

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
JANUARY 11, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were no members of the public in attendance.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$59,660.83 for checks dated January 12, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Mr. Dalessio moved to give Mrs. Sarah Downing the authority to approve the Payroll Register and Payroll Tax Transfer for checks dated January 12, 2018. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – January 4, 2018: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of January 4, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – January 4, 2018: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of January 4, 2018, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

SPECIAL SELECTBOARD MEETING – JANUARY 5, 2018: Ms. Mayberry moved to accept the Minutes of the Special Selectboard meeting of January 5, 2018, as submitted. This meeting was with the Fall Mountain Region School District Superintendent Lori Landry and Business Manager, Jim Fenn. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meetings:

- North Walpole Village District of Commissioners – December 13, 2017;
- North Walpole Village District Board of Commissioners – January 2, 2018;
- Walpole Planning Board – January 9, 2018.

VETERANS' TAX CREDITS:

MAP and LOT #008-106-000: Ms. Mayberry moved to grant the Veterans' Tax Credit for Map and Lot #008-106-000 as it meets the requirements. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #012-034-000: Ms. Mayberry moved to grant both the Veterans' and Service Connected Total Disability Tax Credits for Map and Lot #012-034-000 as he meets the requirements. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

PROPERTY TAX ABATEMENT AND REFUND:

MAP and LOT #019-005-MH02: Ms. Mayberry moved to grant the Property Tax Abatement and Refund in the amount of \$80.43 for Map and Lot #019-005-MH02. The measurements of a shed were incorrectly entered into Avitar. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

2018 Warrant Article Listing and Unassigned Fund Balance: Mrs. Pschirrer reported the Unassigned Fund balance is \$1,770,000+/- . The Selectboard agreed that instead of having the baler as a separate warrant article it be taken out of the Unassigned Fund balance because it is so high; it will still leave them with \$1,500,000+/- . It is good to keep this fund balance high because the Town will be facing some major infrastructure projects in a few years. The Department of Revenue Administration likes towns to have between 8% and 15% of their budget in the Unassigned Fund balance. Mr. Dalessio mentioned they did not have to use any of this money to lower the tax rate this year. Projects include the rest of the work at the Highway garage to finish the roof repairs, repairs at the Police Department, repairs to the Town Clerk/Tax Collector/s office and the purchase of a new baler for the Recycling Department. Ms. Mayberry would like to look at purchasing a new Bobcat replacement for the Recycling Center next year.

NEW BUSINESS:

Jakes Market Beer, Wine and Tobacco Sales Endorsement: Ms. Mayberry moved to approve and sign the letter to the NH Liquor Commission to advise that the Walpole Selectboard voted to recommend that a new member, Bruce Bergeron, of Sugar Face and Company LLC d/b/a Jakes Market & Deli, located at 51 Main Street, Walpole, NH be granted a combination beverage/wine/tobacco liquor license. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Lola’s Pizzeria, Restaurant Beer & Wine Endorsement: Mr. Dalessio moved to approve and sign the letter to the NH Liquor Commission to advise that the Walpole Selectboard voted unanimously to grant permission to Edward Yoerger to obtain a Beer and Wine license for his business, Lola’s Pizzeria, located at 16 Church Street, North Walpole, NH. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Certificate of Municipality: This is required by the NH State Library for grant funding to be released that will be used to restore record books in the basement vault. The books are being donated to the Historical Society.

Mr. Dalessio moved to authorize the Chair, Peggy L. Pschirrer, to sign on behalf of the municipality for the new NH State Library Grant. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Mrs. Sandra Smith, Town Clerk, and Mr. Tom Goins, Town Treasurer will also sign this document.

Town Hall Schedule: Mrs. Pschirrer advised that Mrs. Downing assumed the Library would be using the Town Hall during their construction period. The Library has not discussed this. Therefore, Mrs. Pschirrer felt the Selectboard Office should continue business as usual. The Library Board is meeting with their architect and builder for final plans. Then they will have a new budget. Mrs. Pschirrer felt multiple rentals on a week-end is at the discretion of Mrs. Downing and Mrs. Daigle. It needs to be clear to renters that the Town does not hand-clean or shovel paths to the Gazebo; it is rented as is.

AccuFund Reporting Writing Class Proposal: The Selectboard received a request from Mr. Rich Kreissle to attend an AccuFund Reporting Writing Class from March 12th to 16th in Burlington, Massachusetts. He outlined the expenses. This was one of Mr. Kreissle's objectives. Mr. Dalessio would like to talk to Mr. Kreissle about this as it is a lot to absorb in five days; it is three separate courses. This agenda item was put on-hold until the next meeting.

Bellows Falls Village Corporation – Wastewater Agreement: Mr. Dalessio reported on his follow-up to the Selectboard's letter to the Bellows Falls Village Corp. Mr. Shane O'Keefe, Interim Manager, was given authority by the Trustees of the BFVC to sign the Wastewater Agreement with the Town of Walpole. He plans to do so within the next 10-to-20 days. Mr. O'Keefe will also provide updated information on the bonds. Only portions of the bonds pertain to the Town of Walpole. There is a bond coming up in July. Mr. Dalessio also spoke to Mr. Mark Houghton and Mr. Rich Kreissle about moving the sewer line over from the Vilas Bridge to the new Arch Bridge. They are still working on the plans. After this next billing cycle goes out, there are plans to have a "utilities" meeting to discuss quarterly billing, pending issues and the bond assessment.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:08 PM.

The regular Selectboard meeting resumed at 7:25 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of January 11, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OTHER BUSINESS:

Town Ordinances: Mrs. Pschirrer has been looking through Ordinances and Regulations. Mr. Dalessio will show the ones relating to the Police Department on Traffic Control Regulations, Parking and Ticketing to Police Chief Paquette. Revisions and updates will be made if needed.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:30 PM.

The regular Selectboard meeting resumed at 7:45 PM.

OTHER BUSINESS (Continued):

2018 Proposed Budget: Mrs. Pschirrer would like to go through the proposed budget one more time. No decision was made on a date and time.

Vilas Bridge: Ms. Mayberry advised the Southwest Region Planning Commission and Bellows Falls Village Corp plus interested parties who are on the Vilas Bridge Committee (5-to-7 people) set their first meeting for February 7th at 3:00 or 3:30 PM in the Walpole Town Hall. The meeting will probably be one-to-one-and-a-half hour long.

ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 7:48 PM.

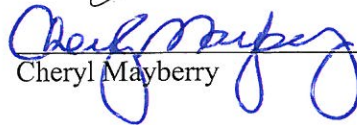
Respectfully submitted,
Regina Borden, Recording Secretary



Peggy L. Pschirrer, Chair



Steven Dalessio



Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the January 18, 2018, Selectboard meeting.)