

**Board of Trustees Meeting
Walpole Town Library
February 13, 2018**

Present were: Kate Nerrie, Gail Lahaise, Jean Kobeski, Fred Ernst, Justine Rogers, Shirley Capron. Absent: Jeanne Ramey, Bert Nelson, Peggy Pschirrer, Rose Werden.

The Meeting commenced at 4:30 p.m.

Gail moved, Jean seconded, all approved (6-0) the January Minutes.

Bills: Kate moved, Gail seconded, all approved (6-0), Justine's distributed report for February's bills.

Treasurer's Report: Jean moved, Gail seconded, all approved (6-0) Kate's distributed December and January reports. She commented that the Expansion Report would come later and that it will have its own checking account.

Old Business: Board Membership renewal was discussed. Terms for Carole, Jeanne and Barbara are up. Carole filed as she will be running again. Jeanne also filed. Barbara has left and will not be running again.

New Business: All Expansion Committee members met with Dan Scully and Barry Bellows. Fred was pleased to point out that we came \$5,000 under than what was planned for, totaling \$382,242 -- there will be \$60,000 lower than what was planned for. Gail moved, Kate seconded, all approved (6-0) to move to Phase 2: Design & Development. Gail said it is imperative we install a crawl space vapor barrier over dirt and spray foam perimeter rim joist and walls to exterior crawl space. Gail will relate this necessity to Peg and then report to our Board re.

Summarizing, Fred said Barry did a fabulous job at the meeting. He said that the Architect's fee is about \$40,000. Also, he would like to know more about the furniture -- the number. Jean said she will check into it.

Fund Raising: Donations were discussed, and the definition of "Matching." A business letter to businesses will be sent out. Fred is hoping for a meeting with Benson Woodworking. Peg sent a letter to Florentine Films.

- The application for the LChip grant for \$75,000 is being completed. Jean said she is hoping to get us on the Historical List for N.H.

Publicity Plans: Jean said we need to clarify amounts, i.e. furnishings as well as new additions (renovations), and have approval for Phase 3.

- Gail moved, Jean seconded, all approved (6-0) retaining Carole & John Cramer as Business Reps. They will be available to answer Barry's questions -- issues that may come about the land next door such as knocking a tree down, etc. Color choices, etc. Re, there is \$35,000 Contingency Fund.

Reports: Walpole: Justine distributed her comprehensive report and spoke about circulation from Jan'17 and Jan '18 saying numbers are growing. She said computer classes are going very well. Gail said it is good publicity. A program on "Community Gardens" with Hooper Institute will commence in March. The "Learn to Knit" course for children has resulted in adults inquiring about a knitting group. She said hopefully these programs get more people to the weekly Knitting Club and the Annual Yarn Crawl. She also is working with the School to start a book club during students month of after school clubs from mid-March thru mid-April,

Branch: Rose relayed that circulation is up. Additionally, that all is well.

Personnel & Library Policies: Reason for staff reviews, the kind of and time for, were discussed. More talk re will be had at the April Board meeting.

Friends: Their annual meeting will be held next month in March.
- It was mentioned that their names should be noted for donations.

With no further business, Gail moved, Jean seconded, all approved (6-0) to adjourn at 5:45 p.m.

Faithfully submitted,

Shirley Capron, Secy.