

**WALPOLE FIRE DISTRICT MEETING**  
**February 12, 2020**

Cmr. Vose opened the meeting at 7:20 pm

**Present:** Commissioners: Ernie Vose, Tom Sawyer, David Adams; Treasurer. Jennie Meister; Chief, Mark Houghton, Dick Hurlburt, Asst Chief, Mike Flynn

**Absent:**

**Minutes:** Prior commissioner meeting minutes approved, motion made by Cmr Sawyer, 2<sup>nd</sup> by Cmr Vose to approve minutes.

**Treasurer's Report:** Financials were presented through January 2020. Biggest expense for this month is payroll, paid monthly, and training. Year to date expenses are in line with budget. There was a motion to approve the Treasurer's Report as written by Cmr. Sawyer seconded by Cmr. Vose. Motion passed unanimously.

**Report of the Chief:** (1)Chief reports the building committee met with Keene State and did a tour of this building with KSC. Chief also reports that are meeting onsite with KSC students and will break up into 2 groups to come up with two different concepts for building 2)Chief reports we will be having a technical rescue class, several dates next month. 3)Chief reports that members of fire have held an ice rescue class and had 35 candidates sign up for class. 4) Chief reports that there is a draft for Alstead billing process for ambulance services of Walpole, looking at 90 to 180 payment terms. 5) Chief reports that the grant that the district received for active shooter requires a copy of completed audit for 2019, also will require a purchasing policy for the District. Cmr Sawyer made motion to accept report of chief, Cmr. Adams seconded. Motion passed unanimously.

**Old Business:**

**New Business:** Treasurer Jennie reports that the financial audit was held February 8, 2020 and the MS 636 is completed for 2020 year.

**Next meeting, Wednesday, March 11th, 2020.**

There was a motion to adjourn by Cmr Sawyer 2<sup>nd</sup> by Cmr Vose.

Meeting adjourned at 7:45 PM by Cmr Vose.

Respectfully submitted,

Mike Flynn, Clerk

(Note: These are unapproved minutes, any corrections will be found in the April 8th, 2020, Commissioners meeting minutes).