

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
NOVEMBER 22, 2023**

Selectboard Present: Peggy Pschirrer, Chair; Cheryl Mayberry; Steve Dalessio

Staff Present: Sarah Downing, Manager of Administration; Jodi Daigle, Administrative Assistant; Ahmad Esfahani, Recording Secretary; Chief Justin Sanctuary

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 8:30 AM. She introduced herself, Peggy Pschirrer, Selectboard Chair, Cheryl Mayberry, Steve Dalessio, Sarah Downing, Manager of Administration, Jodi Daigle, Administrative Assistant, and Ahmad Esfahani, Recording Secretary.

NON-PUBLIC BUSINESS RSA 91-A:3 II (a) (c):

Ms. Mayberry moved to enter into Non-Public meeting at 8:32 AM. Mr. Dalessio seconded. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor, the motion was approved.

The meeting reconvened at 8:57 AM.

PAYROLL: Mr. Dalessio moved to approve the Payroll Register totaling \$34,324.74 dated 11/24/23 and the 941 Payroll Tax Transfer of \$7,725.67. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – November 15, 2023: Mr. Dalessio moved to approve the Minutes of the Selectboard Meeting Minutes of November 15, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD NON-PUBLIC SESSION – November 15, 2023: Mr. Dalessio moved to approve the Minutes of the Selectboard Non-Public Session of November 15, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. The minutes will remain sealed.

COMMITTEE REPORTS:

Mr. Dalessio brought to the chair's attention the following committee reports:

- Cemetery Trustees Meeting Minutes– September 19, 2023
- Conservation Commission Meeting – November 6, 2023
- North Walpole Village Commissioners Meeting – November 7, 2023
- North Walpole Village Commissioners Meeting – November 14, 2023
- Planning Board Meeting – November 14, 2023
- Library Trustees Meeting – November 14, 2023
- Zoning Board of Adjustment Meeting – November 15, 2023

Mrs. Pschirrer acknowledged these minutes.

LAND USE CHANGE TAX:

Map and Lot# 017-005-001: Mr. Dalessio moved to approve the land use change tax for Map and Lot# 017-005-001 for \$12,500. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

Map and Lot# 017-005-002: Mr. Dalessio moved to approve the land use change tax for Map and Lot# 017-005-002 for \$15,500. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

Map and Lot# 017-005-003: Mr. Dalessio moved to approve the land use change tax for Map and Lot# 017-005-003 for \$13,500. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

Map and Lot# 017-005-004: Mr. Dalessio moved to approve the land use change tax for Map and Lot# 017-005-004 for \$23,800. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

BUILDING PERMITS:

2023-42, Map and Lot# 014-011-002: Mr. Dalessio moved to approve the building permit for Map and Lot# 014-011-002 to construct a 28' x 24' two story home. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

OLD BUSINESS:

Highway Garage Door Claim Quote: Mrs. Pschirrer reviewed the damaged door at the Highway Department. Mrs. Pschirrer stated that the Selectboard needed to approve the Primex repair quote of \$21,445.45, not the quote that was approved last week. Ms. Mayberry motioned to approve the acceptance of the highway door claim quote for \$21,445.45. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor, the motion was approved.

Water Shut-off Agreement: Ms. Mayberry stated she met with the North Walpole Commissioners last night. They are open to having an agreement, but wanted to ensure that all of the requirements were reviewed. Mrs. Daigle stated that it is approximately \$50 to shut the water off. Ms. Mayberry reviewed the need to discuss how far in advance a notice would be sent out. The Commissioners did ask for a detailed list of individuals who would potentially be having their water shut off. Mrs. Daigle stated that in Walpole, there is typically a fourteen (14) day notice of shut off prior to it being completed. Ms. Mayberry stated that the Public Utilities Commission (PUC) would also need to be notified once an agreement is reached.

North Walpole Plowing: Ms. Mayberry discussed Pearl Street in North Walpole and the challenges related to plowing this easement/street. Ms. Mayberry mentioned to Mike Symonds that he should meet with the North Walpole Commissioners to discuss the needs of the Highway Department when plowing. Mr. Dalessio agreed. Ms. Mayberry commented on plow trucks and stated her opinion that the size of the truck should be considered when deciding which road to plow.

Selectboard December Meeting Dates: Mrs. Pschirrer stated she would not be in town on 12/6/2023 for a Selectboard Meeting. The Selectboard agreed to meet on 12/5/2023 at 6:30 PM, 12/14/2023 at 6:30 PM, and 12/28/2023 at 6:30 PM.

Reservoir Dam Project Update: Mr. Dalessio stated the application has gone through the first review with DES. Fuss & O'Neill have already answered some of the questions that have arisen. Mr. Dalessio added there is a proposed change to the regulations that will take place in April 2024. If DES insists these changes be part of compliance, the Town may have to redesign to this new standard.

NEW BUSINESS:

2023 Municipal Assessment Data Certificate: Mr. Dalessio motioned to accept the MS-535. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor the motion was approved.

General and Utility Assessing Quotes: Mrs. Pschirrer stated she would like a week to review these quotes before putting it to a decision. The Selectboard agreed to postpone this decision. Mrs. Downing stated she would send these documents to the Selectboard for review.

Public Hearing for FEMA Funds: Mrs. Pschirrer stated that the auditor has advised the Town to have a hearing to accept the \$379,060.70 in FEMA funds before the end of the year. Mr. Dalessio commented that this was reimbursement revenue, and historically this did not require a public hearing.

ZBA Chair Resignation: Ms. Mayberry motioned to accept Jan Galloway - Leclerc's resignation from the ZBA with regret. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor the motion was approved. Mrs. Pschirrer stated she would write Mrs. Galloway-Leclerc a letter.

CPCNH 2024 Rate Setting Schedule: Mrs. Pschirrer stated that the Town received a letter from CPCNH stating they would be updating their rates, and that this information would be sent to the Town.

Mrs. Pschirrer declared the Non-Public meeting minutes sealed.

ADJOURNMENT:

Mrs. Pschirrer declared the meeting adjourned at 9:43 AM.

Respectfully submitted,
Ahmad Esfahani, Recording Secretary


Peggy L. Pschirrer, Chair


Cheryl Mayberry


Steven Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the November 30, 2023, Selectboard meeting.)