

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
DECEMBER 28, 2023**

Selectboard Present: Peggy Pschirrer, Chair; Cheryl Mayberry and Steve Dalessio

Staff Present: Sarah Downing, Manager of Administration; Ahmad Esfahani, Recording Secretary

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Selectboard Office of the Town Hall. She introduced herself, Peggy Pschirrer, Selectboard Chair, Cheryl Mayberry, Steve Dalessio, Sarah Downing, Manager of Administration, and Ahmad Esfahani, Recording Secretary. She commented that there was no member of the public present.

PAYROLL: Mr. Dalessio moved to approve the Payroll Register totaling \$31,521.04 dated 12/29/23 and the 941 Payroll Tax Transfer of \$6,782.64. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – December 21, 2023: Mr. Dalessio moved to approve the Minutes of the Selectboard Meeting Minutes of December 21, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer, the motion was approved.

SELECTBOARD NON-PUBLIC SESSION – December 21, 2023: Mr. Dalessio moved to approve the Minutes of the Selectboard Non-Public Session of December 21, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer, the motion was approved. The minutes will remain sealed.

COMMITTEE REPORTS:

Mr. Dalessio brought to the chair's attention the following committee reports:

- North Walpole Village District Meeting Minutes– November 21, 2023
- North Walpole Village District Meeting Minutes– November 28, 2023
- North Walpole Village District Meeting Minutes– December 5, 2023
- North Walpole Village District Meeting Minutes– December 12, 2023
- North Walpole Village District Meeting Minutes– December 19, 2023
- Zoning Board of Adjustment Meeting Minutes– December 20, 2023

Mr. Dalessio commented on errors in the Zoning Board of Adjustment minutes. Mrs. Pschirrer also commented that she found errors in these minutes. Mrs. Pschirrer acknowledged these minutes.

WARRANTS:

Map and Lot# 012-013-004: Mr. Dalessio motioned to accept the Supplemental Tax Warrant in the amount of \$15,839 for Map and Lot# 012-013-004. The adjustment is due to a Low Income Housing Tax Credit (LIHTC) filing. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

VETERANS' CREDIT:

Map and Lot# 024-024-000: Mr. Dalessio motioned to accept the Veterans' credit for Map and Lot# 024-024-000. The applicant was honorably discharged and served over 90 days of active duty during a time of conflict. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

SOLAR ENERGY EXEMPTION:

Map and Lot# 007-022-000: Mr. Dalessio motioned to accept the solar energy exemption for Map and Lot# 007-022-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

OLD BUSINESS:

Agreement Form with M. Petrovick Architects, PLLC: Mr. Dalessio motioned to allow the chair to sign the AIA Agreement for the architect Michael Petrovick to perform concept work. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

Police Building Committee January Meeting Date: Mrs. Pschirrer stated that 1/16/2024 at 6:30 pm would be the tentative new date for the police building committee meeting. Mrs. Pschirrer will confirm that Petrovick Architects and other committee members are available on this date.

Reservoir Road: Mrs. Pschirrer commented that the Town received an email from the Town forester which expressed concern with logging trucks creating deep ruts on the class VI portion of Reservoir Road. Mr. Dalessio advised Mrs. Downing to call and speak with the landowner regarding the road and the work that is being done.

Closed Landfill Garage: Mrs. Pschirrer commented that Mark Houghton, Fire Chief, had confirmed that the Walpole Fire Department (WFD) would like to use the closed landfill garage for storage. Consensus of the Selectboard was to allow this to be done. The sealed bill sale will be delayed until further notice.

Topic/Training for February 16, 2024 Staff Meeting: Mrs. Pschirrer stated that this topic would be tabled two weeks from today.

NEW BUSINESS:

Recording Secretary Resignation: Mrs. Pschirrer confirmed receipt of a letter of resignation from Jean Kobeski for the Conservation Commission.

Request to sell Map and Lot# 009-023-002: Mrs. Pschirrer commented that there has been an expression of interest in purchasing land that is presently owned by the Town. Mrs. Downing stated that this piece of land is landlocked. The Selectboard agreed to sell this property by sealed bid. Mrs. Downing stated she would respond to the interested party.

Liberty Utilities Letter: Mrs. Pschirrer stated she spoke to Liberty Utilities on repeated errors they have been making. Liberty Utilities requested a written confirmation from the Town of Mrs. Pschirrer's home address. Ms. Mayberry motioned to sign the letter to Liberty Utilities to correct the error of Mrs. Pschirrer's address in Walpole. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor, the motion was approved.

NON-PUBLIC BUSINESS RSA 91-A:3 II (a) (c):

Ms. Mayberry moved to enter into Non-Public meeting at 6:46 PM. Mr. Dalessio seconded. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor, the motion was approved.

The meeting reconvened at 7:27 PM.

Mrs. Pschirrer declared the Non-Public meeting minutes sealed.

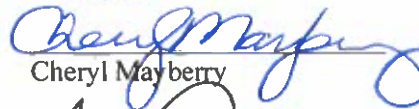
ADJOURNMENT:

Mrs. Pschirrer declared the meeting adjourned at 7:27 PM.

Respectfully submitted,
Ahmad Esfahani, Recording Secretary



Peggy L. Pschirrer, Chair



Cheryl Mayberry



Steven Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the January 3, 2023, Selectboard meeting.)