

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
JANUARY 02, 2020**

Selectboard Present: Steven Dalessio (Chair); Peggy Pschirrer; Cheryl Mayberry

**CALL TO ORDER:** Mr. Dalessio called this meeting of the Selectboard to order at 6:30 PM in the Walpole Town Hall. He advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were no visitors present.

**ACCOUNTS PAYABLE:**

Ms. Mayberry moved to accept the Accounts Payable Check Register in the total amount of \$763,091.11 for checks issued January 03, 2020. This amount includes a \$615,232.00 monthly payment to the Fall Mountain Regional School District. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**PAYROLL:**

Ms. Mayberry moved to accept the Payroll Check Register for the week ending December 28, 2019, in the amount of \$24,297.37 for checks issued January 03, 2020, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$4,754.82. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MINUTES – December 19, 2019:** Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of December 19, 2019, as submitted. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

**NON-PUBLIC SELECTBOARD SESSION – December 19, 2019:** Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of December 19, 2019, as submitted. These Minutes will remain sealed. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

**STAFF MEETING MINUTES – December 19, 2019:** Ms. Mayberry moved to accept the Minutes of the Staff meeting of December 19, 2019, as submitted. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the Minutes were approved.

**COMMITTEE REPORTS:**

The Selectboard acknowledged receipt of the following Committee reports:

- North Walpole Village Board of Commissioners Meeting – November 19, 2019;
- North Walpole Village Board of Commissioners Meeting – November 26, 2019;
- North Walpole Village Board of Commissioners Meeting – December 3, 2019;
- North Walpole Village Board of Commissioners Meeting – December 10, 2019;
- ZBA Minutes – December 18, 2019.

**PROPERTY TAX REFUNDS:**

**MAP and LOT #012-044-500:** Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot #012-044-500 in the amount of \$38.00. This is the result of an over-payment of Tax Year 2019 taxes. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**MAP and LOT #012-044-016:** Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot #012-044-016 in the amount of \$5,328.00. This is the result of an over-payment of Tax Year 2019 taxes. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**MAP and LOT #006-011-000:** Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot #006-011-000 in the amount of \$31.09. This is due to a demerger of tracts within one large parcel; the taxes for the second tax bill were less than the first tax bill payment for Tax Year 2019. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**MAP and LOT #006-017-000:** Ms. Mayberry moved to grant the Property Tax Refund for Map and Lot #006-017-000 in the amount of \$6.02. This is due to a demerger of tracts within one large parcel; the taxes for the second tax bill were less than the first tax bill payment for Tax Year 2019. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**ABATEMENTS – PROPERTY TAX:**

**MAP and LOT #011-016-002:** Ms. Mayberry moved to grant the Property Tax Abatement for Map and Lot #011-016-002 in the amount of \$757.00 (Plus any interest accrued). This is the result of the lot being merged with abutting lot #011-016-001. Map and Lot #011-016-002 will be removed before the 2020 Spring Tax Warrant. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**MAP and LOT #005-049-004:** Ms. Mayberry moved to grant the Property Tax Abatement for Map and Lot #005-049-004 in the amount of \$1,877.00 (and any additional interest). This is the result of Current Use being reinstated after a LUCT appeal. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**MAP and LOT #005-002-008:** Ms. Mayberry moved to grant the Property Tax Abatement for Map and Lot #005-002-008 in the amount of \$573.35. This is for 2018 property taxes from a mediated abatement appeal settlement. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**MAP and LOT #013-053-001:** Ms. Mayberry acknowledged receipt of the letter from Avitar Associates dated December 11, 2019, with reference to Map and Lot #013-053-001.

Ms. Mayberry moved to approve sending a copy of this letter from Avitar Associates to the taxpayers and the Board of Tax and Land Appeals. Their value has not changed. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**WARRANT:**

**MAP and LOT #011-016-001:** Ms. Mayberry moved to approve the Tax Collector's Property Tax Supplement Warrant for Map and Lot #011-016-001 in the amount of \$383.00 and with interest at eight percent per annum on all sums not paid thirty days after the bills are mailed. This is due to road frontage from the merger being left off inadvertently. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**BUILDING PERMIT:**

**Permit No. 2020-01 – ROB and HEIDI WESTOVER, 670 Valley Road, Map and Lot #011-034-001:** Ms. Mayberry moved to grant Building Permit 2020-01 to Rob and Heidi Westover to construct a "32' x 34' 2 Bay Garage with Overhang (carport)", at 670 Valley Road. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**OLD BUSINESS:**

**Hodgkins and Sons re: Old Drewsville Road:** This agenda item was tabled until the Selectboard meeting next week.

**Police Vehicle Warrant:** Mrs. Pschirrer talked with the police about a used vehicle. The Town's oldest vehicle has 170,000 miles and they would like to use it as a detail and back-up vehicle. There is nothing to trade. She is also working with Mr. Tom Goins as they need to determine what the first payment amount will be. There is no guarantee on the interest rate. Mrs. Pschirrer wrote a draft Warrant Article and sent it to Ms. Jamie Dow at the Department of Revenue Administration (DRA).

