approve and sign the Cemetery Deed for Lot #D539. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

POLE LICENSE PETITION: Ms. Mayberry moved to approve and sign the Pole License Petition for the Northern New England Telephone Operations LLC D/B/A FairPoint NNE and Liberty Utilities (Granite State Electric) to replace poles on the Old Drewsville Road and Alstead Center Road. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

VEHICLE REFUND REQUEST: This request was received from Mrs. Sandy Smith, Town Clerk/Tax Collector. There were a series of errors started when the car dealer filled out the back of the Certificate of Origin to a leasing company instead of the owner. The owner had actually signed a lease agreement instead of a purchase agreement. Mrs. Smith had collected money based on a lease agreement. She is asking the Selectboard to refund \$76.00.

Mr. Dalessio moved to accept Mrs. Sandy Smith’s recommendation for a vehicle refund in the amount of \$76.00. Seconded by Mr. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

FAIRPOINT OUTSTANDING INVOICE: Mrs. Pschirrer advised that the Town received a spreadsheet listing outstanding invoices from FairPoint who has been purchased by Consolidated Communications. They have presented the Town with a claim of unpaid telephone bills in the amount of \$1,400+ that goes back to 2009 and 2010. Back then, all telephones were on one bill. Their e-mail states if unpaid, they will hand over the bills to collection and then possibly a lien. The Selectboard is researching statutes of limitations and document retention. Mr. Dalessio recommended sending a letter to the NH Municipal Association for advice and then make a decision. Mrs. Pschirrer stated none of their bills show there is an outstanding balance.

HEALTH TRUST ADMINISTRATOR WORKSHOP: Mrs. Downing has requested permission to attend the Health Trust Benefits Administrator Workshop on Wednesday, April 4th in Concord. The Selectboard approved this request.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:24 PM.

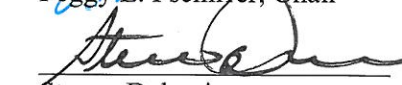
The regular Selectboard meeting resumed at 8:16 PM.

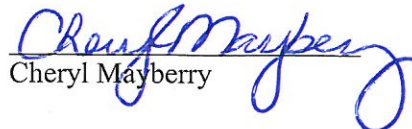
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 8:18 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the March 8, 2018, Selectboard meeting.)

