

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
DECEMBER 16, 2021**

Selectboard Present: Cheryl Mayberry (Chair); Steven Dalessio; Peggy L. Pschirrer

**CALL TO ORDER:** Ms. Mayberry, Chair of the Walpole Selectboard, called this meeting via Zoom to order at 6:26 PM. The Selectboard members are in three separate locations. Also attending this meeting is Mrs. Jodi Daigle, Water & Sewer Clerk and Administrative Assistant, at a separate location and Mrs. Regina Borden, Recording Secretary, at a separate location. This meeting was being recorded. There were no members of the public in attendance.

Ms. Mayberry called for a voice roll call of the Selectboard present: Steven Dalessio was present at home; Peggy Pschirrer was present at home and Cheryl Mayberry was present at home.

**ACCOUNTS PAYABLE:**

Mrs. Pschirrer moved to accept the Accounts Payable Check Register in the total amount of \$1,920,381.70 for checks issued December 17, 2021. This includes a payment in the amount of \$1,713,518.00 to the Cheshire County for taxes. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**PAYROLL:**

Mrs. Pschirrer moved to accept the Payroll Check Register for the week ending December 11, 2021, in the amount of \$27,835.23 dated December 17, 2021, and for the 941 Payroll Tax Transfer in the amount of \$5,435.03. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**SELECTBOARD MEETINGMINUTES:**

SELECTBOARD MINUTES – December 9, 2021: Mrs. Pschirrer moved to accept the Minutes of the Selectboard meeting of December 9, 2021, as submitted. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION MINUTES – December 9, 2021: Mrs. Pschirrer moved to accept the Minutes of the Non-Public Selectboard Session of December 9, 2021, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

**COMMITTEE REPORT:**

The Selectboard acknowledged receipt of the following Committee report:

- Walpole Conservation Committee Meeting – December 6, 2021.

**PROPERTY TAX REFUNDS:**

MAP and LOT #009-054-000: Mr. Dalessio moved to grant the Property Tax Refund in the amount of \$958.65 for the owner(s) of Map and Lot #009-054-000. This is due to an overpayment of the Fall taxes. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**MAP and LOT #008-116-000:** Mr. Dalessio moved to grant the Property Tax Refund in the amount of \$13.31 for the owner(s) of Map and Lot #008-116-000. This is due to an overpayment of the Fall taxes. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry, the motion was approved.

**MAP and LOT #027-001-001-2:** Mr. Dalessio moved to grant the Property Tax Refund in the amount of \$6.61 for the owner(s) of Map and Lot #027-001-001-2. This is due to an overpayment of the Spring taxes. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**SUPPLEMENTAL TAX WARRANT:**

**MAP and LOT #012-013-004:** Mr. Dalessio moved to accept the Supplemental Tax Warrant for the owner(s) of Map and Lot #012-013-004. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**BUILDING PERMIT:**

**Permit #2021-44, MAP and LOT #010-031-000:** Mr. Dalessio moved to grant Building Permit #2021-44 for the owner(s) of Map and Lot #010-031-000 to “Construct a 24’ x 24’ roof mount solar array on the garage”. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**WARRANTS:**

**WALPOLE WATER FEES:** Mr. Dalessio moved to accept the Walpole Warrant for Water Tax Liens in the amount of \$1,120.73. This will be given to the Tax Collector. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**WALPOLE SEWER FEES:** Mr. Dalessio moved to accept the Walpole Warrant for Sewer Tax Liens in the amount of \$1,191.64. This will be given to the Tax Collector. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**NORTH WALPOLE SEWER FEES:** Mr. Dalessio moved to accept the Warrant for the Village of North Walpole Sewer Tax Liens in the amount of \$11,564.41. This will be given to the Tax Collector. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**OLD BUSINESS:**

**Proof of Vaccinations:** Mrs. Pschirrer moved to approve the distribution of the Notice of Proof of Vaccinations to each employee as soon as possible. Seconded by Mr. Dalessio. Ms. Mayberry mentioned the Selectboard will go into the office to sign this notice. Mrs. Daigle advised the notices will go out with all paychecks next week. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**Pending Further Actions:**

Vilas Bridge, Generators, Three Phase Power for Industrial Park Drive and Bensonwood, Wooden Chairs in the Town Hall, Trees on the Common, Walpole Players Posters

**Trees on the Common:** Mr. Dalessio reported that Liberty Utilities was at the Planning Board meeting last Tuesday. It was a part of the scenic road trimming discussion along Farnum Road and the Old Drewsville Road. Ms. Heather Green, Project Manager for Vegetation and Inspection, and Ms. Kelly Hoffman, Consulting Utility Arborist for Environmental Consultants, Inc. were present. They are more than willing to visit Walpole to talk about the trees on the Common. They have a program to give trees out to the towns; free of charge. Ms. Mayberry noted that they were going to reach out to them but at the same time they thought they would hear from Arborclimb. Mr. Dalessio explained that Liberty Utilities has a standard they have to follow. There was a consensus of the Selectboard to move forward and contact Ms. Green and Ms. Hoffman.

**NEW BUSINESS:**

**North Walpole Park:** Mrs. Diane Harty contacted Mrs. Pschirrer about their offer for a Pocket Library. They would like to put it up near their storage shed. They will talk to the Walpole Librarian, Mrs. Jane Malmberg, about the use of it but they will take care of it. All Mrs. Harty is asking for is permission for them to accept this offer and put the Pocket Library up. Mr. Kraig Harlow approved this request. He had an offer of two more from Charlestown, but no decision was made on them at this time. Mrs. Pschirrer stated, "Let's go ahead and get this first one up."

**Salary Study:** Mrs. Pschirrer spoke with Ms. Carol Granfield. She worked with Mr. Dalessio about 2016 when a salary study was done. Mrs. Pschirrer spoke to her about doing a survey of all the employees this time. It would include the Recycling Center and the Library. Her question is does the Selectboard want her to look at the job descriptions. How detailed do they want this salary review? She will then send them a written proposal. Walpole has 41 employees; 17 are part-time. Mr. Dalessio feels they should do it all if they are going to do it. Include the job descriptions; everything. Ms. Mayberry agrees but hopes they can move forward with the results in a positive way. Mrs. Pschirrer would like her to do a full review. The cost might be approximately \$5,000-to-\$6,000 for a brief overview. There was a consensus to have Mrs. Pschirrer continue to work with Ms. Granfield.

**RECESS SELECTBOARD MEETING:**

Mrs. Pschirrer moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved at 6:45 PM.

The regular Selectboard meeting resumed at 6:55 PM.

**NON-PUBLIC SELECTBOARD SESSION:**

Mrs. Pschirrer moved to enter into a Non-Public Selectboard session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved at 6:56 PM.

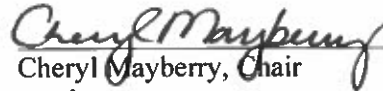
The regular Selectboard meeting resumed at 7:39 PM.

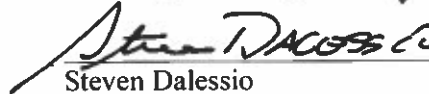
Mrs. Pschirrer moved that the Minutes of the Non-Public Selectboard Session of December 16, 2021, will be sealed. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**ADJOURNMENT:**

Mrs. Pschirrer moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any additional discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the meeting was adjourned at 7:40 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

  
Cheryl Mayberry, Chair

  
Steven Dalessio

  
Peggy L. Pschirrer

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the December 23, 2021, Selectboard meeting.)