**Draft Warrant Article Listing Review:** The Selectboard reviewed the Warrant Articles. A few need final information and/or wording. Mr. Dalessio reported that the proposed 2020 budget looks good. The 2019 budget came in about 6-1/2% under budget at the end of the year.

**Notice of Apology:** The Selectboard acknowledged receipt of a letter of apology from a young person who broke one spindle on the gazebo.

**Thank You Letter:** A Thank You letter was received from the Town of Charlestown Board of Selectmen regarding the letter sent to the NH Department of Education.

**Ramp Replacement Quote:** A Town Hall ramp replacement quote was received from Griffin Construction for a glass enclosure at an estimated cost of \$38,322.00.

**PO for Highway Department Generator:** The Selectboard received the purchase order for the amount of \$46,500 for a new generator and the installation at the Highway Garage as per the estimate from E.E. Houghton.

Mrs. Pschirrer moved to approve and sign the purchase order for the new generator at the Highway Garage. Seconded by Ms. Mayberry who amended the motion to include that these 2019 funds be encumbered into the 2020 funds. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion and amendment were approved.

**Pending Further Actions:**

**New Reuse Center Plans:** The Selectboard have started getting quotes for the new Reuse Center.

**Lights re: Walpole, NH – Rockingham, VT 42277 Bridge Renovation Project:** Mr. Dalessio will write a draft letter on this.

**NEW BUSINESS:**

**Landfill Monitor Report:** The Selectboard received a letter from McKibben Environmental, LLC and a Walpole Landfill Post Closure Report dated December 24, 2019.

Mrs. Pschirrer moved to authorize the Selectboard Chair, Steven Dalessio, to sign the 2019 Post-Closure Report for the Walpole Landfill. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

Mr. Dalessio signed the report but had a question. He will call McKibben Environmental for clarification.

**Appointment Notice:** Ms. Mayberry moved to approve the appointment of Duncan Watson as an alternate member on the Walpole Conservation Commission. The term of office is for a period of three (3) years, January 2020 through Town Meeting, March 2022. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

**Letter from ZBA:** A letter was received from the Walpole Zoning Board of Adjustment (ZBA) regarding a property, Tax Map 18, Lot 12-1, located at 47 North River Road in the Residential B Zoning District. It appears the owners have added a third apartment to the dwelling by adding a second floor on the ell of the building. If so, the owners are in violation of Uses Permitted in Article V of the Walpole Zoning Ordinance. Following a discussion, the Selectboard concurred that the property owner has to go through the process with the ZBA.

**Office Assistant:** Mrs. Pschirrer requested that consideration be given to having an on-call office assistant and to have a list of three substitutes. Last week the office was closed on Friday due to unforeseen circumstances. Mrs. Downing was there alone which is against the personnel policy as it is a safety issue. She continued to work in the building but the doors were locked. Mr. Kreissle was on vacation and Mrs. Daigle was unable to work due to illness. The Selectboard asked Mrs. Downing to begin looking to find someone who would be available to work in the office on an on-call basis to avoid closing the office in the future.

**NON-PUBLIC SELECTBOARD SESSION:**

Mrs. Pschirrer moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Ms. Mayberry seconded the motion and, on a roll call vote with Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved at 7:14 PM.

The regular Selectboard meeting resumed at 7:22 PM.

Mrs. Pschirrer moved that the Minutes of the Non-Public Selectboard Session of January 02, 2020, be sealed. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

**RECESS SELECTBOARD MEETING:** Mrs. Pschirrer moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

The regular Selectboard meeting resumed at 7:42 PM.

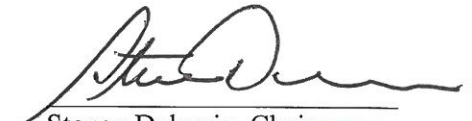
**OTHER BUSINESS:**

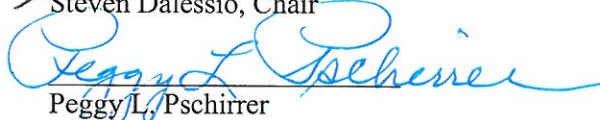
**Withdrawal Study Committee:** *Mr. Bill Stahl came into the meeting. Prior to coming into this meeting he had attended the Withdrawal Study Committee meeting. He shared a copy of the “Report of the Withdrawal Study Committee – Studying the Withdrawal of the Town of Charlestown From the Fall Mountain Regional School District – Pursuant to New Hampshire RSA 195:25 – Third Revised Version for the NH Board of Education Hearing on January 9, 2020”. Mr. Stahl plans to attend this meeting on January 9, 2020. Several sections of the report were reviewed. Mr. Stahl left the meeting.*

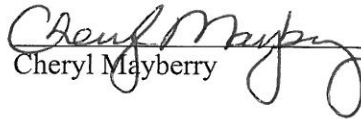
**ADJOURNMENT:**

Mrs. Pschirrer moved to adjourn this Selectboard meeting. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the meeting was adjourned at 8:00 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

  
Steven Dalessio, Chair

  
Peggy L. Pschirrer

  
Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the January 09, 2020, Selectboard meeting.)