

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
OCTOBER 15, 2020**

Selectboard Present: Peggy Pschirrer (Chair); Cheryl Mayberry; Steven Dalessio

**CALL TO ORDER:** Mrs. Pschirrer, Chair of the Walpole Selectboard, called this meeting to order at 6:05 PM in the Walpole Town Hall. She introduced Ms. Cheryl Mayberry and Mr. Steven Dalessio, the other two Selectboard members. Mrs. Sarah Downing, Manager of Administration, and Mrs. Regina Borden, Recording Secretary, are also in attendance. This meeting is being recorded. There were three employees in attendance.

**NON-PUBLIC SELECTBOARD SESSION:**

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a roll call voice vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The Selectboard had recessed the Non-Public Selectboard Session. The regular Selectboard meeting resumed at 6:58 PM.

**PUBLIC BUSINESS:**

**ERIC GALLANT:** Mr. Gallant questioned if the Town has a contingency plan regarding COVID-19. They are limited to what the State allows them to do at the Town level. Would he be better off going to the State level because we should not have to continue to have restrictions to make the residents lives a little harder in terms of appointments, etc.? A lot of residents have limited time to make an appointment to register a new car. He would like to know if there are more ways to get online or if there was a kiosk; is there any contingency plan in place? Mrs. Pschirrer explained that anyone who purchases a vehicle must go in person to register it. It is a State requirement. If you have renewal, the registration can be done online. Mr. Dalessio pointed that when you have an appointment, he can set the time to his schedule. We follow the guidelines of the NH Department of Motor Vehicles (DMV). Mr. Gallant was told there were no appointments that first day. Later he was told there was an appointment at 2:30pm but he could not make; then he was given another date. Mrs. Pschirrer explained this appointment plan was started at the end of March and it appeared to be working quite well. All the computers are aligned with the State computers. Mr. Gallant said the first day he came to the office he waited outside for about an hour. There were four or five people ahead of him. People are not going to want to wait outside when the colder weather arrives. Mrs. Downing mentioned that some people were coming to just drop off their absentee voting ballot. They do not have appointments, but need to wait to hand them in. Mr. Gallant said the two people ahead of him were waiting to register to vote; not sure if they had appointments.

**ACCOUNTS PAYABLE:**

Mr. Dalessio moved to accept the Accounts Payable Check Register in the total amount of \$794,929.32 for checks issued October 16, 2020. This includes a monthly payment of \$615,232.00 to the Fall Mountain Regional School District. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**PAYROLL:**

Mr. Dalessio moved to accept the Payroll Check Register for the week ending October 10, 2020, in the amount of \$30,423.99 for checks dated October 16, 2020, and for the 941 Payroll Tax Transfer in the amount of \$6,173.53. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MINUTES – October 8, 2020:** Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of October 8, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

**NON-PUBLIC SELECTBOARD SESSION – October 8, 2020:** Mr. Dalessio moved to accept the Minutes of the Non-Public Selectboard Session of October 8, 2020, as submitted. These Minutes will remain sealed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

**COMMITTEE REPORTS:**

The Selectboard acknowledged receipt of the following Committee reports:

- Walpole Fire District Commissioners Meeting – September 9, 2020;
- North Walpole Village District Board of Commissioners Meeting – September 29, 2020;
- North Walpole Village District Board of Commissioners Meeting – October 6, 2020;
- Walpole Conservation Commission Meeting – October 5, 2020;
- Hooper Institute Board Meeting – October 7, 2020.

**WARRANT TIMBER TAX:**

**MAP and LOT #009-012-002:** Mr. Dalessio moved to approve and sign the Original Warrant Yield Tax Levy and Certification of Yield Taxes Assessed in the amount of \$2,200.48 for Map and Lot #009-012-002. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**BUILDING PERMITS:**

**Permit #2020-43; MAP and LOT #007-020-001:** Mr. Dalessio moved to put Permit #2020-43 On-Hold until the next Selectboard meeting pending receipt of additional information. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Permit #2020-44; MAP and LOT #020-014-000:** Mr. Dalessio moved to grant Building Permit No. 2020-44 for the owners of Map and Lot #020-014-000 to construct a “26’ x 24’ Garage”. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**OLD BUSINESS:**

**WALPOLE ESSR Funds re: Walpole Schools:** Mrs. Pschirrer acknowledged receipt of invoices for high school or district level purchases for COVID-19 supplies and equipment totaling \$23,618.29 from Mr. Jim Fenn at the FMRS. They would like the Town to add this to our CARES Act Funding request.

Mrs. Pschirrer reported that Mr. Kreissle intends to include salaries for Police Officers doing COVID-19 hours and if we do, we will have spent all our money. She will talk with Mr. Kreissle tomorrow and go over the spreadsheet numbers. Mrs. Pschirrer will write a letter to Mr. Fenn if Mr. Kreissle is submitting our request for the balance of the Town's CARES funds.

