

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
AUGUST 10, 2023**

Selectboard Present: Peggy Pschirrer, Chair; Cheryl Mayberry; Steve Dalessio

Staff Present: Sarah Downing, Manager of Administration; Jordan Cannon, Recording Secretary

Others Present: Steve Varone, Treasurer

**CALL TO ORDER:** Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM. She introduced herself, Peggy Pschirrer, Selectboard Chair, Cheryl Mayberry, Steve Dalessio, Sarah Downing, Manager of Administration, and Jordan Cannon, Recording Secretary.

**NON-PUBLIC BUSINESS RSA 91-A:3 II (a) (c):**

Mr. Dalessio moved to enter into Non-Public Session pursuant to RSA 91-A:3 II (a) (c) at 6:31 PM. Mr. Mayberry seconded. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

The meeting reconvened at 7:31 PM.

**PAYROLL:**

Mr. Dalessio moved to approve the Payroll Register totaling \$37,252.54 dated 8/11/23 and the 941 Payroll Tax Transfer of \$8,509.50. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MEETING – August 3, 2023:** Mr. Dalessio moved to approve the Minutes of the Selectboard meeting of August 3, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD NON-PUBLIC SESSION – August 3, 2023:** Mr. Dalessio moved to approve the Minutes of the Selectboard Non-Public Session of August 3, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. The minutes are to remain sealed.

**COMMITTEE REPORTS:**

Mr. Dalessio brought to the chair's attention the following committee reports:

- Safety Committee Meeting – April 13, 2023
- North Walpole Commissioners Meeting – August 11, 2023
- Cemetery Trustees Meeting – August 7, 2023

Mrs. Pschirrer acknowledged these minutes.

**BUILDING PERMITS:**

**Building 2023-25, Map and Lot# 017-002-000:** Mr. Dalessio moved to approve the building permit for Map and Lot# 017-002-000 to build a 26' x 12' carport. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

**OLD BUSINESS:**

**Town Hall Elevator:** Mr. Dalessio moved to approve purchase order #572101 in the total of \$21,790.00 for the replacement of an obsolete control board on the elevator with a 50% down payment to Otis Elevator. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

Mr. Dalessio moved to have the Selectboard chair sign the Otis Elevator contract. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

**Houghton Brook Bridge:** Mrs. Pschirrer spoke to a letter received by a Town resident with concerns about the potential single lane, wooden bridge. Mr. Dalessio stated the comments would be forwarded to Fuss and O'Neil with a request for advisement.

**School and Union Streets Drainage Project:** Mrs. Pschirrer commented on correspondence received regarding the details of the drainage project. Mr. Dalessio stated that the project will be broken up into two parts.

**Volunteer Tree Group Article:** Mrs. Pschirrer brought attention to an email received from Ray Boas on the formation of a tree committee. Mr. Dalessio stated that there is more to a committee such as this than simply planting trees. Mrs. Pschirrer stated that a concern is that the group, if formed, would only focus on specific areas around Walpole, instead of Walpole in its entirety. Mrs. Downing was advised to respond to Mr. Boas advising the need for one point of contact and that all of Walpole should be considered when developing this tree committee.

**Former Central Plating Brownfields Site:** Mrs. Pschirrer stated she would have the parking lots striped tomorrow.

**NEW BUSINESS:**

**Vachon Clukay & Co. Service Agreement:** Ms. Mayberry moved to have the Selectboard chair sign the service agreement with Vachon Clukay. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor, the motion was approved.

**Highway Block Grant Aid:** Mrs. Pschirrer stated that approximately \$30,000 less will be available through the highway block grant this year.

**Repainting Crosswalk on Church Street:** Mrs. Pschirrer informed the Selectboard that the State has approved repainting this crosswalk. Mr. Dalessio stated that the interim road agent would have to be spoken to before any work could be down. Ms. Mayberry commented that there was already a crosswalk, but the paint had worn off. She stated there is no sidewalk on the western side of Route 12. Mr. Dalessio then commented that the road would need sidewalk cuts on either side.


**Class Action Lawsuit Notification:** Mrs. Pschirrer stated that what was sent by the Town attorney does not apply to the Town of Walpole.

**Pearl Street:** Ms. Mayberry spoke to comments she has heard alleging that the road damage in North Walpole is due to the type of vehicles being used to plow during winter. Mr. Dalessio stated he would speak to the interim road agent regarding this matter.

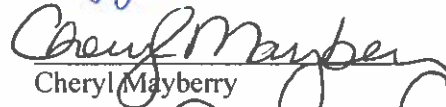
**ADJOURNMENT:**

Mrs. Pschirrer declared the meeting adjourned at 8 PM.

Respectfully submitted,  
Jordan Cannon, Recording Secretary



Peggy L. Pschirrer, Chair



Cheryl Mayberry



Steve Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the August 17, 2023, Selectboard meeting.)