**North Walpole Park:** Ms. Mayberry reported that Mr. Tim Long gave Mr. Harlow an estimate to replace the roof on the shed in the North Walpole Park. He felt the metal roof would be best. The Selectboard had talked about the fact that it could be part of the 2020 Warrant Article so it could be done now. Mr. Harlow had talked to Mr. Kreissle about encumbering the amount to replace the pool building roof and the tennis courts.

Ms. Mayberry moved to approve the replacement of the shed roof with a metal roof in the North Walpole Park for an amount not to exceed \$2,200. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Pending Further Actions:**

**Reservoir Dam Repairs:** Mr. Dalessio spoke with Fuss & O'Neill. They will have a report for our next meeting. They will give us a magnitude of costs for the Reservoir Dam repairs and let us know where they are on the other projects. There is concern about Mill Pond and the 100-year flood.

**Town Street Lights:** A letter was received by the Selectboard regarding Town streetlights.

**Sewer Bond Fee:** Mr. Dalessio is ready to discuss this. It will be an agenda item for next week.

**Houghton Brook Bridge Repair and Grant:** Mr. Dalessio advised this is on-hold.

**NEW BUSINESS:**

**MS-535: Financial Report of Budget:** Mr. Dalessio moved to accept and sign the MS-535 Financial Report of the Budget for the Town of Walpole to be submitted to the Department of Revenue Administration. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Health Trust 2021 Transmittal:** There is a 6.4% increase. Mrs. Downing explained that after mid-March with COVID-19 people were not having as many procedures and/or surgeries. Health insurance use dropped dramatically. These delayed medical treatments are now moving forward. Mr. Dalessio moved to allow the Chair of the Selectboard, Peggy L. Pschirrer, to sign the Health Trust 2021 Transmittal. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Walpole Library Board of Trustees Appointment Notice:** Mrs. Pschirrer reported that Mr. Fred Ernst resigned from the Walpole Library Board of Trustees. Mr. Tim Lester has been an active volunteer and is interested in the appointment as a Walpole Library Board of Trustees.

Ms. Mayberry moved to approve the Appointment of Mr. Tim Lester as a member on the Walpole Library Board of Trustees for a period of five (5) months, October 15<sup>th</sup>, 2020 through Town Meeting, March 2021. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments.

There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Cemetery Deed for Lot D496:** Ms. Mayberry moved to approve and sign the Cemetery Deed for Lot D496. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Cemetery Deed for Lots D594 and D595:** Ms. Mayberry moved to approve and sign the Cemetery Deed for Lots D594 and D595. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Highway Block Grant Funding:** Ms. Mayberry advised that a question came up at the last Staff Meeting about how they can use the Highway Block Grant Funding. She decided to go online to find out what the money can be used for. She located the Highway Block Grant Aid document issued by the NHDOT and in the first paragraph it states that "funds can only be used for construction, reconstruction and maintenance of each municipality's Class IV and V highways" and "towards equipment to maintain the local roads." This means we can buy a new truck. She suggested we get on the list to order the truck now. Mr. Dalessio is in favor of getting on the list. We can also put in a Warrant Article. If the Warrant is approved, they can use the Block Grant money for something else. Does Mr. Rau have any thoughts on other projects that should be done but he has been holding back? The Town has the red listed bridges. Fuss & O'Neill can use their best cost estimates. Houghton Brook could be as much as \$270,000. There was a consensus of the Selectboard to tell Mr. Rau to place the order for the new truck.

**Recreation Department Grant:** Ms. Mayberry reported that when Mr. Justin Cassarino was Recreation Director he applied for a State Farm Insurance Support Grant. The Rec Dept was awarded \$500.00 from this grant. The check will be for \$485.15. Mr. Cassarino said his application was not for anything specific, just for recreation. The Selectboard agreed to put this donation in the Recreation Department Revolving Fund.

**RECESS SELECTBOARD MEETING:**

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:52 PM.

The regular Selectboard meeting resumed at 7:55 PM.

**NON-PUBLIC SELECTBOARD SESSION (Continued):**

The Selectboard had recessed the Non-Public Selectboard Session earlier in this meeting. At this time they resumed this Non-Public Selectboard Session at 7:56 PM.

The regular Selectboard meeting resumed at 8:07 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of October 15, 2020, will be sealed. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

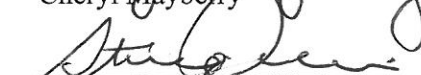
**ADJOURNMENT:**

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 8:08 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

  
Peggy L. Pschirrer, Chair

  
Cheryl Mayberry

  
Steven Dalessio

(**Note:** These are unapproved Minutes. Corrections will be found in the Minutes of the October 22, 2020. Selectboard meeting.)